



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE
MINUTES

August 7, 2017

Redmond City Hall, 411 SW 9th Street, Room 207, Redmond, Oregon

Commissioners Present: Vice-Chair Katie Hammer, Scott Bojanowski, Bill Braly, Fred Bray, Hayes McCoy (*absent: Chair David Swift, Shirlee Evans, Andrea Green, Donald Hundt, Mike Ricketts; 1 vacancy*)

Youth Ex Officio Absent: Brook Hewitt

City Staff: Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

Visitors: Rosemary and Olaf Thingvall

Media: Dave Morgan, *RedmondNewsToday.com*

(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER

Vice-Chair Hammer called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:04 p.m. without a quorum of members (4 of 10) present. Mr. McCoy arrived at 4:12 p.m., bringing the total members present to 5 which still did not constitute a quorum.

APPROVAL OF MINUTES

A. June 5, 2017

Vice-Chair Hammer postponed approval of the June 5, 2017, minutes due to lack of a quorum.

ACTION ITEMS

B. None

DISCUSSION ITEMS

C. September Bike and Pedestrian Counts

Mr. Woodford presented the staff report including count location lists from prior years. He summarized the background, activities, routes, observation procedures, and volunteer appreciation parties. Since the 2014 baseline counts, BPAC and community volunteers have done annual counts of bicyclists, pedestrians, and rollers (scooters, longboards, wheelchairs). Automatic counters would be helpful as getting enough volunteers to cover every location needed is an ongoing challenge. Prior to the count days, he will e-mail BPAC and others to request volunteers.

Mr. Caccavano said the City's one automatic counter, now used for speed studies, would not work because it did not register speeds under 12 miles per hour.

Members discussed potential count days and locations and agreed to the following dates: Thursday, September 14, 3:30-5:30 p.m., and Saturday, September 16, 12-2 p.m. Changes requested included listing count locations in priority order and changing the count location of 9th Street/Cascade Avenue to 9th Street/Deschutes Avenue. Members requested staff e-mail reminders about when to sign up.

D. Subcommittee Updates

1. **Bike Corrals/Bike Repair Station:** Mr. Bray said he attended the August 2 meeting of the Centennial Park Expansion Task Force (CPETF). The final proposal from the architects included moving the bike repair station from Deschutes Avenue (BPAC's proposed "quiet street") to a City-owned parcel close to Deschutes and installing bike racks at that location. He will write and submit a grant application for \$1,500 to Cycle Oregon in September 2017. He expected the grant amount to cover buying and installing one bike repair station. Annie McVay, Parks Division Manager, told him the Parks Department would cover the cost of the bike repair station if the grant was not received. Mr. Bray noted that, based on BPAC member Andrea Green's research, neither Trinity Bikes nor Hutch's Bicycles were interested in sponsoring a bike repair station at this time. In Hutch's case, the request was received outside its budget cycle. Trinity refused to sponsor without receiving name recognition. He suggested adding a donor recognition plaque, "Donated by Trinity Bikes," to the bike station. He will contact Ms. Green for an update on potential sponsors and forward that information to Mr. Woodford.

Mr. Braly will contact Ms. McVay about name recognition options for a potential sponsor and forward that information to Mr. Woodford.

Mr. Caccavano said he expected to cover the cost of the concrete for the bike repair station within the cost of the sidewalk. He said Parks Committee policy did not allow name recognition for sponsors.

Mr. Woodford reported that Troy Rayburn, Centennial Park Expansion Project Manager, said the Urban Renewal Agency would prefer to see some fund-raising efforts. He agreed to be the City's grant contact person.

BPAC discussion covered how to do fund-raising if no grant was received, potential sponsors, and if a plaque could be mounted on the bike repair station naming the community sponsor.

Mr. Morgan suggested the City use the Go Fund Me website to aid in fund-raising.

2. **Marketing – Bike, Walk, and Roll Implementation:** Vice-Chair Hammer reported this subcommittee had a short meeting two weeks ago and was tentatively scheduled to meet again on August 24. She said Youth Ex Officio member Brook Hewitt was still working on the online event calendar and hoped to finalize it during August.

Mr. Woodford said the online calendar was intended to help increase BPAC's social media presence on Facebook.

3. **Wayfinding/Bike Map:** *Wayfinding* – Mr. Woodford said he contacted Kim Ambercini who designed vehicular wayfinding signage for downtown Redmond. (A major hold-up has been finding someone to manufacture the signs.) Bicycle and pedestrian wayfinding designs would complement vehicular wayfinding signage but have different colors. Interest has been expressed by Ms. McVay (Parks Department) and Chuck Arnold, Economic

Development/Urban Renewal Project Manager as well as the community. He will present designs scaled for bicycle and pedestrian use to the full BPAC when they become available.

Mr. Caccavano reported contacting a sign manufacturer this morning. The price is reasonable. The City is fine-tuning a proposal with the Tube Art Group for the vehicular wayfinding signage.

