



2015-2016 Annual Action Plan

Ordinance No. 2015-16

Year Two of the
2014-2018 Consolidated Plan
For the City of Redmond
Community Development Block Grant Program

Prepared by the City of Redmond, Oregon
Community Development Department

City of Redmond - Annual Action Plan
2015-2016

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Redmond is an Entitlement Community. The City's CDBG allocation in Program Year 2015 (July 1, 2015-June 30, 2016) will be \$208,791 in Community Development Block Grant funds by the Department of Housing and Urban Development (HUD).

This document, the CDBG Action Plan for Program Year 2015 describes the project(s) that the City will undertake and the manner in which the project(s) are consistent with the priorities of the Five-Year Consolidated Plan. Within this document is a table summarizing the projects to be funded by CDBG dollars in Program Year 2015-2016.

The City Council has identified that a total of \$167,033 in available grant funds, is to be awarded to three projects: \$31,000 to HomeSource of NeighborImpact for housing counseling including education and coaching programs, \$31,000 to Opportunity Foundation of Central Oregon for job development and training for adults with developmental disabilities, and \$105,033 to Housing Works for land acquisition for at 48-unit senior rental development.

2. Summarize the objectives and outcomes identified in the Plan

The objectives of the Annual Action Plan are to carry out the seven goals identified in the 2014-2018 Consolidated Plan: 1) Additional units of affordable housing – work with community partners to increase the supply of affordable housing, especially for Redmond's lowest income residents; 2) Homeless shelters – work with local organizations to establish sustainable shelters for families with children, unaccompanied youth and single adults; 3) Job training/education – expand economic opportunities by expanding education and job training aimed at low- and moderate-income individuals; 4) Affordable childcare for working LMI parents – support efforts to provide affordable childcare to children of low-wage workers, especially during non-traditional work hours; 5) Transportation for LMI workforce – work with community partners to provide transportation to work for LMI persons; 6) Support for public services – support agencies that provide public services serving LMI residents; and 7) Develop a Fair Housing Plan – conduct and analysis of impediments to fair housing choice to assess Redmond's fair housing needs and develop a plan to address any impediments.

The outcomes of Goal One will be measured by the number of affordable housing units created – particularly new affordable rental units.

The outcomes of Goal Two will be the number of shelter units created and the increased capacity of homeless providers in Redmond.

The outcomes of Goal Three will be the number of jobs created, the number of individuals who receive employment training, and the number of businesses assisted (that employ low- and moderate-income individuals).

The outcomes of Goal Four will be the number of working families assisted with affordable childcare services.

The outcomes of Goal Five will be the amount of individuals receiving transportation services.

The outcomes of Goal Six will be continued support provided to entities that supply necessary public services to extremely low, low and moderate income families.

The outcomes of Goal Seven is to create a successful Fair Housing Plan.

3. Evaluation of past performance

Program Year 2015 is the City’s second year of CDBG funding. Due to timing of first year funding the City has not completed its first year projects and therefore is unable to provide an accurate evaluation of past performance.

The table provided below displays the projects awarded CDBG funds in Program Year 2014:

Project ID	Recipient Organization	Activity Name	Location	CDBG Funds	Goal # Households or Persons Assisted Annually
2014-1	Families Forward, Inc.	SW Reindeer Ave & 17 th St	SW Redmond	\$102,727	8 low income households
2014-2	Opportunity Foundation of Central Oregon	Job Developer	City Wide	\$24,300	10 Persons with disabilities
2014-3	Boys and Girls Club of Redmond/ Terrebonne	Increase Membership	City Wide	\$25,000	15 low income youth

2014-4	City of Redmond	Support Fair Housing/ Administration	City Wide	\$38,000	City wide
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4. Summary of Citizen Participation Process and consultation process

The 2015-2016 Annual Action Plan development process followed the published Citizen Participation Plan. The Citizen Participation Plan requires the City to conduct two annual public hearings in order to receive community input about needs, priorities and potential projects as it prepares each one-year Annual Action Plan. In addition to holding these public hearings the City and the Housing and Community Development (HCD) Committee gathered community input through less formal public meetings and outreach with local agencies; input was related to community needs, priorities and projects. The HCD Committee also solicited and evaluated applications for public services and economic development funding.

Staff and HCD Committee members also attended Homeless Leadership Coalition (HLC) meetings. The HLC includes a broad range of service providers, homeless advocates, health providers, and governmental agencies within Central Oregon. Attendance helps coordinate services, prioritize and address Central Oregon’s homeless and housing needs, and implement strategies identified in the Central Oregon 10 Year Plan to End Homelessness.

5. Summary of public comments

Public Input/Comment Opportunities:

The following meetings were held to hear public comments on the 2015-2016 Annual Action Plan, hear input on community development needs that can be addressed with eligible CDBG activities, and the City’s performance on the use of CDBG funds.

Friday, April 17, 2015 at 3:00 p.m.: Housing and Community Development (HCD) Committee Meeting

Tuesday, May 5, 2015, 6:30 p.m.: The Redmond City Council public hearing

Written comments on the Draft Plan were accepted through May 4 by email to Chelsea.dickens@ci.redmond.or.us; delivered to the Community Development Department in City Hall, or mail to Chelsea Dickens, 716 SW Evergreen Avenue, Redmond, Oregon, 97756.

