



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

MINUTES

June 6, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair David Swift, Fred Bray, Katie Hammer, Rand Hill, William Hilton, Mike Ricketts (*absent: Bill Braly, Sharon Carrell, Shirlee Evans, Andrea Green, Karen Hermanek*)

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Ginny McPherson, *Assistant Project/Program Coordinator*; Cameron Prow, *TYPE-Write II*

Visitors: Jim Pex, *Century West Engineering*; Angela Boothroyd, *City Council Liaison*

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Swift opened the meeting at 4:07 p.m. with a quorum of members (6 of 11) present.

ELECTION OF VICE-CHAIR

Mr. Hill said he was honored to be elected Vice-Chair but was resigning due to a hearing difficulty. He stated his intention to remain a member.

Chair Swift recommended postponing the election of a new Vice-Chair to the next meeting when more members might be present.

ACTION ITEMS

None.

APPROVAL OF MINUTES

A. April 4, 2016

Motion 1 (6/0/0): Ms. Hammer moved to approve the minutes of April 4, 2016, as written. Mr. Bray seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. Subcommittee Updates

1. **Wayfinding/Bike Map:** Mr. Caccavano introduced Mr. Pex as a consultant with expertise in online mapping. Mr. Woodford said BPAC wanted to create both paper and online maps.

Mr. Pex summarized his professional background and experience (PowerPoint) with online mapping tools such as GIS (Global Information System), Google Earth, KML (Keyhole Markup Language), and KMZ (Keyhole Markup Zip file). He discussed how Century West

utilized this technology and how BPAC might use it. He said this technology wasn't limited to engineering data but could accommodate whatever the user wanted to put into it.

BPAC concerns included compatibility (consistent core) of interagency META data, if Google Earth could be used interactively to plot the safest and quickest route to a destination, oral capability of Google Earth, licensing levels for Google Earth, redirecting data from the City website to Google Maps for safe routes to schools and other destinations, and whether online maps could be printed on paper.

Mr. Woodford said BPAC's wayfinding signage project was on hold until it can be aligned with that in the rest of the City. He summarized discussions by the subcommittee on sign content, colors, and locations.

Ms. McPherson said her part of the wayfinding project was due by June 30, 2016.

2. Safe Routes Draft Action Plans: Mr. Woodford reported sharing the results of the Google survey with BPAC members. As requested by Mr. Bray, he is working to isolate the data by school to facilitate sharing it with school officials. He thanked members for their persistence on this project.

- Elton Gregory Middle: No report.
- John Tuck Elementary: Mr. Woodford said he might reassign this school to himself as Ms. Evans has not been able to follow through. He has received some response from the principal.
- M. A. Lynch Elementary: No report.
- Obsidian Middle: No report.
- Redmond High: No report.
- Redmond Proficiency Academy: No report.
- Ridgeview High: No report.
- Sage Elementary: Chair Swift said he was awaiting a return call from the principal.
- Tom McCall Elementary: Mr. Bray reported nothing new. Mr. Woodford said Commute Options was working to implement a "walking school bus" program here.
- Vern Patrick Elementary: Mr. Woodford said he, Ms. Hammer, and Brian Potwin of Commute Options will meet with the Community Schools Coordinator on June 16. Commute Options is interested in starting a "walking school bus" program here.

3. Downtown Bike Corral: Ms. Hammer said the joint BPAC/DURAC (Downtown Urban Renewal Advisory Committee) subcommittee met two weeks ago. Ms. Hammer and Mona Sorensen, owner of Green Plow Coffee Roasters, agreed to jointly talk with business owners on both sides of 6th Street for three blocks. Mr. Woodford said he was putting a handout together so everyone would receive the same information packet. The information packet will include an opportunity to comment on the proposal. Feedback from the business owners will be reported to the subcommittee and then to DURAC which will fund the bike corral

equipment. Upon Council approval, Public Works will issue a revocable permit to Ms. Sorensen who requested the bike corral in front of her business.

BPAC concerns included input by downtown business owners on bike corral design, decoupling 5th/6th Streets, and the greater attractiveness of a bike corral on a two-way street.

- 4. Marketing – Sustainable Cities Initiative – Bike, Walk, Roll Implementation:** Mr. Woodford presented his staff report on the City’s partnership with the University of Oregon (UO) that just wrapped up last week. Based on their review of best practices and the City’s marketing plan/goals, UO/SCI Journalism students provided a Best Practices Report, Implementation Plan, Social Media Plan, and marketing collateral. The students also provided staffing assistance at this year’s Bike Fest event and set up social media connections for Facebook, Twitter, and Instagram. The BPAC Marketing Subcommittee has been helping with this project. He summarized key short-, mid-, and long-term recommendations presented by the students. Commute Options has offered to help BPAC organize a community event similar to, but smaller than, the Bend Open Streets event being held in fall 2016.

Ms. McPherson, subcommittee staff liaison, suggested BPAC members consider helping the City keep the social media connections alive.

Ms. Hammer said the subcommittee discussed BPAC’s having a presence in other community events, such as the Rat Race triathlon on August 20. She said the UO/SCI students were easy to work with.

Chair Swift said Trinity Bikes was doing family bike rides one Saturday a month this summer.

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

Chair Swift requested suggestions for alternate meeting dates next month since the first Monday is July 4, a national holiday. Following discussion, members agreed to meet on Wednesday, July 6, 2016, 4 p.m.

Mr. Hilton announced this was his last meeting as he was resigning due to the ongoing conflict of this meeting time with his work schedule. He asked to remain on the BPAC mailing list and said he would send a resignation letter to staff.

Mr. Hill asked about Mr. Woodford’s recent presentation to Council. Mr. Woodford said the overview he provided of last year’s work plan was well received. Council indicated interest in the chair’s perspective, so perhaps BPAC can do this next year. He reported that he and Mr. Caccavano met with Angela Boothroyd, BPAC’s new City Council Liaison.

Mr. Hill asked when the Student Ex Officio member position would be filled. Mr. Woodford requested BPAC assistance in recruiting someone for this position. Ms. McPherson reported approaching all high school principals in the Redmond School District and Redmond Proficiency Academy about this opportunity for all City committees. Ms. Hammer requested information about this vacancy to share with her high school-aged staff.

Chair Swift asked about the multi-way boulevard included in the South Highway 97 corridor improvement project. Mr. Caccavano replied the City was working with ODOT (Oregon Department of Transportation)

