



**CITY OF REDMOND**  
Community Development Department

716 SW Evergreen Avenue  
Redmond, OR 97756-2242

Phone **541-923-7721**  
Fax 541-548-0706

[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

## **BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

### MINUTES

**October 3, 2016**

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Commissioners Present:** Chair David Swift, Bill Braly, Fred Bray, Sharon Carrell, Andrea Green, Katie Hammer, Mike Ricketts (*absent: Shirlee Evans; 3 vacancies*)

**Youth Ex Officio:** Vacant

**City Staff:** Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

**Visitors:** Garry Finley, Don Hundt, Jim Moody

**Media:** None

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

### **CALL TO ORDER – INTRODUCTIONS**

Chair Swift opened the meeting at 4:03 p.m. with a quorum of members (7 of 8) present.

### **ELECTION OF VICE-CHAIR**

Mr. Woodford announced that Vice-Chair Rand Hill had resigned due to moving out of the area.

**Motion 1** (7/0/0): Mr. Braly moved to elect Ms. Hammer as Vice-Chair for the remainder of 2016. Ms. Hammer agreed to serve. Ms. Carrell seconded the motion which passed unanimously.

### **APPROVAL OF MINUTES**

A. May 2, June 6, and August 1, 2016

**Motion 2** (7/0/0): Members moved and seconded to approve the minutes of May 2, June 6, and August 1, 2016, as presented. The motion passed unanimously.

### **DISCUSSION ITEMS**

E. Erie Canal Bike Trip Presentation

Mr. Bray reported touring the Erie Canal multi-use path this summer and shared photos. He said the path was a mix of hard and soft surface segments but was fine for road bikes.

A. Subcommittee Updates

1. **Wayfinding/Bike Map:** Mr. Woodford summarized discussion at the September 7 subcommittee meeting. BPAC members directed the subcommittee to hold another meeting.

2. **Safe Routes Draft Action Plans:** Mr. Woodford said Brian Potwin, Commute Options, has been working with three schools and needs volunteers to continue the "Bike Train Wednesday" program past October 5, International Bike and Walk Day, so it will be more than a one-time event.

- Tom McCall Elementary: Mr. Bray said “Bike Train Wednesday” will leave Quince Park at 8:15 a.m. and return after school (an early release day). He outlined the route. The bike train will leave the school at 2:50 p.m. It’s a three-mile round trip. About 25 students and some teachers are riding. This event is starting off small just to see how the nuts-and-bolts work. He is planning another bike train day for spring 2017; hopefully, Ms. Hammer will help with bike safety training. He has enough volunteers at this point but invited anyone interested to come ride with the kids.
- Vern Patrick Elementary: Ms. Hammer said Commute Options was handling this school. She has not talked with Brian Potwin but knows they are doing something this month. One of the local churches is providing hot chocolate for kids in the “Walking School Bus.”
- John Tuck Elementary: Mr. Woodford reported that October 5 is the International Bike and Walk Day. He said Mr. Potwin was also trying to set up a walking school bus here.
- Elton Gregory Middle School: Members discussed the impact of the new development between Tom McCall and Elton Gregory on traffic near these two schools.
- Redmond Proficiency Academy (RPA): Mr. Caccavano said many parents and grandparents contacted him about extending the school zone near RPA Middle School. He was initially told that most students rode the bus, but has discovered about half the students are biking and walking to and from school.
- Hugh Hartman Early Learning Center (kindergarten only): Mr. Caccavano said the City extended the school zone on Antler Avenue to 26<sup>th</sup> Street, added a new crosswalk and ramp on the north side, and modified signs in that area. City staff observed a madhouse on the first full day, primarily due to parents dropping off students. A median will be installed to provide a pedestrian refuge along with a rapid-flashing beacon. Ms. Green said this school was not set up well for parental dropoff and pickup. Mr. Woodford said the southern terminus of the Homestead Canal Trail will be built near the subdivision.
- Sage Elementary: Chair Swift said the principal wants to reduce the number of cars coming to the school. The bike racks are full most days. He is looking forward to meeting with Carolyn Espinosa to discuss ways to encourage students to bike and walk more.

3. **Downtown Bike Corral**: Mr. Woodford summarized progress to date on the proposal to install a bike corral in front of Green Plow Coffee Roasters. A subcommittee of BPAC and DURAC (Downtown Urban Renewal Advisory Committee) members advised contacting businesses within a three-block area of Green Plow. Businesses responding favorably support this idea because more bikes can be parked in one vehicle space. Two businesses opposed the latest concept on the basis of losing a year-round parking space downtown for a part-year cycling need. Some businesses have not responded to the attempts at contact. The subcommittee is considering its next step.

BPAC concerns included attending a downtown merchants meeting to reach more of the businesses (Ms. Hammer volunteered to contact the Redmond Chamber of Commerce), alternate location for a bike corral, bike security (keeping the bike visible to the owner), opportunity for a seasonal corral, other public parking options, public perception of how easy it is/is not to park downtown, and the potential for additional parking inventory on 9<sup>th</sup> Street in front of the new city hall.

Mr. Caccavano recounted his experience with downtown bike parking at the wooden boat festival in Port Townsend, Washington, last month. Wayfinding signage when installed will help inform the public about parking options.

- 4. Marketing – Bike, Walk, and Roll Implementation:** Ms. Hammer reported the subcommittee (Ms. Carrell, Ms. Hammer, Mr. Woodford) last met on July 29, 2016. Mr. Woodford said the subcommittee’s game plan was to work with Communications Manager Heather Cassaro on more efficient use of social media. Mr. Caccavano requested photos of the bike train participants to use in promoting more biking events.