The public was welcome to attend meetings of the HCD Committee. The HCD meets the third Friday of the month, at 3:00 p.m. in the Conference Room A at Redmond City Hall. The HCD

agendas are located online: <http://www.ci.redmond.or.us/government/redmond-housing-and-community-development-committee>

Advance notice is requested for meeting in person.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

The Annual Action Plan that follows outlines the activities the City of Redmond will undertake or support during the one-year period beginning July 1, 2015 to address identified community needs. Consistent with the current Consolidated Plan, the City's efforts will focus on creating, retaining and maintaining affordable housing opportunities, on overcoming and preventing homelessness, and on supporting efforts to meet the needs of low income and special needs populations.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	REDMOND	Community Development Department/City of Redmond

Table 1 – Responsible Agencies

Narrative (optional)

The City of Redmond Community Development staff is responsible for preparing the Consolidated Plan, Annual Action Plans, administration of each grant program and funding source, and ensuring compliance with HUD regulations.

The Housing and Community Development (HCD) Committee reviews and recommends policies, programs, activities, and strategies to the Redmond City Council related to the CDBG programs, the Consolidated Plan, Annual Action Plan, and any substantial amendments proposed to those plans. THE HCD evaluates performance of CDBG funded activities.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City recognizes the importance of coordination among the city and the community's housing and social service providers in meeting the community's priority needs. Throughout the 5-year Consolidated Planning period, the city will undertake actions that call for the city to coordinate with local housing and social service providers in the identification, documentation and mitigation of community needs. This will result in a more streamlined and effective service delivery system.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City has a part-time grant program coordinator dedicated to CDBG and affordable housing to serve as a point of contact and to manage the city's role in addressing housing and community development needs. The Housing and Community Development Committee serves in an on-going capacity. The Committee which is composed of individuals with expertise in the housing development and construction industries, economic development, social service professionals, the public-at-large, representatives in the real estate industry and recipients of housing and social services assistance provides valuable expertise to city staff and the City Council and serves to enhance the coordination of service delivery in the broader community.

Staff and HCD Committee members attend Homeless Leadership Coalition (HLC) meetings. The HLC includes a broad range of service providers, homeless advocates, health providers, and governmental agencies within Central Oregon. Attendance helps coordinate services, prioritize and address Central Oregon's homeless and housing needs, and implement strategies identified in the Central Oregon 10 Year Plan to End Homelessness.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Since the late 1990's, The Central Oregon Homeless Leadership Coalition (HLC) has been tackling this challenging and often dynamic problem. The HLC consists of more than 40 organizations and individuals from Deschutes, Crook and Jefferson Counties. Participants include the faith community, shelter providers, public schools, public health, emergency services, veterans outreach, public safety, mental health, housing services, public services, private employers and others. The representation is a diverse group of interests, unified by a common focus.

Mission: The Homeless Leadership Coalition is a collaboration of community partners in Crook, Jefferson, and Deschutes counties engaging the community through education, advocacy, planning, prioritization and accountability for services to persons experiencing homelessness.

Based on the Continuum of Care's strategic plan, the focus is on the needs of homeless families with dependent children who require housing and school stability. The Point in Time data supports these efforts. Chronic Homeless families with children increased from 10 to 23. The Continuum of Care funded Transitional Housing program is serving 45+ households with children/year. The average stay in transitional housing is eleven months with 83% of the households able to maintain housing at exit. At this time all Permanent Supportive Housing is operated by the regional housing authority and is serving veterans and persons with disabilities. The addition of 15 VASH vouchers bringing the area total to 75 housing vouchers and has reduced the number of chronic homeless veterans. All four shelters in Central Oregon are funded by private and foundation support. The youth services continuum is funded with federal Runaway Homeless Youth (RHY) and state funds.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Continuum of Care Homeless Management Information System (HMIS) lead agency is NeighborImpact; they are also the Emergency Solutions Grant (ESG) recipient from the state and administer the funds for Homeless Prevention and Rapid Rehousing categories. The area sub-recipients apply for funding and are reviewed and approved by the Homeless Leadership Coalition's voting members based on the project's ability to align with the program guidelines for ESG funding. The State of Oregon Housing and Community Services (OHCS) requires from the Continuum of Care's ESG recipients quarterly reporting on performance standards. The quarterly reports are then presented to Homeless Leadership Coalition voting members for review and monitoring of ESG performance. All recipients must participate in Service Point (the state mandated HMIS) and are supported by the HMIS lead. The policies and procedures in place are outlined in the contract with each sub-recipient at the start of the funding cycle.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

As part of the consultation process the City reached out to the City of Bend, a neighboring CDBG Entitlement grantee. These discussions have been instrumental in gaining knowledge regarding available services and priorities in Deschutes County and the State of Oregon. The

City also contacted other smaller entitlement communities such as the City of Ashland to discuss strategies in making the most meaningful impact with limited CDBG resources.

