



**CITY OF REDMOND**  
Community Development Department

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## REDMOND COMMISSION FOR ART IN PUBLIC PLACES

City Hall 716 SW Evergreen Avenue Conference Room A

**Tuesday, October 16, 2012**

4:30 – 6:00 PM

### Agenda

MEETING OBJECTIVES		TIME	ITEM
RCAPP MEMBERS	<ul style="list-style-type: none"> <li>• Artist Enrichment Classes</li> <li>• Holiday Artist Tour</li> </ul>		
Linda Gilmore Hill Chair		4:30 PM	CALL TO ORDER / INTRODUCTIONS
Cameron Kaseberg Vice Chair			ACTION ITEM
		4:35 PM	Passport to the Arts Debrief
Gillian Burton			DISCUSSION ITEM
Laura Cheshire		5:00 PM	1. Artist Enrichment Classes
		5:30 PM	2. Holiday Artist Tour
Deborah Cook		5:45 PM	3. 501 (c) 3 - Continued Discussion
Katie Harris		5:50 PM	4. Approval of Minutes a. August 21, 2012
Solomon Kaleialoha		5:55 PM	CITIZEN COMMENTS
Ethan Stelzer			STAFF COMMENTS
Gordon Wiseman		6:00 PM	ADJOURN

\*Please note that these documents are also available on the City's website [www.ci.redmond.or.us](http://www.ci.redmond.or.us); click on City Government, hover on Commissions and Committees, click on Redmond Commission for Art in Public Places. You may also request a copy at City Hall from Heather Richards at 923-7756 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



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**REDMOND COMMISSION FOR ART IN PUBLIC PLACES**  
**Minutes**

Tuesday, August 21, 2012

City Hall, Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

- RCAPP Present:** Chair Linda Gilmore Hill, Deborah Cook, Ethan Stelzer, Gordon Wiseman, Katie Harris, Solomon Kaleialoha (absent: *Cameron Kaseberg, Gillian Burton, Laura Cheshire*)
- Guests:** Judi Williamson, *Redmond Art Walk*; Kim Dickie, *Redmond Airport Manager*; Shandel Gamer; Trish Pinkerton, *Redmond Spokesman*
- City Staff:** Heather Richards, *Community Development Director*; Jackie Abslag, *Office Assistant III*; Cameron Prow, *TYPE-Write II*

*(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting. The three digits after the motion title shows the number of Commissioners voting in favor/against/abstaining.)*

**CALL TO ORDER/INTRODUCTIONS**

Chair Hill called the meeting to order at 4:35 p.m. with a quorum present.

**DISCUSSION ITEMS**

2. Proposal for Artist Wing of RCAPP

Chair Hill said that RCAPP's work plan calls for establishment of art classes and workshops. She presented a Proposal for an Artist Wing of RCAPP to be called Central Oregon Visual Artists. Ms. Gamer and Ms. Williamson have volunteered to serve on this RCAPP subcommittee. She met with them for three hours and they have a lot of great ideas.

**ACTION ITEMS**

1. Approval of Minutes

**Motion 1** (6/0/0): Commissioner Wiseman moved that RCAPP approve the June 19, 2012, minutes, subject to amending Sentence 2 under Musician Recruitment on Page 3 to read: "These included *Herd of Funk, Bella Via, Lindy Gravelle, Jaz Cru, high school mariachi band, and Dave Simes.*" Commissioner Harris seconded the motion which passed unanimously.

**Motion 2** (6/0/0): Commissioner Harris moved that RCAPP approve the July 17, 2012, minutes, subject to amending the spelling of Tammy "Rohatch" to "Rohach" under Guests on Page 1 and amending "Burton" to "Harris" under Musician Recruitment on Page 2. Commissioner Wiseman seconded the motion which passed unanimously.

1. Bob Wilson – Airport Art Donation

Ms. Richards explained the City's donation criteria and review process, which were set up in 2007 to determine if proposed donations are appropriate for the public art collection. Mr. Wilson's application is incomplete as submitted. Details available included materials (steel plate), design (relief-cut mountains and elevations), value (\$2,000), and installer (Dana Signs). Airport staff recommended locating this art piece on an island between the short-term parking lot and the

main terminal entryway, which faces the mountain range depicted. Information needed: artist's résumé, donation purpose, installation and maintenance requirements.

Commissioners reviewed the Public Art Donation Proposal, Letter of Agreement for Public Art Donation, and an illustration of the artwork. RCAPP concerns included *accuracy of peaks visible from the airport, accuracy of elevations, size, shape, and public access.*

Ms. Williamson expressed concern about ADA (Americans with Disabilities Act) access. Ms. Gamer asked if the back panel would be blank.

