



CITY OF REDMOND
Community Development Department

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Bicycle & Pedestrian Advisory Committee Agenda
Redmond City Hall Conf. Room 207 - 411 SW 9th Street

Monday, May 7, 2018

4:00-6:00 PM

Agenda

BPAC MEMBERS

**Fred Bray,
Chair**

**Katie Hammer,
Vice Chair**

**Scott
Bojanowski**

**Bill
Braly**

**Shirlee
Evans**

**Donald
Hundt**

**Hayes
McCoy**

**Justin
Peterson**

**Mike
Ricketts**

**Dave
Swift**

**Loryn Trail,
Ex Officio**

**Brook
Hewitt,
Student**

TIME	ITEM
4:00 PM	CALL TO ORDER / INTRODUCTIONS
4:05 PM	SWEARING IN OF NEW MEMBER
4:10 PM	APPROVAL OF MINUTES <ul style="list-style-type: none">a. March 5, 2018 (Exhibit 1)b. April 2, 2018 (Exhibit 2)
4:20 PM	ACTION ITEMS <ul style="list-style-type: none">A. None
	DISCUSSION ITEMS
4:20 PM	A. Redmond Open Street Event Update <ul style="list-style-type: none">1. Traffic Control Plan2. Neighborhood Communication3. Marketing Plan4. Volunteer Plan5. Event Activity Plan
5:00 PM	B. 4 th Street Quiet Street – Review of Draft Layout
5:45 PM	CITIZEN COMMENTS
5:50 PM	COMMITTEE COMMENTS
5:55 PM	STAFF COMMENTS
6:00 PM	ADJOURN

Next Meeting: June 7, 2018

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**DRAFT**

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

MINUTES

March 5, 2018

Redmond City Hall, 411 SW 9th Street – Room 207, Redmond, Oregon

Committee Members Present: Chair Fred Bray, Vice-Chair Katie Hammer, Donald Hundt, Hayes McCoy, Justin Peterson, David Swift (*absent: Scott Bojanowski, Bill Braly, Shirlee Evans, Mike Ricketts; 1 vacancy*)

Youth Ex Officio: Loryn Trail

City Staff: Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *City Council Liaison*

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:04 p.m., Monday, March 5, 2018, without a quorum of members (10 of 10) present.

Mr. Peterson summarized his background and interest in BPAC. He said he wanted to improve and expand Redmond's pedestrian and bicycle opportunities which he and his family use often.

APPROVAL OF MINUTES

Chair Bray postponed approval of the minutes due to lack of a quorum.

ACTION ITEMS

None.

DISCUSSION ITEMS

A. 2018-2019 Work Plan

Mr. Woodford explained the role of the work plan in the City's annual budget process. He reviewed the adopted 2017-2018 Work Plan and provided updates on the Actions. Staff ideas for the 2018-2019 work plan were included in the meeting packet. He suggested BPAC consider partnering with the Historic Landmarks Commission and Central Oregon Irrigation District to combine a fun walk with opening of the historic Homestead Canal Trail.

Mr. Bray said he would update Cycle Oregon on how the City is using the grant funds provided for a bike repair station.

BPAC suggestions and comments included:

- Change GOAL from "Bicycle Goal" to "Bicycle and Pedestrian Goals." Add pedestrian goal.

- **Infrastructure Improvements Strategy:** Retain Actions 2 and 3. Add new Action to expand the “quiet street” network. Reduce pedestrian and cyclist fatalities to zero.

Mr. Swift arrived at 4:34 p.m., establishing a quorum.

- **Educational Programming Strategy:** Replace “bike boulevard demo” in Action 2 with “quiet street demonstration.” Educate the public about bike boxes and other pavement markings/signs and how “quiet streets” should be used. Educational aids used by other cities (Portland, Oregon; Washington, DC; California). Use Commute Options to provide programs when possible. Get kids excited about being physically active.
- **Measure and Monitor Ridership:** Count bikes in racks at schools to measure ridership. Change “ridership” to “usership” to reflect pedestrian and bike users.
- Update Priority and Timeframe for all Actions.
- Set improvement targets at the April meeting.
- Ms. Trail suggested asking high schools to help educate student bike riders and incorporate information on biking and quiet streets into Driver Education courses.

Ms. Hammer said she would research the feasibility of adding “quiet street” and biking information to Driver Education courses which are offered through the education service district.

B. Quiet Street Education Sign

Mr. Woodford presented (PowerPoint) a second draft of the proposed design and language.

