



JUNIPER GOLF ADVISORY COMMITTEE

January 15, 2019

Public Works, 243 E. Antler Ave, Redmond, Oregon

Committee Members Present: Andrew Fitch, Pam Garney, Matt McGowan, Don Noldge

Committee Members Absent: Tom Majchrowski

Youth Ex Officio:

City Staff: Annie McVay, *Parks Division Manager*; Staci Black, *Public Works Administrator*;

CourseCo/Juniper Staff: Travis Kane, *General Manager*; Chanaan Fasanello, *CourseCo/Juniper*; Michael Sharp *CourseCo*

Council Liaison: Jon Bullock

Visitors: None

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair, Matt called the meeting to order at 8:04 a.m. with a quorum of members (3 of 5) present.

INTRODUCTIONS

Committee members, City and CourseCo staff introduced themselves.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion 1 (3/0/0): Don made a motion to approve the December 5, 2018 minutes, Pam seconded the motion. The motion passed unanimously.

DISCUSSION/DECISION ITEMS

1. Elect a Golf Committee Chair for 2019:

Motion 2 (4/0/0): Don made a motion to have Matt serve as Chair and Pam as Vice-Chair for the 2019 year. Andrew 2nd the motion. The motion passed unanimously.

2. Operational and Financial Update

Snow arrived at the end of the month. Had solid play during the first two weeks. We hosted the RVHS Volleyball banquet and Share the Warmth. We are \$3,746 behind of our net operating income for the month; \$7,319 ahead of the prior year; and \$9,712 behind of the YTD budget.

3. Course Superintendent Update:

As weather allows staff has been topdressing the fairways and trees; painting and repairing tree markers and tree yardage plates. Have been training the Assistant Superintendent on winter mechanic maintenance.

Mechanic continues with equipment winter maintenance. Upcoming projects include tree and sage brush pruning.

Events/Communication:

New Year's Eve party was booked with a waiting list. Due to the successful attendance, additional prime rib nights have been added. Our team is gearing up for the 2019 event calendar.

Review Survey Results:

Travis provided an update on the survey cards. Lots of positive feedback about the course, facility, and staff.

4. Discussion of the Potential Management Contract Renewal:

CourseCo left the meeting so the committee members could discuss the contract renewal. Committee members discussed and voiced their opinions on how they would like to see the renewal to move forward.

Motion 3 (4/0/0): Andrew moved to recommend that there be a 60-day contract re-negotiation with CourseCo. If it is unsuccessful, we will move into an RFP process. Don 2nd the motion.

A joint workshop with Council and Parks Committees is set for February 5, 2019 at 6:00pm in the council chambers.

COMMITTEE MEMBER – STAFF COMMENTS


Next Meeting: February 26, 2019 at 8:00 a.m.

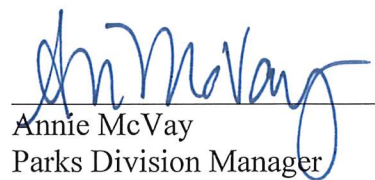
ADJOURN

With no further business, Matt adjourned the meeting at 10:11 a.m.

APPROVED by the Juniper Golf Committee and SIGNED by me this 5 day of February, 2019.

ATTEST:


Matt McGowan
Chair


Annie McVay
Parks Division Manager