The Homeless strategy for Redmond is being done through the Central Oregon 10 Year Plan to End Homelessness. For this tri-county plan consultations were done with the largest homeless providers plus the Homeless Leadership Coalition. Representatives of NeighborImpact, Bethlehem Inn, Central Oregon Veterans Outreach, Shepherd's House and other shelter providers, along with service providers all provided content to this document, particularly with regards to information on what services currently are available and what recommendations for this plan should be implemented regarding the homeless.

City staff consulted with area service providers through a public services application cycle to identify needs that could be addressed in the 2015-2016 program year. Additional direct consultation by staff provided an opportunity to clarify and expand on the City's understanding of community needs and funding priorities.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Opportunity Foundation of Central Oregon
	Agency/Group/Organization Type	Services – Housing Services – Persons with Disabilities Services – Education Services – Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	The Director of Development highlighted the agency’s services to people with disabilities – housing, employment, assisted employment, job training, activities and transportation – as well as the needs of their clients in the community. The City will continue to communicate with OFCO on its services and needs of its clients.
2	Agency/Group/Organization	Saving Grace
	Agency/Group/Organization Type	Services – Victims of Domestic Violence Services – Victims Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	An assistant director described the organizations programs, provided statistics on the number of Redmond people served and discussed needs to serve Redmond better. Information on the need will allow the City to work more closely with Saving Grace to address the needs of domestic violence victims in Redmond.
3	Agency/Group/Organization	NeighborImpact
	Agency/Group/Organization Type	Services – Housing Services – Children Services – Elderly Persons Services – Homeless Services – Education

		Services – Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homeless Needs – Veterans Non-Homeless Special Needs Anti-poverty Strategy Continuum of Care lead agency Regional organization
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	NeighborImpact was consulted throughout the creation of this plan. The Executive Director and other staff described the agency’s role as the regions food bank and its many antipoverty programs, including Head Start, foreclosure prevention, family homeless shelter, transitional housing, heating and rental assistance, financial education, home weatherization, childcare resources, and others. The City will continue to look to NeighborImpact for information on anti-poverty programs and to work with the agency when appropriate.
4	Agency/Group/Organization	Central Oregon Regional Housing Authority/Housing Works
	Agency/Group/Organization Type	Housing PHA Services – Housing Services – Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	Members of the executive team discussed the agency's role in providing affordable housing, its housing stock and programs to promote home ownership and savings, and educate and certify renters. The City will continue to work with Housing Works on affordable housing issues.
5	Agency/Group/Organization	Boys and Girls Club of Redmond/Terrebonne
	Agency/Group/Organization Type	Services – Education Services – Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	The Executive Director and staff was interviewed and consulted regarding the services provided to children and teens and the demand to reach all the schools within the Redmond School District. The City will continue to look to Boys and Girls Club for information and need for affordable childcare and services when appropriate.
6	Agency/Group/Organization	Heart of Oregon Corps
	Agency/Group/Organization Type	Services – Employment Services – Children Services – Education Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	The Executive Director and Construction Manager discussed operations and program goals as well as other agency partnerships. Heart of Oregon Corps provides education/credits to students, conservation programs, leadership development and construction experience. The City will continue to work with local organizations as appropriate.
7	Agency/Group/Organization	Legal Aid Services of Central Oregon
	Agency/Group/Organization Type	Services – Housing Services – Children

		<p>Services – Elderly Persons</p> <p>Services – Persons with Disabilities</p> <p>Services – Persons with HIV/AIDS</p> <p>Services – Victims of Domestic Violence</p> <p>Services – Homeless</p> <p>Services – Fair Housing</p>
	What section of the Plan was addressed by Consultation?	<p>Homeless Needs – Chronically Homeless</p> <p>Homeless Needs – Families with children</p> <p>Homelessness Strategy</p>
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	<p>The regional director described the types of services provided and issues related to Fair Housing in Central Oregon. The City will consult with Legal Aid of Central Oregon and utilize their services regarding Fair Housing as appropriate.</p>
8	Agency/Group/Organization	Assistance League of Bend
	Agency/Group/Organization Type	<p>Services – Children</p> <p>Services – Elderly Persons</p> <p>Regional organization</p>
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	<p>Assistance League of Bend was consulted regarding services provided by this organization and their desire to increase services to children in Redmond. The City will continue to work with local organizations as appropriate.</p>
9	Agency/Group/Organization	City of Bend
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	<p>Housing Need Assessment</p> <p>Homelessness Strategy</p> <p>Economic Development</p> <p>CDBG Process</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	The Affordable Housing Manager in the City of Bend has offered to assist the City of Redmond as needed on all projects related to CDBG and affordable housing in the City. The City will continue to consult with the City of Bend during its years of CDBG entitlement.
10	Agency/Group/Organization	U.S. Department of Housing and Urban Development
	Agency/Group/Organization Type	Housing Other government – Federal
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis CDBG Process
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	Much of the data presented throughout the Consolidated Plan and Annual Action Plan was provided to the City through HUD's eCon Planning Suite, the electronic template that forms the basis for Plan development. The data includes both American Community Survey (ACS) information drawn directly from the U.S. Census Bureau, and ACS data that HUD has analyzed more deeply as part of its Community Housing Affordability Strategy compilation. City staff will continue to work closely with HUD's Portland field office to evaluate projects, plans and annual reports to ensure compliance with the regulations of the CDBG program.
11	Agency/Group/Organization	Redmond Economic Development Inc.
	Agency/Group/Organization Type	Services – Employment Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas of improved coordination?	The manager provided information on the Redmond area's top employers, business recruitment and retention efforts, job training needs and childcare resources. The City works closely with REDI to attract and retain businesses.

