



**CITY OF REDMOND**  
Community Development Department

716 SW Evergreen Avenue  
Redmond, OR 97756-2242

Phone **541-923-7721**  
Fax 541-548-0706

[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**  
**MINUTES**

**August 1, 2016**

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Commissioners Present:** Chair David Swift, Bill Braly, Sharon Carrell, Rand Hill (*absent: Fred Bray, Shirlee Evans, Andrea Green, Katie Hammer, Mike Ricketts; 2 vacancies*)

**Youth Ex Officio:** Vacant

**City Staff:** Scott Woodford, *Associate Planner*; Troy Rayburn, *Program Assistant*; Mike Caccavano, *City Engineer*; Bill Duerden, *Public Works Director*; Cameron Prow, *TYPE-Write II*

**Visitors:** None

**Media:** None

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

**CALL TO ORDER**

Chair Swift opened the meeting at 4:07 p.m. without a quorum of members (3 of 9) present. Mr. Braly arrived at 4:15 p.m., bringing the members present to 4 which still did not constitute a quorum.

Mr. Woodford reported Ms. Hermanek and Mr. Hilton resigned due to work schedule conflicts.

**STAFF COMMENTS**

Mr. Duerden made a PowerPoint presentation on Homestead Canal Trail Phase II, providing an overview of the scope, budget, and schedule. This project has been identified as a priority in multiple planning efforts. The 2.3-mile segment of the 5.3-mile trail proposes to connect neighborhoods to jobs, shopping, transit, and medical facilities. The final decision on the *ConnectOregon VI* grant will be made in August 2016. If approved, funds will be available in fall 2016 and construction will start in spring 2017.

BPAC suggestions included a smaller map and a sidewalk sweeper to keep pedestrian pathways clear of travel barriers.

Mr. Caccavano said he would present draft engineering plans for the project at a future BPAC meeting.

**ELECTION OF VICE-CHAIR**

Chair Swift postponed electing a new Vice-Chair due to lack of a quorum.

**ACTION ITEMS**

None.

**APPROVAL OF MINUTES**

A. May 2, 2016

Chair Swift postponed approval of the minutes due to lack of a quorum.

## DISCUSSION ITEMS

### A. Subcommittee Updates

1. **Wayfinding/Bike Map:** Mr. Caccavano reported subcommittee observations from riding the existing facilities three times. Next steps included applying all local ratings, reviewing the map and looking for more connections to help people get where they need to be, marking bike paths that can be communicated to bike shops, and working on a digital map. Rating of bicycle paths is not standardized nationally, but Federal Highways has created a book.

Mr. Woodford said he was helping with the City's overall wayfinding project. The City has applied for a grant to hire a consultant to complete this project. He recommended BPAC postpone further work on its wayfinding project until the consultant was hired.

Members discussed possible rating schemes, such as comfort with the level of traffic through which cyclists would be riding, how to integrate bike/pedestrian wayfinding with the City's larger wayfinding signage project, and target ridership (local residents).

2. **Safe Routes Draft Action Plans:** Chair Swift said little progress was made in July because school principals were on vacation. Mr. Braly recommended contacting the principals after their return from vacation and before the teachers arrive to start the new school year.

Antler Preschool: Mr. Hill reported a lot of traffic congestion around this new school.

Elton Gregory Middle School: No report.

John Tuck Elementary School: Mr. Caccavano said the City received a safety complaint due to the high speeds of motorists seeking alternate routes to the congested roads near the school. Mr. Woodford said he was scheduled to meet with the school coordinator on August 3 on how to make walking and biking commutes safer for the students.

M. A. Lynch Elementary School: No report.

Obsidian Middle School: Ms. Carrell said her contact at the school was on vacation. She will try again this week.

Redmond High School: No report.

Redmond Proficiency Academy: Mr. Caccavano said he did not expect any significant problems at the school's new location on 25<sup>th</sup> Street near Antler Avenue.

Ridgeview High: No report.

Sage Elementary School: No report.

Tom McCall Elementary School: Mr. Woodford reported speaking to the PTO (Parent Teacher Organization).

Vern Patrick Elementary School: Mr. Woodford said he, Ms. Hammer, and Brian Potwin/Commute Options met with the school coordinator. Commute Options is working to implement a "walking school bus" program at this school.

