



CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756-2242

Phone **541-923-7721**
Fax 541-548-0706

www.ci.redmond.or.us

HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
MINUTES
August 29, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Members Present: Chair Whitney Swander, Vice-Chair Steve Curley, Suzanne Michaels, Joni Powell, Lori Scharton, Geoff Wall (*absent: Diana Barker; 2 vacancies*)

Youth Ex Officio: Vacant

City Staff: Chelsea Dickens, *Grant Program Coordinator*; Cameron Prow, *TYPE-Write II*

Visitors: Garry Finley

Media: Dave Morgan, *RedmondNewsToday.com*

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Swander called the special session to order at 3:02 p.m. with a quorum of members (6 of 7) present.

CITIZEN COMMENTS

None.

ACTION ITEMS

1. Recommendation of 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER) to City Council

Ms. Dickens presented her staff report and the draft 2015-2016 CAPER for Year Two of the 2014-2018 Consolidated Plan. Her summary (PowerPoint) included the background of the Community Development Block Grant (CDBG) program, HUD (U.S. Department of Housing and Urban Development) requirements, City needs identified in the Consolidated Plan, and the CAPER review process.

Member concerns included correcting the Total for Table 2 (CAPER Page 6, Table of assistance to racial and ethnic populations by source of funds) from "0" to "86" and the impact of Housing Works' declining its 2014-2015 and 2015-2016 funding allocations in June 2016.

Motion 1 (6/0/0): Mr. Curley moved to approve the recommendation of the 2015-2016 Consolidated Annual Performance and Evaluation Report from the Housing and Community Development Committee to City Council. Ms. Powell seconded the motion which passed unanimously.

COMMITTEE COMMENTS

Chair Swander reported the Request for Proposals to reallocate approximately \$210,000 in CDBG funding had been issued. Proposals are due by September 2, 2016.

Ms. Dickens described the process she used to attract proposals from nonprofit organizations. As of August 29, 2016, she has not received any proposals although a couple agencies did express interest. HUD has discouraged the City from using these funds to land-bank (acquire land for a future project) even though that would be an allowable use. Changing the use of these funds from residential housing to public infrastructure would require amending the City's existing Consolidated Plan. Redmond's HUD representative (Toni Strutz) has advised the City to rethink how funds in its Consolidated Plan are allocated in the future.

Committee concerns included the tight timeframe for project completion (by March 31, 2017) using the reallocated funds, potential applicant pool, eligible uses of these funds, City options if no proposals are submitted by the deadline, and the impact of HUD's interpretation of its own rules on the City's ability to move forward in reallocating these funds.

Vice-Chair Curley thanked Ms. Dickens for her efforts to move the CAPER forward in a timely manner.

STAFF COMMENTS

Ms. Dickens thanked members for attending today's special session.

Next meeting: Friday, September 16, 2016, 3 p.m.

ADJOURN

With no further business, Chair Swander adjourned the meeting at 3:30 p.m.

APPROVED by the Redmond Housing and Community Development Committee and SIGNED by me this 16th day of September, 2016.

ATTEST:

/s/ Whitney Swander
Whitney Swander
Chair

/s/ Deborah McMahon
Deborah McMahon
Planning Manager