Identify any Agency Types not consulted and provide rationale for not consulting

None identified.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	NeighborImpact	The goals of the City's Strategic Plan with regard to addressing homelessness are supportive of and align with much of the intent of the local Continuum of Care Plan. The plans are mutually supportive in that both intend to support continued implementation of the Central Oregon Ten Year Plan to End Homelessness.
Central Oregon Ten Year Plan to End Homelessness	Homeless Leadership Coalition	Work to prevent homelessness

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City will continue to work with these and other agencies as well as other public entities including Deschutes County and the State throughout the implementation of this first Consolidated Plan. The City will participate in regional planning activities related to housing, transportation and economic development.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City followed its published Citizen Participation Plan in carrying out the process to develop this FY 15-16 Action Plan. That Citizen Participation Plan calls for the City to conduct two annual public hearings in order to receive community input about needs, priorities and potential projects as it prepares each one-year Action Plan. In addition to holding these public hearings the City, through its Community Development Department and its Housing and Community Development Committee, practices ongoing but much less formal outreach to social service providers, agency clients, and citizens in general as it carries out and/or monitors each year's Action Plan activities, participates in community and stakeholder meetings, and delivers housing- and other program-related information.

In practice the citizen participation process under which the City's current Consolidated Plan and this FY 2015-16 Action Plan were developed began in early 2014 as the first Consolidated Plan was implemented. Each year's Action Plan hearing will be advertised as an opportunity to influence the Consolidated Plan and its priorities. As noted above, the citizen participation process for this Action Plan combined formal public hearings with less formal meetings and discussions about needs and solutions. The goals in the City's FY 2014-2018 Consolidated Plan are very much reflective of a comprehensive, additive approach to gathering public input, and the actions the City will carry out or support through implementation of its FY 2015-16 Action Plan are a direct result of the discussions in which City staff have participated, and of the ideas and testimony the City has received through its more formal processes.

The City held three pre-application open houses and solicited applications from public service agencies. The Housing and Community Development Committee evaluated applications and made tentative recommendations for the FY 2015-2016 Action Plan.

A public notice, in English and Spanish, of opportunities to review and provide comment on the draft 2015-2016 Action Plan were published in the Bend Bulletin and Redmond Spokesman, the local newspapers of general circulation, on April 3, 2015 and April 8, 2015 respectively, more than 30 days prior to the Plan submittal to HUD by May 15, 2015. In addition, notice was published in the City of Redmond March Newsletter.

The City Council public meeting to hear comments on the draft 2015-2016 Action Plan was held on May 5, 2015. The notice of public comment and draft 2015-2016 Action Plan were posted on the website on April 3, 2015 and made available at City Hall.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/ broad community Providers of Affordable Housing	Eight potential applicants attended public workshops through this process, four submitted applications for funding.	All of the applicants utilized these public meetings to advocate the needs and services that they would address with funding.	Not applicable	
2	City Newsletter	Non-targeted/ broad community	Information appeared in March 2015 regarding the draft Annual Action Plan and Citizen Participation Outreach.	No comments were received	Not applicable	
3	Public Meeting	Non-targeted/ broad community	All Housing and Community Development Committee meetings are public meetings.	No comments were received	Not applicable	

4	Other-Media releases	Non-targeted/ broad community Non-English Speaking – Specify other language: Spanish	Legal notices of solicitation for public comments appeared in in The Redmond Spokesman and The Bend Bulletin.	No comments were received	Not applicable	
5	Public Meeting	Non-targeted/ broad community	Public hearing before Redmond City Council on May 5, 2015	No comments were received	Not applicable	
6	Internet Outreach	Non-targeted/ broad community	Information on CDBG and public meetings were posted on the City's webpage.	No comments were received	Not applicable	www.ci.redmond.or.us

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

HUD has informed the City of Redmond that its CDBG award for FY 2015-16 will be \$208,791. Projections of awards for the remainder of the Consolidated Plan period (three years) hold these figures flat at their FY 2015-16 levels.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-Federal	Acquisition, Admin and Planning, Economic Development, Housing Public Improvements, Public Services	208,791	0	0	208,791	551,317	This is based upon assumed HUD budget not being reduced in the next five years.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

With the limited amount of CDBG funds available to the City, Redmond intends to utilize these funds in conjunction with other

resources to meet local housing and community development needs. The City anticipates providing CDBG funding to a variety of programs and activities over the Five-Year Consolidated Plan period. Each program or activity will be assessed for need, performance outcomes, agency capacity, and availability to leverage other resources, and ability to complete the activity.

- Affordable housing supply projects are expected to leverage other local, state, federal and/or private funds, either as gap financing in new construction or as down payment assistance.
- Economic opportunity likely will leverage other state education and federal small business funding.
- Funds allocated for public services likely will be gap financing for a non-profit organization that will provide the balance of funds needed for an activity.

