



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE
MINUTES
May 2, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair David Swift, Bill Braly, Fred Bray, Sharon Carrell, Shirlee Evans, Andrea Green, Katie Hammer, William Hilton (*absent: Karen Hermanek, Rand Hill, Mike Ricketts*)

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Ginny McPherson, *Assistant Project/Program Coordinator*; Chuck Arnold, *Economic Development/Urban Renewal Project Coordinator*; Cameron Prow, *TYPE-Write II*

Council Liaison: None

Visitors: Christopher Blake; Garry Finley; Ramona Sorensen, *Green Plow Coffee Roasters*

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Swift opened the meeting at 4:05 p.m. with a quorum of members (8 of 11) present.

APPROVAL OF MINUTES

A. None

DISCUSSION ITEMS

A. Safe Routes Draft Action Plans – Discuss Next Steps

Mr. Woodford presented an updated version of the Safe Routes to School Action Plan and the John Tuck Elementary Draft Action Plan, and discussed the state action plan program. He reviewed BPAC assignments per school and asked members to draft action plans for the schools they had contacted using the John Tuck format. He will compile all information received and forward to BPAC. Identifying ways to address morning and afternoon circulation problems at the schools would encourage school administrators' support. He outlined benefits to an ongoing partnership with these schools.

Mr. Caccavano explained how the City could use the data collected to plan and prioritize capital improvement projects.

BPAC discussed the process for finishing the action plans, coordinating BPAC project needs with school schedules, who has to approve the action plans, sharing the draft action plans with the schools and PTOs (Parent Teacher Organizations) for follow-up input, identifying missing bike lanes and reporting them to City staff, need for school champions to help move the action plans forward, and access to presentations from University of Oregon (UO) students involved in the Sustainable Cities Initiative Program.

Mr. Woodford said he would e-mail links to the UO student presentations to BPAC.

B. Commute Options Activities in Redmond – Review Possible Activities

Mr. Woodford discussed what Commute Options does and opportunities to use marketing dollars to fund biking and walking educational programs through Commute Options.

Mr. Caccavano suggested inviting Commute Options to meet with BPAC to explore ways to successfully work with the schools to encourage more walking and biking.

Committee members discussed school concerns identified during their Safe Routes to School project, adding biking and walking education opportunities to each school's Safe Routes to School Action Plan, upcoming events (National Walk to School Day on October 5), and coordinating BPAC project needs/proposals with school schedules.

C. Wayfinding/Bike Map Subcommittee Update

Mr. Braly summarized subcommittee (Mr. Bray, Ms. Evans, Mr. Hilton, Mr. Swift, Ms. McPherson) discussions about coordinating BPAC wayfinding signage (conformational) with the Citywide system (informational), tying colors to safe routes and destinations, target demographics, value of using both low- and high-technology mapping aids, and number of colors and amount of information allowed on each sign.

Mr. Caccavano presented a digital map of existing and proposed bicycle network improvements.

BPAC comments covered showing street speeds to aid bike rider choices, width of bike lanes and road shoulders, bikers sharing the road with motorists, and using wider lines on the map to indicate different street speeds.

ACTION ITEM

A. Downtown Bike Corral Update

Mr. Woodford presented his staff report (Bike Corrals in Downtown Update and Bike Corrals – goals and options). At their April meeting, BPAC members proposed replacing the table on the sidewalk in front of Green Plow with a bike rack/corral. DURAC (Downtown Urban Renewal Advisory Committee) opposed removing streetscape furniture due to strong community stakeholder support for encouraging people to frequent and linger downtown. However, DURAC members supported researching the feasibility of a bike corral in a 6th Street parking space. He proposed Ms. Sorensen and one BPAC member work together to get feedback from business owners on both sides of 6th Street about a proposed bike corral demonstration project. Staff recommended issuing a revocable permit to Ms. Sorensen and said Green Plow would be responsible for maintaining the bike corral and debris removal. Staff also recommended the City's Urban Renewal Agency, Green Plow, and other interested parties share in the purchase and installation cost of a bike corral (\$3,000-\$4,000).

Ms. Sorensen explained why she supported having a bike corral in front of her business. She said neighboring businesses and her customers supported this proposal.

Mr. Blake suggested designating RV parking in an area that would make it easy to access downtown by bicycle.

Mr. Arnold outlined downtown parking issues and DURAC's concern about losing a 6th Street parking space. He said the City was conducting a parking structure feasibility study, but that funding such a structure was unlikely for the foreseeable future.

BPAC concerns included installing an information kiosk containing bike route maps and other visitor aids, identifying bike racks that look like artworks for use, why business owners should share the cost of bike facilities when they don't share the cost of car parking space maintenance, advantages/disadvantages of allowing businesses to install advertising on bike parking facilities, design standards for bike racks and corrals, business owners who would be affected by Ms. Sorensen's proposal, and the process used to get their feedback.

Mr. Braly volunteered to work with Ms. Sorensen to contact neighboring business owners regarding the proposed bike corral in front of Green Plow.

Mr. Braly, Ms. Hammer, and Mr. Hilton volunteered to serve on a subcommittee with DURAC members to resolve both committees' concerns about adding a bike corral on 6th Street.

Chair Swift appointed Mr. Braly, Ms. Hammer, and Mr. Hilton to a subcommittee. The subcommittee will develop a survey for Ms. Sorensen and Mr. Braly to use in seeking feedback about the proposed bike corral from business owners on both sides of 6th Street within one block of Green Plow.

D. Sustainable Cities Initiative – UO/City of Redmond Partnership – Bike, Walk, and Roll Implementation Update

Mr. Woodford said he, Ms. Carrell, and Ms. McPherson went to Eugene last week to hear the first presentation from the University of Oregon SCI Journalism class. He presented the PR Strategic Plan developed by UO students in the SCI program (Olivia Andrus, Emory Babb, Megan Ganim, Quinn Hopp, Pablo Lopez, Caitlin Tilby). The intent of this plan is to help the City set up and maintain an effective communications plan for the Bike Wall Roll Redmond project. Communication media suggested by the UO students included both social media and old-fashioned face-to-face contact. He requested BPAC review and comments on the proposed plan.

COUNCIL LIAISON COMMENTS

None.

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

None.

STAFF COMMENTS

Next meeting: Monday, June 6, 2016, 4 p.m.

ADJOURN

With no further business, Chair Swift adjourned the meeting at 5:55 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this
__ 3rd __ day of __ October __, 2016.

ATTEST:

_____/s/ David Swift_____
David Swift
Chair

_____/s/ Scott Woodford_____
Scott Woodford
Associate Planner