Bike Map – Vice-Chair Hammer said the subcommittee was also trying to help make the bike map available to encourage citizens to engage in more active transportation than driving. Mr. Woodford said BPAC's goal for the bike map was to make it available to bike shops and downloadable to aid recreational and commuting users in getting around the community. He did not know when Mr. Caccavano's digital version of this map, to be posted on the City website, would be done. Charlie Rucker has indicated interest in helping with this project and Communications Manager Heather Cassaro could also be involved.

4. **Deschutes Quiet Street Demonstration:** Mr. Caccavano said he would make a presentation at the Downtown Urban Renewal Advisory Committee (DURAC) meeting on September 11. DURAC approval is needed since funding for this project will come from the urban renewal budget. He stated Public Works staff was ready to apply street markings as soon as the project receives approval.

Mr. Woodford summarized the purpose of "quiet streets" and the proposed demonstration route on Deschutes Avenue (4th Street to the Dry Canyon). A component of the wayfinding signage would inform people what quiet streets are, how they function, and how to provide feedback to the City.

Ms. Thingvall asked if the "quiet street" project would use a north/south route. Mr. Caccavano discussed the goal for this project – to increase ridership – and BPAC's hope that more quiet streets would be designated in the future.

BPAC concerns included progress on the downhill entrance to Sam Johnson Park (west end of Deschutes Avenue), when faded bike lanes are restriped, and when the Canal Boulevard project was expected to start. Mr. Bray offered to inform Mr. Caccavano about which bike lanes needed restriping.

Mr. Caccavano outlined improvements planned to the service road and some canyon trails in conjunction with the overlay project along 15th Street. Mr. Woodford asked about Public Works policy regarding maintenance of bike sharrows. Mr. Caccavano discussed advantages/disadvantages to painted vs. thermoplastic sharrows and said he would add repainting bike sharrows to the maintenance list. Restriping bike lanes would require borrowing equipment from ODOT (Oregon Department of Transportation) or, possibly, the airport. He said receiving requests to restripe bike lanes early in the summer made it easier to add those projects to the good-weather maintenance list. He reported reconstruction of Canal Boulevard from Obsidian Avenue to Yew Avenue was expected to start this winter and continue into the summer of 2018. Reconstruction of Canal south of Timber Avenue is still in the design phase.

5. **Redmond Streets Alive:** Mr. Braly summarized the background of this new event which is scheduled for June 24-25, 2018. The City is negotiating with Commute Options to manage planning of the inaugural event. A Redmond Street Festival on 6th Street is scheduled to take place that same weekend. Vice-Chair Hammer said the purpose of this event was to educate the community about how safe and fun it is to walk and bike in Redmond.

Ms. Thingvall advised using The Bulletin to promote this event to seniors who don't use social media very much.

CITIZEN COMMENTS

Ms. Thingvall said she and her husband were frequent bikers. She suggested 10th Street south of Maple Avenue as a quiet street that would parallel Highway 97. Mr. Caccavano discussed opportunities for quiet streets on the north end of Redmond. Mr. Woodford offered to e-mail a bike map to the Thingvalls.

COMMITTEE COMMENTS

Vice-Chair Hammer announced the National Walk to School Day was on October 4, 2017. She discussed opportunities for using "Walking School Bus" and "Bike Train" events at area schools on that date to generate interest and awareness in the community about other transportation options.

Mr. Bray summarized his experience in promoting and conducting two Bike Train events at Tom McCall Elementary School. He asked who was legally liable if a student were injured during this event.

STAFF COMMENTS

Mr. Caccavano reminded BPAC the sharrows on 15th Street were painted due to concerns about how well they would work with other users. Speeds along 15th Street, based on a follow-up speed survey, are about 20 miles per hour and traffic is not too heavy. Mr. Bray asked when improvements on the south part of 15th Street would be done. Mr. Caccavano replied the project was on hold due to budget concerns, but that the planned improvements were still a priority as they would improve access to two schools.

Mr. Woodford said the City and ODOT had restarted the South Highway 97 Corridor project (south boundary to Highland Avenue). Goals are to make this corridor more economically viable by improving access safety and aesthetics. Mr. Bojanowski and Mr. Braly previously volunteered to represent BPAC interests (safer biking and walking) on the South Highway 97 Corridor advisory committee. Mr. Braly said the design was expected to be done by the end of this year. Finding the dollars for this project was the next step. Mr. Caccavano said he would bring concept drawings (SE 9th Street south of Highway 126 through the old Juniper Golf Course to Veterans Way) to BPAC's October meeting.

Mr. Woodford discussed how master plans and other projects with a bike and pedestrian element were implementing a lot of BPAC's network plan. He offered to provide a fuller update at the October meeting.

Next meeting: Monday, October 2, November 6, December 4, 2017, 4 p.m.

ADJOURN

With no further business, Vice-Chair Hammer adjourned the meeting at 5:14 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this 6th day of November, 2017.

ATTEST:

/s/ David Swift
David Swift
Chair

/s/ Scott Woodford
Scott Woodford
Senior Planner