In January 2015, the City formed a new committee, the Housing and Community Development Committee. One of the objectives of this committee will be to seek other funding sources; private, local, state, or federal. The Committee will also oversee the City's Affordable Housing Plan and work to move the Plan forward.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time no publically owned land has been identified.

Discussion

The City will use CDBG funds in partnerships with subrecipients to leverage private, state and local funds to address the goals and strategies outlined in the Consolidated Plan. Grant to subrecipients for public services or economic development are anticipated to leverage other funding sources.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing, homelessness	2015	2016	Affordable Housing Homeless	Citywide	Additional units of affordable housing	CDBG: \$105,033	Rental units constructed: 48 Household Housing Unit
2	Increase economic opportunities	2015	2016	Non-Housing Community Development	Citywide	Job training/education	CDBG: \$31,000	Jobs created/retained: 10 jobs
3	Services for special needs and low income persons	2015	2016	Non-Homeless Special Needs Public Services	Citywide	Support for public services	CDBG: \$31,000	Public service activities other than Low/Moderate Income Housing Benefit: 38 Persons Assisted

4	Support Fair Housing, Administration	2015	2016`	Fair Housing Plan	Citywide	Develop a Fair Housing Plan	CDBG: \$41,758	Other: 1 Other
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Goal Descriptions

1	Goal Name	Affordable housing, homelessness
	Goal Description	Provide decent and affordable housing and work towards homeless prevention by increasing the supply of rental housing for residents at 50% or less AMI and reducing housing cost burden through gap financing for land acquisition, site clearance, demolition and public improvements for qualified projects, and down payment assistance for home ownership.
2	Goal Name	Increase economic opportunities
	Goal Description	Increase economic opportunities by creating and retaining jobs for LMI persons, providing microenterprise assistance to businesses and providing job training for LMI persons.
3	Goal Name	Services for special needs and low income persons
	Goal Description	Support agencies that serve low and moderate income persons and special needs populations by helping them to expand services.
4	Goal Name	Support Fair Housing
	Goal Description	Increase awareness of fair housing laws and resources.

Table 6 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

(b) Affordable housing. With respect to affordable housing, the consolidated plan must include the priority housing needs table prescribed by HUD and must do the following: (1) The affordable housing section shall describe how the characteristics of the housing market and the severity of housing problems and needs of extremely low-income, low-income, and moderate-income renters and owners, persons at risk of homelessness, and homeless persons identified in accordance with § 91.205 provided the rationale for

establishing allocation priorities and use of funds made available for rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units (including preserving affordable housing units that may be lost from the assisted housing inventory for any reason). Household and income types may be grouped together for discussion where the analysis would apply to more than one of them. If the jurisdiction intends to use HOME funds for tenant-based assistance, the jurisdiction must specify local market conditions that led to the choice of that option. (2) The affordable housing section shall include specific objectives that describe proposed accomplishments, that the jurisdiction hopes to achieve and must specify the number of extremely low-income, low-income, and moderate-income families, and homeless persons to whom the jurisdiction will provide affordable housing as defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership over a specific time period.

The City of Redmond estimates that CDBG funds will help 48 low-income seniors be placed in affordable rental housing through the land acquisition and construction of a new rental housing development. All of the beneficiary households have incomes that are at or below 60% of the area median income, with most anticipated to have incomes at or below 50% of the area median income. The City hopes to help at least 75 families stay in their homes through foreclosure counseling and prevention courses or obtain homeownership and other financial coaching programs.

The City does not receive HOME funds.

AP-35 Projects – 91.220(d)

Introduction

#	Project Name
1	Housing Works Senior Rental Housing Development
2	HomeSource Education and Home Buyer Support
3	Opportunity Foundation of Central Oregon Job Training & Education
4	CDBG Program Administration
5	CDBG Program Administration
6	ADA Transition Plan

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The city considered the research findings from the entire Consolidated Plan process, as well as the results of the extensive public participation process, to prioritize needs. In determining which projects to fund, the city considered the priority of the need addressed by each proposed project, as well as the feasibility of the proposed projects and the ability of the organizations to successfully undertake the proposed projects. As with all aspects of community development and affordable housing development in Redmond, the number one obstacle is limited resources. Other obstacles include excessive land prices and lack of capacity in local non-profit housing and community service providers.

Projects

AP-38 Projects Summary

Project Summary Information

1	Project Name	Housing Works Senior Rental Housing Development
	Target Area	N/A
	Goals Supported	Affordable housing, homelessness prevention
	Needs Addressed	Additional units of affordable housing Create new rental units
	Funding	\$105,033
	Description	To address the overwhelming need for more affordable housing inventory in Redmond, Housing Works will build an affordable housing community of 48 units to provide additional rental housing targeted to senior households earning less than 50% of the area median income.
	Target Date	2/28/2017
	Estimate the number and type of families that will benefit from the proposed activities	The proposed development will benefit 48 senior households at or below 50% AMI.
	Location Description	Housing Works has targeted a parcel in downtown Redmond near the intersection of SW Veterans Way and SW Canal Blvd for the proposed project. The parcel is relatively flat and the current zoning is R5 which is conforming. The neighborhood is primarily composed of commercial businesses, and a school.

