



**CITY OF REDMOND**  
Community Development Department

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**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**  
**MINUTES**  
**February 6, 2017**

716 SW Evergreen Avenue, Conference Room A, Redmond, Oregon

**Commissioners Present:** Chair David Swift, Vice-Chair Katie Hammer, Bill Braly, Fred Bray, Andrea Green, Donald Hundt, Hayes McCoy (*absent: Shirlee Evans, Mike Ricketts; 2 vacancies*)

**Youth Ex Officio:** Brook Hewitt

**City Staff:** Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

**Visitors:** George Endicott, *Mayor*; Jackson Lester and Judy Watts, *Central Oregon Intergovernmental Council (COIC)*; Brian Potwin, *Commute Options*; Jim Rich, *Redmond Grange*

**Media:** None

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

**CALL TO ORDER**

Chair Swift opened the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) at 4 p.m. with a quorum of members (7 of 9) present.

**SWEARING IN OF NEW MEMBERS**

Mayor Endicott administered the oath of office to Mr. Hundt, Mr. McCoy, and Ms. Hewitt.

**CITIZEN COMMENTS**

Mayor Endicott said he was on the League of Oregon Cities (LOC) board of directors and was the president of the Oregon Mayors Association. The LOC Policy Committee intends to support the legislative transportation package for the State of Oregon. Improving vehicle gas mileage has had an adverse effect on state coffers, resulting in collection of fewer gas tax dollars. He discussed potential impacts from transportation funding at the state level on driving costs statewide and funding of bicycle and pedestrian projects in Redmond. He will meet with legislators in Salem, Oregon, this week.

**INTRODUCTIONS**

Chair Swift invited everyone present to introduce themselves. Mr. Caccavano noted Senior Planner Scott Woodford was absent due to illness.

**ELECTION OF CHAIR/VICE-CHAIR**

Chair Swift opened nominations for officers for calendar year 2017.

**Motion 1** (7/0/0): Mr. Braly moved to continue the current leadership – Mr. Swift as Chair and Ms. Hammer as Vice-Chair – for 2017. Mr. Swift and Ms. Hammer agreed to serve in those capacities. Ms. Green seconded the motion which passed unanimously.

## APPROVAL OF MINUTES

A. November 7, 2016

B. December 5, 2016

**Motion 2** (7/0/0): Ms. Hammer moved to approve the minutes of November 7 and December 5, 2016, as written. Mr. Braly seconded the motion which passed unanimously.

## DISCUSSION ITEMS

A. Play Streets Event – Update

Mr. Potwin summarized results of the brainstorming session held just before today's BPAC meeting. Mr. Braly, Ms. Evans, and Ms. Hammer are representing BPAC and Mr. Woodford is serving as staff liaison. At today's meeting, Mr. Braly and Ms. Hammer discussed core objectives, goals, and timeline (spring 2018) for "Redmond Streets Alive." The core objective is to educate Redmond citizens on current practices pertaining to active transportation, community health, public spaces, and a vibrant local economy. Goals included highlighting active transportation designs in real time, increasing residents' physical activity, increasing economic opportunities for local businesses, increasing neighborhood mobility and connectivity, and creating an opportunity for ongoing community education on safe practices for people walking, rolling, and riding bicycles. This group would like to combine this event with the Deschutes Avenue demonstration project. He suggested members of local businesses, nonprofits, and active transportation groups be encouraged to participate in the planning process. Vice-Chair Hammer said citizens were welcome to join the working group. This group will meet monthly on the 1<sup>st</sup> Monday at 3 p.m.

BPAC concerns included background of this idea and planning for a long lifespan.

B. Winter Biking/Walking Issues

Chair Swift suggested BPAC consider building relationships with downtown business owners. Mr. Braly commended the City for its efforts in spite of a tight budget during a 50-year event. Members identified issues impacting citizens' ability to walk and bike in Redmond this winter:

- Lack of City enforcement of street and sidewalk clearing in residential and commercial areas following snow events. Kids walking in the street often don't pay attention to cars. Residents with mobility issues (wheelchairs, scooters, walkers) are especially challenged.
- Who should citizens call when they need assistance? This could be an opportunity for sports team fund-raisers and/or outreach to students from local public and private schools.
- Relying on neighbors to do this is idealistic but not practical.
- Clearing of sidewalks and streets by homeowner associations, renters, and absentee landlords is sporadic.
- Who removes snow on trails in the Dry Canyon or on 19<sup>th</sup> Street?
- Better coordination is needed so City crews plowing roads don't cover cleared sidewalks.
- Can citizen volunteers drive City equipment if they sign a waiver of liability?
- What about a volunteer database citizens could call at need?

Mr. Potwin discussed what the City of Bend did about snow removal this winter. Bend also has a volunteer coordinator with a database of people who can help with residential clearing needs.

Mr. Caccavano responded to BPAC concerns about City snow-clearing requirements and practices. Residential neighborhoods don't have a timeline for snow removal. Businesses have at least 24 hours to clear sidewalks. Enforcement is by complaint. City Council discussion of this issue has not resulted in any changes to policy due to budgetary constraints. Redmond does not have a volunteer coordinator. He said he would forward BPAC concerns to Council and other staff.

