



CITY OF REDMOND
Community Development Department

411 SW 9th Street
Redmond, OR 97756-2213

Phone **541-923-7756**
Fax 541-548-0706

www.ci.redmond.or.us

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE
MINUTES
March 6, 2017

446 SW 7th Street, Redmond Chamber of Commerce Conference Room, Redmond, Oregon

Commissioners Present: Chair David Swift, Vice-Chair Katie Hammer, Fred Bray, Andrea Green, Hayes McCoy (*absent: Bill Braly, Shirlee Evans, Donald Hundt, Mike Ricketts; 2 vacancies*)

Youth Ex Officio: Brook Hewitt

City Staff: Scott Woodford, *Senior Planner*; Troy Rayburn, *Programs Assistant*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

Visitors: None

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Swift opened the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) at 4:05 p.m. without a quorum of members (4 of 9) present. Vice-Chair Hammer arrived at 4:15 p.m., establishing a quorum.

APPROVAL OF MINUTES

None.

DISCUSSION ITEMS

A. Centennial Park Expansion Presentation

Mr. Rayburn, Project Manager, presented an information flyer and map: "What Do YOU Envision for the Centennial Park Expansion Project?" The expansion area is 0.99 acre (43,125 square feet) of the block bounded by SW Deschutes and Evergreen Avenues and SW 8th and 9th Streets. Ideas to date: community garden, bocce ball court, small stage (concerts, political speeches), historic milestones of Redmond along path between current park and new city hall, and open space. He asked if BPAC wanted to propose a bike repair station since SW Deschutes Avenue will eventually become a bike boulevard. The first meeting of the nine-member Centennial Park Expansion Task Force will be on March 8. A citizen advisory committee (CAC) will receive group presentations at the new Redmond City Hall, 411 SW 9th Street, 2nd Floor, Civic Room 207, on March 29, 2017, 5 p.m. He outlined what presentations should include and requested BPAC assistance in publicizing this community involvement opportunity.

BPAC concerns included budget, infrastructure improvements needed, construction timeline, relocation of The Printing Post, safe crossing of SW 8th Street between existing and new park areas, permanent location of the ice rink, parking, bike racks, and nature play areas in swales.

Following discussion of bike repair stations (shade, wayfinding signs to local bike shops, sponsorship potential), Mr. Bray volunteered to make a presentation on this amenity at the CAC

meeting on March 29. Ms. Green said she would speak to Redmond bike shops regarding their interest in bike repair stations. Mr. Caccavano offered to assist Mr. Bray.

B. 2017-2018 Draft Work Plan Discussion

Mr. Woodford presented his staff report, outlined the work plan process, and discussed potential carryover projects from the 2016-2017 work plan and new ideas. The work plan for each fiscal year (July 1 through June 30) is based on the City Council-adopted Bicycle Refinement Plan.

Mr. Caccavano recommended combining presentations of the new work plan and bike network plan to Council. He offered to share his five-year capital improvement plan at the April meeting.

BPAC members reviewed the 2016-2017 work plan. Concerns included using the bike boulevard grand opening to do a small education event, planning a larger Play Streets event with Commute Options for spring 2018, adding a bike repair station in the Dry Canyon (heavier bike use than Centennial Park) that could also promote bike tutorials/clinics, multi-use path/sidewalk in the Maple Meadows Master Plan, automatic counters that distinguish between bikers and walkers, and new school sites. Following discussion, BPAC members agreed by consensus to rename bike boulevards in Redmond to "Quiet Streets" to include more activities than biking.

Mr. Woodford said he would make the changes suggested by members and re-present the draft 2017-2018 work plan for BPAC adoption at the April meeting.

C. Subcommittee Updates

1. **Safe Routes Draft Action Plans:** Mr. Woodford said no progress had been made.
2. **Downtown Bike Corral:** Mr. Woodford reported this project was still on hold.
3. **Marketing – Bike, Walk, and Roll Implementation** (Ms. Hammer, Ms. Green): Ms. Hewitt indicated interest in attending subcommittee meetings. Ms. Green suggested, and members agreed, that Ms. Hewitt could also help by posting information on Instagram.
4. **Wayfinding/Bike Map:** Mr. Woodford said the bike map had been adopted and it was now a matter of finding the time to make the bike map more user-friendly. He said he would request help from Charlie Rucker. Mr. Rucker, a former employee with the Redmond Chamber of Commerce, did a really nice job on the historic walking trail brochure. Mr. Caccavano requested BPAC feedback on the mapping technology he shared at the February meeting and promised to send a link.
5. **Deschutes Bike Boulevard Demonstration:** Mr. Woodford said this item was covered under BPAC discussion of Agenda Item B (above).
6. **Play Streets Event:** See BPAC discussion of Agenda Item B (above). Vice-Chair Hammer summarized results of the first meeting in February 2017, including the idea about naming Redmond's event as "Streets Alive." The planning group agreed to meet at 3 p.m. the first Monday of every month.

ACTION ITEMS

None.

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

Vice-Chair Hammer recommended appointing a second BPAC member to attend Neighborhood Revitalization meetings due to the number of issues under consideration. BPAC should be represented due to its concern about bikeable and walkable neighborhoods. She requested meeting notices be sent earlier for scheduling efficiency. Mr. Woodford said he would pass Ms. Hammer’s request to Planning Manager Deborah McMahon. Mr. Caccavano reported this group was interested in the bike network plan and access (sidewalk) plan and he shared those with the consultant.

Chair Swift said he would miss the August meeting; Vice-Chair Hammer agreed to chair that meeting. He noted BPAC would need to schedule an alternate meeting date in September as its regular first Monday date is Labor Day, a national holiday. Mr. Woodford said BPAC often skips the September meeting due to working on the annual counting program.

Mr. Bray announced he would lead a second bike train event at Tom McCall Elementary School the week of May 8-12, 2017. He will meet with the principal on March 10 to finalize a date and route for before and after school. His goal was to exceed the 53 riders he had for the first event in 2016 and he wanted to present the materials in Spanish as well as English. Members discussed getting photos of this event for BPAC promotional purposes and whether waivers would be needed from the students’ parents.

STAFF COMMENTS

Mr. Caccavano said he would e-mail information about sidewalk clearing to BPAC which City Manager Keith Witcosky was working on. Ms. Green requested that cinders not be redeposited on sidewalks after homeowners have cleared them. Mr. Caccavano explained City policy and practices regarding sidewalk clearing. Staff are working to inform homeowners of schedules to better coordinate sidewalk-clearing and street-sweeping activities. He presented an information packet which included a letter from the Federal Highway Administration, granting permission for intersection bicycle boxes (IA-18.16 Intersection Bicycle Boxes Oregon DOT) to be used in Oregon.

Next meeting: Monday, April 3, 2017, 4 p.m.

ADJOURN

With no further business, Chair Swift adjourned the meeting at 5:50 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this
 3rd day of April , 2017.

ATTEST:

/s/ David Swift
David Swift
Chair

/s/ Deborah McMahon
Deborah McMahon
Planning Manager