	Planned Activities	The affordability commitment will include 48 rental units at 50% AMI for senior households. The land use covenant will ensure affordability for at least 60 years. The community will consist of one- and two-bedroom units ranging from 600 SF to 825 SF. The project will consist of three stories of wood frame residential units and over 6,000 SF of community space.
2	Project Name	HomeSource Education and Home Buyer Support
	Target Area	Citywide
	Goals Supported	Services for special needs and low income persons
	Needs Addressed	Support public services for LMI persons
	Funding	CDBG: \$31,000
	Description	Funding support for this project will help HomeSource of NeighborImpact expand services in Redmond. The primary goal of the HomeSource program is to offer a variety of classes, programs, and services to help underserved residents strengthen their household finances, build financial assets, and acquire, maintain, and sustain homeownership.
	Target Date	6/30/2016

<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>HomeSource of NeighborImpact will:</p> <p>Create 12 new first-time home buyers in Redmond</p> <p>Provide Homebuyer Education for 20 clients in Redmond</p> <p>Provide 6 Financial Fitness Workshops per year in Redmond (Note: typical attendance at these workshops is 10-20 people, but since they are not limited to Redmond residents, the total number served is not included in calculations)</p> <p>Provide individual financial coaching for 10 clients in Redmond</p> <p>Provide a minimum of 20 individuals with foreclosure prevention counseling and foreclosure mitigation in Redmond</p> <p>Assist 10 homeowners to sustain homeownership through reverse mortgage and default mortgage counseling as an option to prevent foreclosure in Redmond</p>
<p>Location Description</p>	<p>2303 SW First St, Redmond, Oregon</p> <p>This project will serve the entire City of Redmond. Although NeighborImpact operates four HomeSource offices in Central Oregon, programs will be offered from the Redmond location.</p>

	Planned Activities	Funds will be used to support the costs of staff salaries and administration. Redmond residents will have access to coaching and educational services including home buyer pre-purchase counseling and education; foreclosure counseling and education; financial education; budget and credit counseling and related coaching mentoring; and referrals to emergency services to prevent homelessness. HomeSource of NeighborImpact employs 1.5 FTE to provide services to Redmond residents. This funding represents a small portion of the overall cost to provide these services to the low and moderate income households in the Redmond community. NeighborImpact will use the funding from the City of Redmond to help leverage additional resources from the State of Oregon, NeighborWorks America, and private foundations to cover the full cost of operating these programs. Most services are free to all community members, with the exception of the home buyer education workshop which requires a nominal registration fee for the eight hour class.
3	Project Name	Opportunity Foundation of Central Oregon Job Training & Education
	Target Area	Citywide
	Goals Supported	Increase economic opportunities
	Needs Addressed	Job training/education
	Funding	CDBG: \$31,000

	Description	As part of the Affordable Care Act, the Community First Choice Plan has been implemented in the State of Oregon. One of the mandates of this program is that persons with intellectual/developmental disabilities have greater access to employment opportunities in private sector jobs, as opposed to facility based employment, which is the model Opportunity Foundation of Central Oregon (OFCO) currently operates. OFCO intends to match employers with potential employees who have the desire and aptitude to work in jobs of their choice within the Redmond community. OFCO will accomplish this through an assessment process, job training and coaching, as well as offering ongoing support once a person is employed.
	Target Date	04/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 adults with intellectual/development disabilities.
	Location Description	Training will occur on site at OFCO offices, transportation will be provide as needed.
	Planned Activities	Funds will be used to support the operating costs associated with the 1 FTE Job Developer position.
4	Project Name	CDBG Program Administration and Planning
	Target Area	N/A

Goals Supported	Create and retain affordable housing opportunities Support Goals of the Central Oregon 10 Year Plan to End Homelessness Support agencies that provide direct services
Needs Addressed	Further fair housing
Funding	CDBG: \$41,758
Description	This project will partially fund the administration of the City's CDBG program, including the delivery of projects and activities identified in this Action Plan during FY 15-16; the reporting on activities carried out during FY 15-16; and planning for the uses of CDBG funding during FY 16-17.
Target Date	June 30, 2016
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	Citywide
Planned Activities	Further fair housing and aid in the creation of the ADA Transition Plan.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Redmond is located in Central Oregon servicing as the central hub for the region where several major transportation corridors intersect. Redmond is the second largest city in Central Oregon with a population of approximately 27,000.

The primary geographic distribution of the CDBG program will be citywide. After reviewing maps distributing low- and moderate-income residents throughout the community it was clear that the distribution is throughout the city limits.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Redmond has only one geographic area where more than 51% of the population earns less than 80% AMI. However, low- and moderate- residents live, work and attend school throughout the city. During the Five-Year Consolidated Plan process the Task Force chose to not limit funds to one area, but to use CDBG funds to help LMI persons throughout the city. Therefore, projects are awarded funds not based on geographic location but rather on how they address Plan Goals and feasibility of projects.

Discussion

Currently 21.6% of Redmond households live below the federal poverty line. This is distributed throughout the whole city, similar to the low- and moderate- income distribution of households.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Increasing the supply of affordable housing, especially for residents earning less than 50% AMI, is the top priority in the 2014-2018 Consolidated Plan.

