



JUNIPER GOLF ADVISORY COMMITTEE

March 5, 2019

Public Works, 243 E. Antler Ave, Redmond, Oregon

Committee Members Present: Andrew Fitch, Pam Garney, Matt McGowan, Don Noldge, Tom Majchrowski

Committee Members Absent: None

Youth Ex Officio:

City Staff: Annie McVay, *Parks Division Manager*; Staci Black, *Public Works Administrator*;

CourseCo/Juniper Staff: Travis Kane, *General Manager*; Chanaan Fasanello, *CourseCo/Juniper*; Michael Sharp *CourseCo*

Council Liaison: None

Visitors: None

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair, Matt called the meeting to order at 8:02 a.m. with a quorum of members (5 of 5) present.

INTRODUCTIONS

Committee members, City and CourseCo staff introduced themselves.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion 1 (5/0/0): The numbering of the motions was corrected. Tom made a motion to approve the January 15, 2019 minutes, Andrew seconded the motion. The motion passed unanimously.

DISCUSSION/DECISION ITEMS

1. Operational and Financial Update

Due to weather, were only able to golf half the days in January. Majority of the revenue generate was during the last week of the month. Most of the food revenue was from hosting a wedding and the events booked. We are \$562 ahead of our net operating income for the month, and \$15,697.00 behind of the YTD budget.

2. Course Superintendent Update:

Winter maintenance has been completed on most of the equipment. Training is continuing for the full-time staff. Sage brush is being removed along the cart paths, as well refinishing tees and wall washers. Have also been updating our Emergency/Hazardous communication documents and updating the Safety Data Sheets.

Events/Communication:

Marketing material and communication have been created for April/May. Looking forward to the upcoming season opener, polar bear tournament, and the annual Easter egg hunt.

Review Survey Results:

Travis provided an update on the survey cards for the new year. Lots of positive feedback about the course, facility, and staff.

3. Review of 2019 Juniper Golf Course Draft Annual Plan:

Travis and Mike with CourseCo gave an overview of the annual plan draft. Which included their goals for the 2019-2020 fiscal year; a 2% growth in revenue over the previous year; to proactively solicit existing tournaments, leagues and member within the region; and continue to build on community outreach.

COMMITTEE MEMBER – STAFF COMMENTS

Next Meeting: March 26, 2019 at 8:00 a.m.

ADJOURN

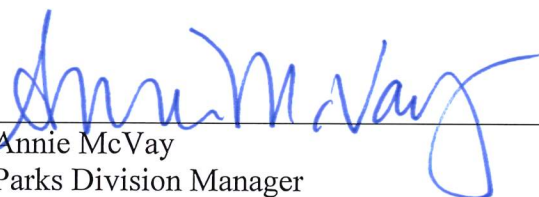
With no further business, Matt adjourned the meeting at 8:55 a.m.

APPROVED by the Juniper Golf Committee and SIGNED by me this 25 day of June, 2019.

ATTEST:



Matt McGowan
Chair



Annie McVay
Parks Division Manager