













**DRAFT**

**Exhibit 2**

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**CITY OF REDMOND**  
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**HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE**  
**MINUTES**

**February 16, 2017**

446 SW 7<sup>th</sup> Street, Chamber of Commerce Conference Room, Redmond, Oregon

**Members Present:** Chair Whitney Swander, Diana Barker, Suzanne Michaels (*absent: Vice-Chair Steve Curley, Charlene Hunter, Joni Powell, Lori Scharton, Alexandra Sweet, Geoff Wall*)

**Youth Ex Officio:** Vacant

**City Staff:** Katie McDonald, *Assistant Planner*; Cameron Prow, *TYPE-Write II*

**Visitors:** None

**Media:** None

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

**CALL TO ORDER – INTRODUCTIONS**

Chair Swander called the Housing and Community Development Committee (HCDC) meeting to order at 10:11 a.m. without a quorum of members (3 of 9) present.

**CITIZEN COMMENTS**

None.

**APPROVAL OF MINUTES**

1. January 20, 2017  
Due to lack of a quorum, Chair Swander postponed approval of the January 20, 2017, minutes to the next meeting.

**DISCUSSION ITEMS**

1. Chair/Co-Chair Election  
Due to lack of a quorum, Chair Swander postponed election of 2017 officers to the next meeting.
2. RFP Update  
Ms. McDonald said staff re-noticed the Request for Proposals to the City's e-mail list shortly after the January 20 HCDC meeting. The new closing date is March 3, 2017. The RFP was re-announced at the Homeless Leadership Coalition meeting the first of the month and at the Redmond Service Providers meeting. She received a couple phone calls and had preapplication meetings with Thrive and the Assistance League of Bend. To date, she has not received any completed applications for Public Services or Housing.

Chair Swander checked the City website and reported the Public Services part had been updated but applicants were still being instructed to submit applications to Chelsea Dickens.