Projects that produce and preserve affordable housing for the 2015-2016 year consist of funding for NeighborImpact for counseling, including foreclosure prevention and homebuyer preparation and Land Acquisition for Housing Works for construction of a multi-unit senior rental community.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	75
Special-Needs	48
Total	123

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	48
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	48

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The City of Redmond has a long and productive relationship with the local housing authority, Housing Works. Housing Works is located in the city and we have partnered with them on other projects over the years. The city also consults on a regular basis with Housing Works staff on potential projects and policies to increase and enhance the amount of housing in Redmond.

Actions planned during the next year to address the needs to public housing

Redmond has no public housing, only units owned or controlled by Housing Works, the local regional housing authority.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The 2014 Point in Time Count tallied 324 Redmond families with children that are unsheltered on a given night.

Redmond has no homeless shelters for any demographic – single adults, families with children or unaccompanied minors. The only exception is a cold weather shelter located at Highland Baptist Church. This shelter is open when overnight temperatures are forecasted below 25 degrees Fahrenheit or severe weather conditions. The nearest shelters are 17 miles away in Bend, making it difficult for Redmond’s homeless to access those facilities.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will continue to work with NeighborImpact, Central Oregon Homeless Leadership Coalition and other interested organizations on ways to assess the individual needs of Redmond’s homeless population.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will work with organizations interested in establishing homeless shelters in Redmond to create a sustainable model that could receive CDBG funds for construction in subsequent years of the Plan. The City also will work with agencies to increase the supply of transitional housing for people emerging from homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City is funding HomeSource of NeighborImpact with CDBG. The program educates potential renters on how to be responsible members of the rental community while also providing financial literacy training to those with past credit issues.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will help low-income seniors avoid becoming homeless by helping create 48 additional units of affordable housing to persons earning less than 50% of AMI.

The City will direct 15% of CDBG funds to Opportunity Foundation of Central Oregon to increase economic opportunities of LMI persons through job training and job creation.

The City will also direct 15% of CDBG fund to HomeSource of NeighborImpact to provide housing counseling to protect individuals and families from losing existing home, both for Homeowners and for Renters.

Additionally the City will provide guidance and assistance as needed and requested by the Homeless Leadership Coalition in their continuing efforts to address homeless in all populations.

Discussion

To assure the issues and concerns of homelessness are part of the community conscience, the Homeless Leadership Coalition, as part of the Continuum of Care has developed a website for the HLC. The website has recently been updated to include direct links to homeless service providers and the Project Homeless Connect website. The local Continuum of Care Committee covers a three county area: Cook, Jefferson and Deschutes counties. This leads to multi-jurisdictional issues that preclude seamless administration by a local governmental jurisdiction. There is only one agency, NeighborImpact (501(c)3) receiving HUD Continuum of Care funding and as the sponsor agency they apply directly to HUD for funding, and provide program, fiscal and grants management services. Working with the Homeless Leadership Coalition, the Continuum of Care Committee is responsible for the Continuum of Care planning process, ensuring participation from all segments of the community and coordinates the yearly NOFA process. They are also responsible for preparation of the Continuum of Care application including: assuring community participation (i.e. leverage letters), accuracy of data (housing inventory chart), and review and ranking as needed. The Homeless Leadership Coalition, the Continuum of Care Committee and the City of Redmond recognize the need to reduce the number of unsheltered homeless households with dependent children. These efforts are being done by specific agencies with the support of the Homeless Leadership Coalition. An emergency preparedness plan, under the direction of the HLC and with the cooperation of local jurisdictions, has been developed and was implemented during the winter of 2009. This is put into place during extreme weather conditions and allows for temporary shelter being provided by a local church. During the One Night Homeless Count volunteers from the Count were

provided access to the individuals to conduct the survey and help with resource identification.

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	
Tenant-based rental assistance	
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	
Total	Not applicable

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Redmond commissioned and adopted an Affordable Housing Plan in 2007 that identified barriers to affordable housing in Redmond. After the adoption of the Plan, the City audited its policies and foundational documents to remove any public policies that serve as a barrier, including amendments to the Redmond Development Code and the creation of an Affordable Housing System Development Charge Credit program. Both have been successfully implemented and utilized. Due to the Great Recession the City reduced its staffing resources and was not able to implement the work plan in the Affordable Housing Plan.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Section MA-40 of the market analysis in the 2014-2018 Consolidated Plan reviewed any negative effects of public polies on affordable housing and residential investment. The review of City land use and housing policies found that in general, there is not specific barrier to development of affordable housing in Redmond. The primary issue is lack of affordable housing for Redmond's lowest income households and individuals.

Discussion

In 2012, the City successfully applied for and received a 1.6 million dollar Neighborhood Stabilization Program Round 3 (NSP3) grant from the State of Oregon to implement a housing down payment assistance program and the acquisition of affordable housing rental units for low- and moderate-income residents in Redmond. The program has been very successful placing 17 families in home ownership and acquiring 9 units of low- and moderate-income rental housing.

