



City of Redmond
 411 SW 9th Street
 Redmond, Oregon 97756
 Phone 541-923-7721
 FAX 541-548-0706

Pre-Development Application

Pre-Development Meetings are recommended for new developments within the City. Pre-Development applications are reviewed every Tuesday afternoon by Planning, Engineering, Fire, and Wastewater staff. Scheduled meeting times will vary based upon demand.

Fee: NONE

PROJECT INFORMATION	File # (office only): 711-	(PD)
Project Name:		
Type of Project: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed Use <input type="checkbox"/> Residential <input type="checkbox"/> Master Plan Annexation <input type="checkbox"/> Partition <input type="checkbox"/> Subdivision <input type="checkbox"/> Other:		
Project Description:		

PROPERTY DESCRIPTION & OWNER INFORMATION					
Tax Map/Parcel No. (13-digit, ex. 151320BA00100):					
Property Address:				<input type="checkbox"/> No Address (describe general area):	
City:	State:	Zip:			
Present Zoning:		Total Land Area:		<input type="checkbox"/> Sq. Ft.	<input type="checkbox"/> Acres
Present Land Use: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Residential <input type="checkbox"/> Vacant <input type="checkbox"/> Other (describe):					
Property Owner Name:					
Mailing Address:					
City:	State:	Zip:	Phone: ()		
Email Address:			Fax: ()		

APPLICANT AND AGENT INFORMATION					
Applicant Name:				<input type="checkbox"/> Same as Owner <input type="checkbox"/> Primary Contact	
Organization Name					
Mailing Address:					
City:	State:	Zip:	Phone: ()		
Email Address:			Fax: ()		
Additional Contact Information					
Agent for Applicant Name:				<input type="checkbox"/> Primary Contact	



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Organization Name:			
Mailing Address:			
City:	State:	Zip:	Phone: ()
Email Address:			Fax: ()

PROFESSIONAL SERVICES

Surveyor/Engineer Name:			
Organization Name:			
Address:			
City:	State:	Zip:	Phone: ()
Email Address:			Fax: ()
Realtor/Agent Name:			
Organization Name			
Mailing Address:			
City:	State:	Zip:	Phone: ()
Email Address:			Fax: ()

PLEASE SUBMIT THE FOLLOWING WITH THIS APPLICATION

- Electronic Copy** of all application materials (PDF or JPEG) listed below emailed to planredmond@redmondoregon.gov
Copies emailed with **Subject Line: Application Type, Project Name, Applicant Last Name**
(ex. Pre-Development, Willow Creek, Smith)
- Vicinity Map** displaying two streets and a north arrow; a tax lot map is acceptable.
- Site Plan** including five (5) folded sets of reduced copies (8 ½" x 11" or 11" x 17"), drawn to scale, which show the following to the best extent possible:
 - All existing building, parking, landscaped areas, curbs, and sidewalks;
 - All known utility locations, including power poles, sewer, water, and fire hydrant(s);
 - Lot boundaries and sizes for all existing and proposed lots;
 - Street name(s) and location(s) adjacent to the site;
 - and Neighboring zones and uses (i.e., residential, vacant, commercial, etcetera).
- Building Elevations** drawn to scale, with building height and building materials to be used included.
- Additional Information** may be required by the Planning Division depending on the information provided and the specific request.

****Pre-development comments are intended to provide general guidance for the applicant to later prepare a complete application to the City. Comments do not constitute a land use review process. The land use review process will contain a detailed evaluation, responding to the proposed development's compliance with Redmond's development codes and standards. Pre-development comments are preliminary, non-binding, and based on the level of detail provided by the applicant.**

If you wish to schedule a meeting with Planning Division staff to discuss specific pre-development applications or responses, please call (541) 923-7721 x 0.