Mr. Woodford recommended members try again in August before the new school year starts and perhaps meet with PTOs during the school year.

3. **Downtown Bike Corral:** Mr. Woodford said Ms. Hammer and Mona Sorensen, Green Plow Coffee Roasters, have been talking with business owners about the proposed bike corral in front of Ms. Sorensen's business. Ms. Hammer expected to contact the remaining four or five businesses last week. The owner of the tea room and Diego's have expressed concerns (corral only useful seven months of the year, using planter spaces for corrals). The subcommittee will review all information received, report their findings at the next BPAC meeting, and identify the next steps. Bicycle traffic has increased this summer.
4. **Marketing – Bike, Walk, and Roll Implementation:** Ms. Carrell said most of the subcommittee meeting was spent learning about social media outlets other than Facebook such as Instagram and Twitter. One of the most exciting ideas was encouraging schools to embrace opportunities to exchange information.

Mr. Woodford reviewed recommended strategies and a tactics timeline from the Strategic PR Plan dated May 27, 2016. He urged members to visit "Bike, Walk, Roll" on the City's Facebook page and share it with friends. He, Ms. Carrell, and Ms. Hammer have discussed topics that could be shared with the community and setting up a social media calendar that would post topics automatically. He asked members to notify him of upcoming events that encourage walking and biking.

Mr. Caccavano suggested contacting Deschutes County BPAC and Commute Options for bike safety options and ideas that can be shared through social media.

Member concerns included why the City needed separate "BPAC" and "Bike, Walk, Roll" Facebook pages, when people leaving social media messages expect to get a response, keeping the BPAC website up to date, and compliments about the 19<sup>th</sup> Street bike lanes.

B. 2016 Bike and Pedestrian Counts

Mr. Woodford presented his staff report which included count locations and data from 2014 and 2015. Counts are done on Thursday, 3:30-5:30 p.m., and Saturday, 12 noon-2 p.m. He asked Mr. Caccavano if any upcoming capital projects needed "before" counts.

Members suggested adding Highland Avenue/15<sup>th</sup> Street and Maple Avenue/19<sup>th</sup> Street to the count locations.

Mr. Woodford said he would set up Survey Monkey for BPAC members and volunteers to use in selecting days/times/locations for the September 15 and September 17 counts.

C. Updates on 15<sup>th</sup> Street/19<sup>th</sup> Street Improvements

Mr. Caccavano discussed (PowerPoint) improvements made on 15<sup>th</sup> Street between Highland and Deschutes Avenues which will be done by August 31. Neighborhood meetings gave residents an opportunity to share what was important to them. Following the meetings, residents within the improvement area informed City staff that parking had a lower priority than saving their landscaping and asked for bigger bump-outs. The City also did an overlay on 19<sup>th</sup> Street from Antler Avenue to Maple Avenue which included a 5-foot bike lane, 2-foot buffer, and 11-foot travel lane. The green area indicates a mixing zone for cyclists and motorists.

Member comments included painting cross-hatch stripes on 19<sup>th</sup> closer together as the intersection gets nearer, adding signage, and helping the neighborhood while meeting most BPAC goals for this project. Chair Swift asked about a demonstration bike boulevard on Deschutes Avenue. Mr. Caccavano said he would present a draft design at the next BPAC meeting.

D. ADA Transition Plan Update

Mr. Caccavano reported (PowerPoint) that engineering staff have been inventorying ramps and sidewalks this summer. Results, including an interactive "live map," will be presented at a public meeting in November 2016 to get citizen input on correction priorities. He will provide an update at the next BPAC meeting.

**CITIZEN COMMENTS**

None.

**COMMITTEE COMMENTS**

Chair Swift recommended members attend the first Bend Open Streets event on September 18, 2016.

**STAFF COMMENTS**

Mr. Woodford reported Ms. Hermanek and Mr. Hilton resigned due to conflicts with their work schedules. He and Mr. Caccavano will attend a street design conference in Portland August 15-19, 2016.

**ADJOURN**

With no further business, Chair Swift adjourned the meeting at 5:55 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this  
\_\_\_\_ 3rd \_\_\_\_ day of \_\_\_\_ October \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_ /s/ David Swift \_\_\_\_\_  
David Swift  
Chair

\_\_\_\_ /s/ Deborah McMahon \_\_\_\_\_  
Deborah McMahon  
Planning Manager