In FY 2014/15, the City developed a new Housing and Community Development fund that has supported a part-time staff person to manage and implement programs for low-and moderate-income residents in Redmond, including administering the CDBG program and Affordable Housing Plan. In addition, the City formed a new committee, the Housing and Community Development Committee which first met in January 2015. This committee of community representatives will oversee the Housing and Human Service needs of the City's most vulnerable populations and make recommendations and/or advise the Planning Commission and/or City Council as needed. With the hiring of the part-time Grant Program Coordinator and the Housing and Community Development Committee the City of Redmond will dedicate staff resources to implementing the Affordable Housing Plan.

The city will continue to address policies that may impact affordable housing.

AP-85 Other Actions – 91.220(k)

Introduction

Since the City of Redmond is a new CDBG entitlement grantee, the City has no program income and few other resources to undertake many additional actions in this second year of the Consolidated Plan cycle.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle is the lack of financial resources to adequately meet all of the City's housing and community development needs. Despite lack of resources, the City will continue to build relationships with and work with area agencies, the local Continuum of Care agency, other public and governmental entities to identify areas of need and coordinate programming to address those needs.

In addition, to the actions planned to address priority needs, the City will work to identify other sources of funding that can be leveraged with CDBG funding.

Actions planned to foster and maintain affordable housing

The City will partner with local housing agencies and developers to create more units of housing for residents at 50% or less AMI and will continue to assess the effect of city policies on affordable housing.

Actions planned to reduce lead-based paint hazards

The City will distribute lead hazard information pamphlets to any resident seeking information regarding housing repairs to older homes and has links to brochures on the City's resources website. The pamphlets will be available on the City's webpage and at the customer service counter. The City will also require all contractors working on CDBG-funded housing projects or facilities that may have children in them comply with the EPA Renovator, Repair, and Painting (RRP) law. The RRP law requires that any person doing this work get RRP certification and perform additional recordkeeping and site cleanup. The City may consider sponsoring an RRP training or lead safe practices workshop.

Actions planned to reduce the number of poverty-level families

The City actively works with housing and community development providers to help families move out of poverty through the funding and implementation of public service activities, especially those that promote self-sufficiency, and job attainment and retention skills. This also includes those community development activities that assist the homeless and the near homeless to become active members of the community. Most particularly the City will provided

assistance to NeighborImpact for housing counseling and continue to partner with Redmond Economic Development Inc. (REDI) to retain and bring more living wage jobs to the City.

Actions planned to develop institutional structure

The City will offer technical assistance to agencies implementing projects with CDBG funds. This may include incorporating specific language from federal regulations into grant contracts, encouraging strategic plan development, providing staff training assistance, and implementing a City Risk Assessment and Monitoring Plan. Many of the actions identified in this Action Plan will serve to improve institutional structure by enhancing coordination with housing developers and service providers in the community, thereby improving the capacity of the City and collaborating organizations to meet the community needs.

In addition, to further develop the institutional structure the City will attend regional planning meetings and agency meetings on a regular basis to foster communication with area agencies, and to remain informed about local and regional programs and needs. The City will work to integrate and coordinate projects within the City that will benefit Redmond's low-income residents that may be eligible for CDBG funding.

Actions planned to enhance coordination between public and private housing and social service agencies

The City recognizes the importance of coordination among the City and the community housing and social service providers in meeting the priority needs in the Consolidated Plan. Many of the actions outlined in this Action Plan call for the City to coordinate with local housing and social service providers in the identification, documentation and mitigation of community needs. This will result in a more streamlined and effective service delivery system. The City's Community Development Director and Grant Program Coordinator serves as points of contact and to coordinate the City's role in addressing housing and community development needs. The Housing and Community Development (HCD) Committee reviews all CDBG applications and makes recommendations to City Council. The HCD Committee which is comprised of individuals with knowledge and expertise in the housing construction industry, housing development industry, economic development, human services professionals, realtors, as well as recipients of housing and human services assistance. These individuals with experience in addressing housing and community development issues provide valuable expertise to city staff and the City Council and will serve to enhance the coordination of service deliver in the broader community.

During FY 2015-2016 the City's efforts to enhance coordination will also include:

- Meeting regularly with non-profit affordable and special needs housing developers and

providers to assess community needs, identify opportunities to address them, and plan and design affordable housing projects for both short- and long-term implementation; and

- Ensuring that the Housing and Community Development Committee and the Redmond City Council are aware of the types and extent of housing and service needs in the community by coordinating annual public hearings and input processes.

Discussion

Redmond has a solid base of agencies and social service organizations that provide assistance to low- and moderate-income residents. The City, through its CDBG entitlement, will help those organizations increase their program capacity, thereby making a greater impact in reducing homelessness and poverty in the City.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

This 2015-2016 Annual Action Plan is the City of Redmond’s second year of entitlement. Because it is a new program to the City a Consolidated Annual Performance Evaluation Report (CAPER) has not been completed for the first year of entitlement and projects have not yet been completed. There is no program income so most of the required fields below are not applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

This is Redmond’s second year as an Entitlement grantee and as yet has no program income. An estimated 80% of CDBG funds will be used to benefit persons of low- and moderate-income during the 2015-2016 Annual Action Plan.