C. Subcommittee Updates

1. **Safe Routes Draft Action Plans:** Chair Swift summarized the background and purpose of this project (not affiliated with the federal Safe Routes to School program) to improve safety of student travel routes to/from local schools. Ms. Green said she sent her plan for Elton Gregory Middle School to Mr. Woodford in May 2016; she has not heard anything back from school staff. Ms. Hammer said she sent hers a long time ago but hadn't done anything new. Mr. Caccavano said he had yet to review the Sage Elementary plan with the City Transportation Division.

Members attributed the difficulty in drafting an action plan for Redmond Proficiency Academy to the school's operating multiple campuses.

2. **Downtown Bike Corral:** Chair Swift reported this project was on hold. Ms. Hammer said feedback was minimal and a lot of it wasn't from downtown business owners.
3. **Marketing – Bike, Walk, and Roll Implementation:** Ms. Hammer identified the members, purpose, and goals of this subcommittee. The subcommittee has not met for a while. This subcommittee's efforts would be enhanced by input from those with experience in using social media. Mr. Woodford e-mailed her last week about her interest in this subcommittee; she responded but has had no reply. She said she was assuming this subcommittee would meet before the next BPAC meeting.

Ms. Green said she was interested in this subcommittee but had not been informed about meeting dates/times.

4. **Wayfinding/Bike Map:** Mr. Bray said this subcommittee was working to develop a map to help families, advanced bikers, and children navigate the city. In addition to Mr. Caccavano's efforts, Mr. Woodford has been working with Redmond Chamber of Commerce on a paper map. Completing this project has been challenged by the need to coordinate with projects to establish wayfinding signage for City streets and parks.

Mr. Caccavano provided a short demonstration of his efforts to create interactive mapping using the City's GIS (Geographical Information System) software. Last summer's engineering intern, now an OSU-Cascades student, has been working to map the ADA (Americans with Disabilities Act) inventory data and assist with the bike mapping project. Mr. Caccavano shared maps of ADA assessment, curb ramps, sidewalks on ADA access routes, bicycle stress analysis, bicycle network improvements, capital improvements, and emergency transportation routes. He discussed improvements planned for South Canal Boulevard (Obsidian Avenue to Odem Medo Road), Homestead Canal Trail (Maple Avenue to Dogwood Avenue, Highland Avenue to Odem Medo, Timber Avenue to Yew Avenue), and South 15<sup>th</sup> Street (Highland to Obsidian). He promised to send BPAC members a link to the mapping system and requested their feedback.

Mr. Braly reported Mr. Caccavano made a similar presentation to the Deschutes County BPAC last week. BPAC comments included encouragement about the interactive mapping process, route ideas, bike lane width, multi-use trail options, debris in existing bikeways, and aids to help students learn about color-coding of bike routes.

Mr. Caccavano said the City was getting ready to order wayfinding signage for downtown.

5. **Deschutes Bike Boulevard Demonstration:** Chair Swift said the "Quiet Streets" project was intended to encourage more bicycle traffic by removing barriers.

Mr. Caccavano reported Mr. Woodford wasn't comfortable with BPAC's idea to rename this project as "Quiet Streets" though the name change would be more inclusive of travel modes other than bicycles. The current plan, if approved by Council during staff's update on the bike network, is to add thermoplastic signage when the weather improves this year in April or May. He identified the proposed route on Deschutes Avenue and where signage for this project would be added. An educational component, still being planned, will also be needed.

Members discussed incorporating education into a grand-opening event, media coverage (Facebook, City webpage, local news outlets), adding new street signage to the Oregon Bicyclist Manual, and impact of moving city hall on traffic patterns near "quiet streets."

**D. New Downtown Transit Hub – Presentation from COIC**

Mr. Lester outlined (PowerPoint) COIC's plans to develop a new, permanent transit hub in Redmond which will also serve as the center of the community connector system. The new hub will be located between Lowe's and Fred Meyer on Kalama Avenue. His presentation included existing services, recent changes to the community connector system, design requirements, project budget, and benefits of the new site. Ms. Watts discussed outreach plans and said the new Redmond transit hub would create a great opportunity to educate the public.

BPAC concerns about the new hub location included parking (number of spaces, availability to the public, zoning allowance for raised parking), bike parking (type, cover, design), bus accessories (bike racks, flexible seating systems), how to encourage more use of transit, education outlets, and timeline for completion (end of 2017).

**ACTION ITEMS**

None.

**CITIZEN COMMENTS**

None.

**COMMITTEE COMMENTS**

Chair Swift recommended doing a fuller introduction of all members at the next BPAC meeting. He asked when the City would be moving to the new City Hall. Mr. Caccavano said today's BPAC meeting would be the last meeting in Room A for any committee. Staff will start moving to the new city hall, department by department, within two weeks.

**STAFF COMMENTS**

Next meeting: Monday, March 6, 2017, 4 p.m.

**ADJOURN**

With no further business, Chair Swift adjourned the meeting at 6 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this

\_\_\_\_ 3rd \_\_\_\_ day of \_\_\_\_ April \_\_\_\_, 2017.

ATTEST:

\_\_\_\_ /s/ David Swift \_\_\_\_\_  
David Swift  
Chair

\_\_\_\_ /s/ Deborah McMahon \_\_\_\_\_  
Deborah McMahon  
Planning Manager