



**CITY OF REDMOND**  
Community Development Department

716 SW Evergreen, Redmond OR 97756  
541-923-7721  
Fax: (541) 548-0706  
[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

**REDMOND COMMITTEE FOR ART IN PUBLIC PLACES**  
**716 SW Evergreen Ave City Hall Conference Room A**  
**Tuesday, October 20, 2015**  
**4:30 – 6:00 PM**

**RCAPP MEMBERS**

- Request for Proposal

Linda Gilmore Hill, Chair

**TIME ITEM**

4:30 PM **CALL TO ORDER / INTRODUCTIONS**

Deborah Cook, Vice Chair

4:35 PM **DISCUSSION ITEMS**

Gillian Burton

- A. Approval of Minutes
  - a. August 18, 2015

Frank Graham

- B. RFP – Café Artist

Katie Harris

- C. Evergreen City Hall Public Art Locations

Jessica Rowan

- D. Rockchuck
  - a. Art Install
  - b. Gala Event

PROPOSED AGENDA

Betty Jo Simmons

5:55 PM **LIAISON COMMENTS  
CITIZEN COMMENTS  
COMMITTEE MEMBER COMMENTS  
STAFF COMMENTS**

Ethan Stelzer

Vacant

Madison Hill Youth ExOfficio

6:00 PM **ADJOURN**

\*Please note that these documents are also available on the City's website [www.ci.redmond.or.us](http://www.ci.redmond.or.us); click on City Government, hover on Commissions and Committees, click on Redmond Committee for Art in Public Places. You may also request a copy at City Hall from Heather Richards at 923-7756 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify the City of Redmond ADA Coordinator, at least 48 hours in advance of the meeting at 541-923-7735, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



**DRAFT**

**CITY OF REDMOND**  
Community Development Department

716 SW Evergreen Avenue  
Redmond, OR 97756-2242

Phone **541-923-7721**  
Fax 541-548-0706

[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

**REDMOND COMMITTEE FOR ART IN PUBLIC PLACES**  
**MINUTES**  
**August 18, 2015**

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**RCAPP Present:** Chair Linda Gilmore Hill, Vice-Chair Deborah Cook, Frank Graham, Katie Harris, Jessica Rowan, Betty Jo Simmons, Ethan Stelzer (absent: *Gillian Burton, Adam Huycke*)

**Youth Ex Officio:** Vacant

**City Staff:** Deborah McMahon, *Principal Planner*; Nettice Honn, *Aviation Program Manager*; Cameron Prow, *TYPE-Write II*

**Visitors:** Anne Graham, *City Councilor*

**Media:** None; Dave Morgan, *Redmond News Today*

*(The 3-digit number after a motion title shows the number of members voting in favor/opposed/abstaining.)*

**CALL TO ORDER – INTRODUCTIONS**

Chair Hill called the meeting to order at 4:32 p.m. with a quorum of members (7 of 9) present.

**DISCUSSION AND ACTION ITEMS**

A. AATC Install Update

Ms. McMahon reported the installation went very well due to a great team effort. A map is available. Chair Hill, Ms. Simmons, and Mr. Stelzer volunteered to serve on a subcommittee, working with Jackie Abslag and Ms. McMahon, to improve the next RFP (Request for Proposals) and present it to the entire committee for approval before it is issued.

Committee members discussed improvements needed (more dependable timeline, adhering to RCAPP-imposed deadlines, informing artists of deadline changes), broader exposure (Café for Artists website), timeframe for future RFPs, and the saturation point for public art in Redmond.

B. Rock Chuck Project

Mr. Graham said he and Ms. Simmons were close to finishing the refinements they are adding to the silicon model. He passed out photos of his model-in-progress. He will e-mail photos of the finished model to RCAPP and staff before beginning the casting process, hopefully by October 1, 2015. The earlier plan to use Bend Plastic Supply to cast the models was discontinued in favor of a better process. Mr. Graham explained how the new process would work.

RCAPP discussion covered the new project name ("Yellow Tie Gala" after the yellow-bellied marmot), potential gala locations (Old Redmond Hotel, Juniper Golf Course), potential sponsors, master task list, project timeline, and funds raised through the "Go Fund" website. Mr. Graham agreed to serve as Grandmaster to assure this project keeps moving forward. Members agreed to meet August 27, 2015, 11 a.m. (location to be determined), to work out project logistics.

Ms. Simmons volunteered to create a wooden model of a rock chuck and shared a color photograph of the image she planned to produce. She agreed to donate her time and possibly the model, but requested reimbursement of the material cost (\$200-\$300). Following discussion, committee members agreed by consensus to Ms. Simmons' offer and directed her to report the actual material cost to Grandmaster Graham.

### **LIAISON COMMENTS**

None.

Ms. Graham offered to serve as RCAPP's Council Liaison if needed, but noted that new City Councilor Heather Carlin might also be interested.

### **CITIZEN COMMENTS**

None.

### **COMMITTEE COMMENTS**

July 21 Tour of Evergreen Elementary: Member ideas and concerns included a second in-depth tour, possible art themes (natural history, Native American, geologic, geographic authenticity), art types (sculpture, paintings, photographs, small models of larger works, digital displays), available surfaces (ceilings, walls, floors, windows, alcoves, stairwells), student involvement, history collage, lighting, respite areas, potential partners (High Desert Museum, private collections, Warm Springs Museum and/or reservation, Redmond Museum), exhibit security, hanging system, rotating exhibits, and converting the existing kids' art to a restroom motif.

Ms. McMahon recommended taking photographs of the school's interior for future reference and suggested a competition for new bike lane design. Members suggested incorporating an Art Deco theme in bike lanes and bike training, and asked where past travel posters were being kept.

Ms. Rowan suggested RCAPP tour successful art programs in Oregon communities similar to Redmond in size.

Oregon Art Summit: Chair Hill announced the registration deadline (September 1) for this annual event which will be held October 1-3, 2015, in Ashland, Oregon. Following discussion of the summit theme, activity schedule, and logistics (travel and lodging costs), RCAPP members decided not to attend.

Mr. Graham said he expected to miss the September 2015 meeting.

### **STAFF COMMENTS**

Ms. Honn reported the Airport sold three pieces from its current art show which will end this weekend. Contracts and dates of the next show – "Places and Process" – are posted on the Airport website. She requested help with pickup (current show artwork) and delivery (next show artwork) as well as judging on August 27 (time to be negotiated). Mr. Graham (August 26, afternoon), Ms. Harris (August 25, afternoon), Ms. Hill (August 26, morning), and Ms. Rowan volunteered to help with pickup/delivery of artworks. Ms. Hill volunteered to serve as a juror. Ms. Honn requested assistance or a subcommittee meeting to set themes for art shows after January 2016.

Next RCAPP meeting/tentative agenda: Tuesday, September 15, 2015, 4:30 p.m. – consider purchasing another bronze rockchuck (Kim Chavez model) and discuss art program tour locations.

### **ADJOURN**

With no further business, Chair Hill adjourned the meeting at 5:55 p.m.

APPROVED by the Redmond Committee for Art in Public Places and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Linda Gilmore Hill  
Chair

\_\_\_\_\_  
Heather Richards  
Community Development Director



**CITY OF REDMOND**  
**Redmond Commission for Art in Public Places**

716 SW Evergreen Avenue  
Redmond, OR 97756-0100

**(541) 923-7721**  
Fax: (541) 548-0706  
[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

**REQUEST FOR PROPOSALS – PUBLIC ART**  
**Art Around the Clock – Public Art Gallery**

**OVERVIEW:**

The City of Redmond's Commission for Art in Public Places (RCAPP) invites artists and artist teams to submit proposals to install a piece of their art in the City of Redmond's Outdoor Public Art Gallery known as "Art Around the Clock". Artists are encouraged to submit multiple art pieces. The mission of the Art Around the Clock program is to regularly introduce original art into the heart of Redmond to create a unique sense of place and enhance community identity. This will be the third round of a successful program that has brought considerable exposure to participating artists. The art installation will be marketed by the City of Redmond as an artwork for sale and will be displayed prominently in various locations throughout the City but mostly within the city center. The duration of the installation is for two years. Each artist will be provided a stipend of \$750 for the installation of their art. The City of Redmond will underwrite the costs for installation of the art piece on concrete and metal pedestals designed especially for the program. (Please see Attachment A). All proposals need to be able to attach to the pedestals per the attachment. At the end of the installation period, the community of Redmond will be invited to vote on a "People's Choice Award" that will be purchased by RCAPP as part of the City of Redmond's permanent public art collection. The deadline for installation is July 1, 2016. Proposals are due by 5:00 PM, January 15, 2016.

A committee will evaluate all proposals based on overall strength of the design. The selected artist or artist team will be notified by January 31, 2016.

**BACKGROUND:**

The City of Redmond has been supporting a public art program since 2006, with the successful procurement of numerous pieces of public art assessed at approximately \$700,000+. In 2011, the City of Redmond initiated an Outdoor Public Art Gallery program, Art Around the Clock. The first round of sculptures were installed in July, 2011 and were extremely well-received by the community, resulting in the purchase of a People's Choice sculpture as well as another participating sculpture. Marketing and exposure to each art piece will be provided through the Redmond Chamber of

Commerce, the Redmond Airport and local media outlets, as well as promotional material and collateral provided by the City of Redmond.

The objectives of the Art Around the Clock program is to continue to build a permanent art collection for the City of Redmond while providing an opportunity for artists to market their art. Additionally the program is intended to create a sense of identity, place and culture for the community of Redmond and provide an opportunity for the community to interact with artists and public art.

Concrete pedestals to support the Art Around the Clock have been designed and installed throughout the pedestrian friendly downtown core. This round will also feature pedestals and installations at the Redmond Roberts Field Airport and the Redmond Fire and Rescue District Headquarters.

### **ELIGIBILITY:**

Entrants may be individuals or artist teams. All artistic work submitted shall be from living artists. There is a separate City process for donated pieces of art.

### **SELECTION PROCESS:**

A Selection Committee comprised of RCAPP members and city staff will evaluate all proposals based on overall strength of design concept.

From this process, pieces will be selected for the program's third installation.

### **SELECTION CRITERIA – DESIGN PROPOSALS**

The following listed criteria will be used in the evaluation of the proposals. Evaluation criteria will be weighted as described.

#### **1.) Overall strength of design concept –75 Points**

- Appropriateness of the artwork to the program in terms of scale, form, context, and materials.
- Appropriateness of design solution for public venues, climate and outdoor sites.
- Appropriateness of materials selected.
- Feasibility and ease of installation.

#### **2.) Sustainability and durability of the design – 25 Points**

- Dependability of artwork relative to theft, vandalism, and the environment.
- Ease of maintenance and safety.

## **ARTISTS RESPONSIBILITIES:**

Design, construct and transport public art piece(s) to the City of Redmond for installation on a specific date.

## **INSURANCE:**

The selected artist or artist team will bear the entire risk of loss or damage to the work during design, fabrication, packing, shipping and installation. When the work is completely installed and formally accepted by the City of Redmond then the City of Redmond assumes the risk of loss.

The artist or artist team will also agree to warranty the material and workmanship of the commissioned work for a period of two years after the date of acceptance by the City of Redmond.

The selected artist or artist team will provide and maintain and require all subcontractors to provide and maintain insurance to cover claims for damages for personal injury, bodily injury and property damage. The coverage will provide protection for all operations by the artist and/or artist teams or any subcontractor, or by anyone directly or indirectly employed by either of them.

## **TIMELINE:**

RFP Published and Distributed	October 15, 2015
Responses Due to City	January 15, 2016
Finalist Notification	January 31, 2016
Proposed Installation	by July 1, 2016

## **SUBMISSION REQUIREMENTS:**

All artists and/or artist teams responding to the RFP must submit complete responses to the information requested in this section. Applicants shall present information in a clear and concise manner with the applicant's name, phone number and email address on each page of the proposal. If applying as a team, identify one member who will serve as the primary contact and include that person's contact information on each page.

Submissions must include the following information:

1.) **Statement of Qualifications:** Biographical information, including previous experience, for all team members (limit one page per team member). This should include the name and contact information of all person(s) who will be responsible for

the final completion of the project with a description of each person's experience in performing the type of services being requested. Include up to 3 images of previous work, or related projects, accompanied by a brief description of each project.

2.) **Representation of Previous Experience:** A total of at least three examples are required.

3.) **Proposed Art Piece:**

**Incomplete Piece:** A drawing or sketch of concept. Include dimensions and material that will be used for the piece, including maintenance and durability. Please provide at least two different perspectives of the piece. Provide Progress Update: Provide progress update of incomplete piece by March 1, 2016. Provide digital images if significant changes are made during the construction phase.

**Completed Piece:** Include video and a clear photograph of the completed art piece. Include dimensions and material used for the piece, including maintenance and durability. Please provide at least two different perspectives of the piece.

4.) **Statement of Interest:** Statement indicating why you are interested in Art Around the Clock.

5.) **Narrative/Description of Piece(s):** Provide a written statement of where your inspiration came from for this piece(s) and what this piece(s) means to you.

6.) **Provide Marketing Language:** Provide marketing language and a photograph of the piece(s) for marketing material to be produced and distributed by the City of Redmond.

### **SUBMITTAL REQUIREMENTS:**

Provide 10 hard copies of your proposal and one electronic version in PDF format. All proposals should be submitted in an envelope clearly marked "Art Around the Clock Proposal – City of Redmond". All CD's must be labeled with the applicant's name and "Art Around the Clock Proposal – City of Redmond". All images must be in JPEG format.

### **DEADLINE:**

Proposals are due by 5:00 PM, January 15, 2016, to:

Kelly Morse,  
City Recorder,  
City of Redmond  
716 SW Evergreen Avenue  
Redmond, OR 97756

**FURTHER INFORMATION:**

Please contact Jackie Abslag at the address provided above or at 541-923-7763, [Jaclyn.abslag@ci.redmond.or.us](mailto:Jaclyn.abslag@ci.redmond.or.us).

The City of Redmond reserves the right to cancel or modify the terms of this RFP and/or the project at any time and for any reason preceding contract award and reserves the right to accept or reject any or all proposals submitted pursuant to this request for proposals. The City of Redmond will provide respondents written notice of any cancellation and/or modification. Furthermore, the City shall have the right to waive any informality or technicality in proposals received when in the best interest of the City. The City of Redmond will retain all rights to the final product and the right to use images of the work.