Ms. Green asked if parents of students in the bike train would have to sign waivers to allow photos of their kids to be published. Mr. Bray replied that parental waivers were only required for school-sponsored activities held during school hours.

**B. PSU Bikeway Design Conference Presentation**

Mr. Caccavano made a PowerPoint presentation on Developing Bike Boulevards. He outlined key components of the conference (design elements, target riders, education campaign for new infrastructure, common concerns). He discussed how these components could impact the City’s efforts to implement bike boulevards and make Redmond streets safer for cyclists and pedestrians.

Mr. Woodford shared what he experienced on a demonstration bike ride during the conference. Sign lettering was too small to read as he went by. Directional sharrows were easier to use.

BPAC concerns included the importance of educating current and new drivers about “bike boxes” and other new infrastructure and if the Oregon driver’s manual included this information.

**C. Deschutes Bike Boulevard – Review Concept**

Mr. Caccavano presented (staff report, PowerPoint) a draft concept for the first bike boulevard in Redmond. The route would be along Deschutes Avenue, connecting Sam Johnson Park on the west to downtown and east to 4<sup>th</sup> Street. He explained how the City planned to address cyclist safety, especially when crossing 5<sup>th</sup> and 6<sup>th</sup> Streets. He requested feedback on the concept and the appropriate term for this route. He will present this concept to Council prior to implementation.

Mr. Woodford said Chuck Arnold, Economic Development/Urban Renewal Coordinator, has been kept informed about this concept. This project will have access to urban renewal funds for the part that lies within the urban renewal district. He stressed the importance of educating residents about the proposed “Quiet Street” designation. A grand opening is expected in spring 2017.

BPAC members generally agreed that the proposed design made sense and was similar to what members discussed during their field trip. They also agreed that the term “quiet street” suggested a safer environment for all residents including cyclists. Additional concerns included review process and timeline for the Deschutes Avenue concept, naming ideas, presenting Council with three name options, and interpretive and wayfinding signage.

**D. Bike and Pedestrian Count Debrief**

Mr. Woodford discussed preliminary results of the Thursday and Saturday counts conducted in September 2016. Velocity counts on 19<sup>th</sup> Street indicate the average speed has slowed by 4 miles per hour since narrowing of the vehicle lanes to allow installation of a bike lane.

Members discussed count frequency (one time per year, recounting after street improvements), count locations (concentrate on high-use areas such as the Dry Canyon, remove low-count intersections, impact of new city hall), target demographics (add middle-school students), counting period (two hours not long enough to capture all students and commuters), impact of other community events and popular televised sporting events on count numbers, and equipment options (portable cameras, cell phones).

**CITIZEN COMMENTS**

Mr. Moody summarized his cycling experience in Redmond which is a great place for cyclists to live. Due to his participation in the Cycle Oregon bike ride, he was unable to help with the annual bike count. He cycles 30 miles per day. His daily route includes a four-mile section of the Dry Canyon trail. He usually feels safe but is challenged by horizontal gaps on the trail and chip-sealed surfaces. Highway 126 between Redmond and Sisters was chip-sealed within the last three months and the bike lanes are now dangerous to ride in. He recommended using a finer grade of rock in the bike lanes. He sent an e-mail to the county regarding its use of chip-sealing county roads also used by road cyclists. He requested assistance in contacting someone about removing chip-sealing debris from bike lanes on county roads. Mr. Moody said he was willing to help, especially with the new greenway (bike boulevard) project.

Mr. Caccavano responded to Mr. Moody’s concern about road surfaces and explained the cost effectiveness of chip-sealing. He agreed to help Mr. Moody contact the Deschutes County BPAC.

Mr. Hundt said he was a 13-year resident of Redmond and that his kids (ages 8 and 11) bike or walk to school. Due to an accident, his cycling days are behind him and he is in a wheelchair, making him more concerned about pedestrian safety.

Mr. Woodford invited Mr. Moody and Mr. Hundt to apply for BPAC membership.

**COMMITTEE COMMENTS**

Mr. Bray requested an update on 15<sup>th</sup> Street improvements. Mr. Caccavano said paving was scheduled to begin on October 4, 2016.

**STAFF COMMENTS**

Mr. Woodford summarized his experience during the Bend Open Streets event and suggested Redmond consider doing a similar event. Terms for four members (Ms. Carrell, Ms. Green, Ms. Hammer, Mr. Ricketts) will expire the end of this year. Members wishing to continue on BPAC should contact him and City Recorder Kelly Morse. He requested BPAC assistance in filling the three current vacancies (Karen Hermanek, Rand Hill, William Hilton).

Mr. Caccavano said the City was working on its ADA (Americans with Disabilities Act) transition plan. All inventory work (sidewalks, curb ramps) has been done. Staff will seek public input on the City’s draft transition plan at a public meeting in November 2016. The review process will include scrutiny by BPAC, Council, and the public. He noted that improving accessibility will benefit all demographic groups.

Next meeting: Monday, November 7, 2016, 4 p.m.

**ADJOURN**

With no further business, Chair Swift adjourned the meeting at 6:14 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this \_\_\_\_\_5th\_\_\_\_\_ day of \_\_\_\_\_December\_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_/s/ David Swift\_\_\_\_\_  
David Swift  
Chair

\_\_\_\_\_/s/ Deborah McMahon\_\_\_\_\_  
Deborah McMahon  
Planning Manager