Committee comments and suggestions included adding a “sharrow” graphic between the words “Quiet Street” and “A Shared Use Street,” removing “Observe Bike Sharrow Markers,” removing the Bike Walk Roll logo and using only the www.BikeWalkRollRedmond.com website, using a colored border instead of a full-colored background, using separate signs for drivers and cyclists, and using the same format for all Quiet Street signs. Members generally agreed to keep “Expect Cyclists,” “Reduce Speed,” and “Bike With Flow of Traffic” cautions.

APPROVAL OF MINUTES

A. February 5, 2018

Motion 1 (6/0/0): Mr. McCoy moved to approve the minutes of February 5, 2018, as presented. Ms. Hammer seconded the motion which passed unanimously.

DISCUSSION ITEMS (continued)

C. Subcommittee Updates

1. **Deschutes Quiet Street Demonstration:** Mr. Caccavano requested feedback on converting part of 4th Street between the fire station and Evergreen Avenue to a “quiet street” as a way to connect two sections of the Homestead Canal Trail. BPAC concerns included parking and impact on response times for fire and other emergency service providers.
2. **Redmond Streets Alive:** Mr. Woodford said subcommittee members were working with Brian Potwin, Commute Options. The event route has been expanded to run from 6th Street down into the Dry Canyon. Topics under discussion included potential sites to post flyers, researching cost for flaggers, and obtaining the necessary permit from the City.

Mr. Caccavano said he expected everything to be in place by April.

3. **Wayfinding:** Mr. Woodford said he was looking for funding to cover installation cost.

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

Chair Bray said he attended the Mayor’s meeting of all committees on February 26. He discussed what BPAC has been doing and answered a lot of questions. The state ethics trainer did not show up, but it was interesting to hear what the other committees were doing.

STAFF COMMENTS

Mr. Caccavano said the planned infrastructure improvement project on Canal Boulevard between Obsidian and Yew Avenues was moving forward. The City has a pre-construction meeting with the contractor (Knife River) on March 7. This project will include a segment of the Homestead Canal Trail between Highland and Salmon Avenues. New comments have been received from ODOT (Oregon Department of Transportation) about trail design and pavement thickness. The City of Redmond was successful in obtaining Community Development Block Grant (CDBG) funds to make infrastructure improvements (replace substandard curb ramps) near Obsidian Middle School and Baker Park. The City will submit an application by March 7 for 2018-2019 CDBG funds to do more infrastructure improvements near Elton Gregory Middle School.

Mr. Woodford reported Andrea Green resigned, but her loss was offset by new member Justin Peterson.

Next BPAC meeting: Monday, April 2, 2018, 4 p.m.

ADJOURN

With no further business, Chair Bray adjourned the meeting at 5:31 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2018.

ATTEST:

Fred Bray
Chair

Scott Woodford
Senior Planner

**DRAFT**

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

MINUTES

April 2, 2018

Redmond City Hall, 411 SW 9th Street – Room 207, Redmond, Oregon

Committee Members Present: Chair Fred Bray, Vice-Chair Katie Hammer, Scott Bojanowski, Bill Braly
(*absent: Shirlee Evans, Donald Hundt, Hayes McCoy, Justin Peterson, Mike Ricketts, David Swift;*
1 vacancy)

Youth Ex Officio: Loryn Trail

City Staff: Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Cameron Prow,
TYPE-Write II

Visitors: None

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:12 p.m., Monday, April 2, 2018, without a quorum of members (4 of 10) present.

APPROVAL OF MINUTES

A. March 5, 2018

Chair Bray postponed review/approval of the draft March 5, 2018, minutes due to lack of a quorum.

ACTION ITEMS

A. 2018-19 Work Plan

Chair Bray postponed review/approval of the proposed 2018-19 work plan due to lack of a quorum.

DISCUSSION ITEMS

A. Redmond Streets Alive/Deschutes Avenue Quiet Street – Neighborhood Visit

Mr. Woodford presented information packets about Redmond's inaugural event – Redmond Streets Alive – on Saturday, June 23, 2018, 12-4 p.m. Each packet contained an event flyer, project summary, traffic control plan, and forms for volunteers to fill out for each address visited. He discussed potential flagger locations, detour routes, and cross-promotion possibilities with another downtown event (Redmond Street Festival) occurring June 23-24, 2018 (Saturday-Sunday).

Due to lack of a quorum, BPAC members and staff reallocated some neighborhood assignments to inform as many residents in affected areas as possible following today's meeting. Mr. Braly suggested sending information packets to absent members, asking them to visit remaining neighborhoods in the next 7-10 days.

Mr. Caccavano said "quiet street" pavement markings along Deschutes Avenue would be applied from 4th Street to 15th Street sometime this month.

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

None.

STAFF COMMENTS

Mr. