



CITY OF REDMOND
Community Development Department

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HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
MINUTES
June 17, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Members Present: Chair Whitney Swander, Vice-Chair Steve Curley, Joni Powell, Geoff Wall (*absent: Diana Barker, Suzanne Michaels, Lori Scharton; 2 vacancies*)

Youth Ex Officio: Vacant

City Staff: Chelsea Dickens, *Grant Program Coordinator*; Katie McDonald, *Assistant Planner*; Jodi Burch, *Central Services Deputy Director*; Cameron Prow, *TYPE-Write II*

Visitors: Anne Graham, *City Council Liaison*; Toni Strutz, *US Department of Housing and Urban Development (HUD), Community Planning and Development*

Media: Dave Morgan, *RedmondNewsToday.com*

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Swander called the meeting to order at 3:05 p.m. with a quorum of members (4 of 7) present.

CITIZEN COMMENTS

Councilor Graham said the Housing and Community Development Committee (HCDC) annual work plan and presentation to Council went over well. She noted both the committee and Council are concerned about homelessness and that the mayor had directed staff to create a public forum to determine how the City should react. Chair Swander asked when the final report from the University of Oregon students in the Sustainable Cities Initiative Program would be available. Ms. Dickens replied that staff would review this report before sharing it with the HCDC. A Council work session on homelessness is scheduled for July 12, 2016, 6:30 p.m., and the HCDC will be invited.

Councilor Graham said the Rock Chuck Reveal was great and the decorated chucks are now on display.

DISCUSSION ITEMS

1. CDBG Housing Funds

Ms. Dickens reported Housing Works decided to relinquish Year 1 funding (Reindeer project) and Year 2 funding (Cook Crossing) due to HUD restrictions on how and when the funds had to be spent. Housing Works wanted the City's higher-density overlay district completed before it moved forward. She explained what the recovered funds could/could not be used for and the public processes required to reallocate approximately \$200,000 and to amend the Annual Action Plan.

Mr. Wall said Housing Works planned to break ground on the Cook Crossing project in July 2016 and explained why Housing Works was not able to move forward with the Reindeer project.

Ms. Strutz outlined the processes required to amend plans and reallocate funds, noting the City could lose its Community Development Block Grant funds if they were not reallocated in a timely manner. She suggested alternatives for the City to consider, such as using the recovered funds for transitional housing leading to permanent housing.

HCDC concerns included other projects available, using the reallocated funds to “bank” land for future use, City interest in land banking, organizations that subsidize rents, inviting representatives from potential programs to attend the committee’s July meeting before starting another RFP process, content of a new RFP, marketing strategies to encourage more applicants, leveraging possibilities, reallocation process timeline, and time remaining before the reallocated dollars must be spent. Members asked Ms. Dickens to investigate RFP development and selection criteria for evaluating new homeless housing projects and to contact potential subrecipients to gauge interests and needs of community organizations.

Motion 1 (4/0/0): Mr. Curley moved to form a subcommittee to review scoring criteria and to score submissions from a new Request for Proposals. Mr. Wall seconded the motion which passed unanimously.

Chair Swander appointed Mr. Curley and Ms. Powell to join her on the subcommittee which should meet with Ms. Dickens before the next full committee meeting in July.

Ms. Powell and Chair Swander volunteered to meet with City staff on June 20, 10:30 a.m., to help prepare for the Council’s homelessness workshop on July 12, 2016.

2. ADA Transition Plan Update

Ms. Burch discussed the process and progress made since the May HCDC meeting. City staff and Ms. Michaels have attended several meetings of the ADATP-CAC (Americans with Disabilities Act Transition Plan-Citizens Advisory Committee). The draft ATATP will be presented at a public meeting. Her summary included what the consultant has done, public review process, categories for addressing noncompliance (maintenance, short- and near-term construction projects, capital improvement projects), and prioritization for public facilities. HCDC members are welcome to attend the public meeting. Next steps will include HCDC review of the draft ADATP public facilities section. Central Oregon Coalition for Access is supportive of Redmond’s approach.

HCDC concerns included degrees of noncompliance and the date of the public meeting.

COMMITTEE COMMENTS

Chair Swander thanked Ms. Strutz for attending the meeting and answering committee questions.

STAFF COMMENTS

Ms. Dickens thanked HCDC members for their patience with her.

Next meeting: Friday, July 15, 2016, 3 p.m.

ADJOURN

With no further business, Chair Swander adjourned the meeting at 4:16 p.m.

APPROVED by the Redmond Housing and Community Development Committee and SIGNED by me this 16th day of September, 2016.

ATTEST:

/s/ Whitney Swander
Whitney Swander
Chair

/s/ Chelsea Dickens
Chelsea Dickens
Grant Program Coordinator