**Motion 3** (6/0/0): Commissioner Wiseman moved that RCAPP extend an invitation to Bob Wilson to attend a future meeting of his choosing, with appropriate notice to RCAPP, to answer questions regarding his donation of art to the airport. Commissioner Kaleialoha seconded the motion which passed unanimously.

Chair Hill requested that Ms. Richards e-mail RCAPP concerns about Mr. Wilson's proposed art donation to Ms. Dickie.

## DISCUSSION ITEMS

### 1. Passport to the Arts – Event Update

**Budget:** Chair Hill presented the Event Budget and Goals, revised as discussed on July 17. Ms. Williamson asked how much had been allocated for advertising and event promotion.

**Artist Recruitment:** Chair Hill reported a few artist commitments to assist with the sidewalk art activity. Ms. Abslag said that Centennial Park has space for 69 booths. All artists (except Bob Raintree and Greg Congleton) are excited about this event. Discussion included *booth configuration* (sizes, accessibility, power, water) and *artist housing*.

**Sponsor/Vendor Recruitment:** Commissioner Wiseman reported that he has been making pitches within the business community, handing out copies of last week's *Redmond Spokesman* article. He has been working to secure a beer vendor and a wine vendor, but has no commitments yet. He will be meeting with Steve (Spokesman) on August 22 to discuss the level of support that RCAPP can expect from the Spokesman. Chair Hill passed around a copy of the poster, which she has been using in her sale efforts. Ms. Abslag said that Centwise will be donating two 20'x20' canopies for the children's art project. Ms. Shandel asked if vendors will be able to share a booth and how the 20% sales commission will be collected.

**Musician Recruitment:** Commissioner Harris said that Lindy Gravelle, Jaz Cru, Bella Via, and **Steve F\_\_\_\_\_ & Friends** have confirmed and are excited about this event. She is still waiting to hear from Dave Simes, Larry Graves, and **Eric \_\_\_\_\_**. Musicians will provide their own sound systems. Chair Hill said that the stage will be set up where the music won't have to compete with kids playing around the fountain.

**Art Media:** Commissioner Cook said her subcommittee has discussed selling photos of the sidewalk art to raise additional funds. Commissioner Stelzer suggested promoting this event to art teachers at area schools. Discussion covered size, cost, and location of *sidewalk canvases*.

**Volunteer Recruitment:** Commissioner Cook reviewed the types and number of volunteers needed. Her husband is helping to coordinate. Several people are interested but she needs to confirm what they'll be doing and when. Duty stations included *Sculptures, Sidewalk Art Supervision, Children's Art Tent* (Anna Brown and Anita Roha confirmed), *Musician Assistance, Information/First Aid* (Commissioner Cheshire confirmed), and *Registration*. Other concerns included setup/teardown times, staging point, breaks (restroom and lunch), volunteer

identification (T-shirts or badges), artist information packets, designated drop off/loading zone and specific times. Ms. Williamson suggested inviting the sculpture artists to talk about their pieces and said she would help recruit volunteers among the artist community and at the High Desert Art Society meeting on August 21. Volunteer sources discussed were high school students, art teachers, staff, past Commissioners, and family.

Ms. Abslag said only RCAPP members and staff should handle money on behalf of the City. A current or past Commissioner should be available each sculpture to answer questions about RCAPP and Art Around the Clock. She is waiting for artists to confirm participation. Having each artist explain his or her sculpture would be ideal, but some artists have multiple works on display.

**Marketing:** Chair Hill said she has already sold some passports. Discussion covered *RCAPP booth, passport purchases* (credit cards, Square-Up), *pre-sale opportunities* (Coffee Clatter, Farmers Markets, Festival of Culture, Friends of Sam Johnson Park BBQ, KSJJ 30<sup>th</sup> Birthday party), *publicity* (photo opportunities), and *event frequency*.

Commissioners agreed **by consensus** that the Passport to the Arts Subcommittee would meet on September 11 or 12.

### **COMMISSIONER COMMENTS**

Chair Hill commended Commissioners for their hard work to make the Passport to the Arts event successful and thanked Ms. Williamson and Ms. Gamer for their attendance and suggestions.

### **CITIZEN COMMENTS**

Ms. Dickie said that she is looking forward to working with RCAPP to improve the Airport art program.

### **STAFF COMMENTS**

Ms. Abslag reported a problem with the lighting on the "Thoughts of Flight" sculpture, but installation at the Eastern Y is expected to be done the week before the Passport to the Arts event on September 29.

### **ADJOURN**

The next meeting is scheduled for Thursday, September 18, 2012, 4:30 p.m.

With no further business, Chair Hill adjourned the meeting at 5:57 p.m.

APPROVED by the Redmond Commission for Art In Public Places and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

ATTEST:

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Linda Gilmore Hill  
Chair

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Heather Richards  
Community Development Director