



CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756-2242

Phone **541-923-7721**
Fax 541-548-0706

www.ci.redmond.or.us

REDMOND COMMITTEE FOR ART IN PUBLIC PLACES
Minutes

Tuesday, April 21, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

RCAPP Present: Chair Linda Gilmore Hill, Vice-Chair Deborah Cook, Gillian Burton, Frank Graham, Katie Harris, Jessica Rowan (excused: Adam Huycke, Betty Jo Simmons, Ethan Stelzer)

Youth Ex Officio: Madison Hill

City Staff: Heather Richards, *Community Development Director*; Deborah McMahon, *Principal Planner*; Nettice Honn, *Executive Assistant-Airport*; Cameron Prow, *TYPE-Write II*

Visitor: Anne Graham

Media: None

(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting.

The three digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Hill called the meeting to order at 4:38 p.m. without a quorum of members (4 of 9) present. Ms. Rowan arrived at 4:41 p.m., establishing a quorum. Mr. Graham arrived at 4:45 p.m. after approval of the minutes.

Ms. Richards administered the oath of office to Ms. Hill and thanked her for volunteering.

Chair Hill added discussion of a field trip to the end of the meeting agenda.

DISCUSSION AND ACTION ITEMS

A. Approval of Minutes

Motion 1 (5/0/0): Ms. Harris moved to approve the March 17, 2015, minutes. Ms. Burton seconded the motion which passed unanimously.

B. Rock Chuck Project

1. **Project Update:** Mr. Graham reported results of the last subcommittee meeting on the vertical rockchuck units and said he was researching costs of potential venues for the Gala. The subcommittee was disappointed in the lack of detail on the vertical mold and he has informed Mr. Stelzer that more detail was needed on the paws, whiskers, and ears. Mr. Graham said the subcommittee recommended postponing the Rockchuck Gala to May 2016 to allow enough time to plan this event.

RCAPP concerns included lack of mold detail, unit production costs, number of units that can be produced from the mold, business sponsorships, decorating and auction processes, artist commission (10% of selling price), and how to fund promotion of the Gala. Chair Hill

requested a sample of the ABS material to be used for the rockchuck units, so she can research other aspects of the manufacturing process.

Crouching Rockchuck: Following discussion of finishes and mounting options for the Kim Chavez rockchuck design, RCAPP members recommended that Ms. Chavez use a traditional dark brown patina finish with highlights where she feels they are appropriate and that her rockchuck be incorporated into the Sam Johnson Park site amenities.

2. **Budget:** Ms. McMahon reported the Leadership Redmond garage sale raised about \$1,600; she will research RCAPP's share of the proceeds. Ms. Richards stated City funds could be used only to purchase products, not for promotion.

Mr. Graham said he had an anonymous sponsor willing to cover the approximate \$800 cost for Bend Plastic Supply to produce 20 rockchuck units.

Following discussion, members agreed: (a) to request that City funds be used to purchase the rockchuck units, (b) to use the anonymous \$800 donation to cover Gala promotional costs, and (c) to direct the subcommittee to review all program/planning steps to assure success of the 2016 Gala. Ms. McMahon said she would e-poll RCAPP members to schedule the next subcommittee meeting.

C. 501(c)(3) Update

Ms. McMahon reported the results of her research into the legal, financial, and program oversight responsibilities of the board of directors for a nonprofit corporation. She has obtained an employer identification number for the "Art in the Hub" foundation. Tasks that must be completed before the foundation can apply for nonprofit status included bylaws, conflict-of-interest policy, articles of incorporation, names of directors, and role of the foundation (fund-raising for RCAPP vs. policy oversight of a separate organization).

Ms. Burton and Ms. Cook volunteered to serve on the 501(c)(3) subcommittee. Ms. McMahon said she would ask Mr. Huycke to serve on this subcommittee.

D. Review 2015-2016 Work Plan

Due to lack of time, Chair Hill postponed discussion on this agenda item to the May meeting.

Ms. McMahon emphasized the importance of RCAPP's adopting its work plan for the next fiscal year as soon as possible. To improve meeting efficiency, she asked RCAPP members to do their homework and review the draft 2015-2016 work plan **before** the May meeting.

E. Field Trip

Chair Hill said the City is looking for a piece of art that could serve as a vertical element at the gateway to American Legion Park. Artist Jerry Werner has a stained glass piece that might be suitable and is willing to loan it to RCAPP for two years. The glass would need to have ironwork around it for support and he would like to install lights to shine through it.

Ms. Richards said the City working on an enhancement project at American Legion Park but doesn't have funds now to complete the gateway element. Public Works Director Bill Duerden has confirmed the pad will be wired for electricity as part of the enhancement project. Mr. Werner has invited RCAPP to tour his studio to assess the suitability of the sculpture he is willing to loan.

Discussion covered who would be responsible for the installation cost and assuring the City would not be obligated to purchase the loaned sculpture. Members agreed to meet at City Hall at 1:30 p.m. on May 7, 2015, to view the proposed sculpture at Mr. Werner's studio.

COMMITTEE COMMENTS

Ms. Rowan requested an update on RCAPP's float for the 4th of July parade at the May 2015 meeting.

STAFF COMMENTS

Ms. McMahon reported that Mr. Huycke has a videographer willing to help create a photographic inventory of all RCAPP art pieces. Having its own pictures of the City's artworks would facilitate RCAPP's ability to update and link its print and electronic media (brochures, website). She presented a copy of the Lane Arts Council 2013 Annual Report as an example of an effective marketing tool.

Ms. Richards said funds set aside to purchase the People's Choice Award sculpture from Round 2 must be expended before June 30, 2015. These funds will not roll over to fiscal year 2015-2016.

ADJOURN

The next meeting is scheduled for 4:30 p.m. on Tuesday, May 19, 2015.

With no further business, Chair Hill adjourned the meeting at 5:50 p.m.

APPROVED by the Redmond Committee for Art In Public Places and SIGNED by me this 19th day of May, 2015.

ATTEST:

/s/ Linda Gilmore Hill
Linda Gilmore Hill
Chair

/s/ Heather Richards
Heather Richards
Community Development Director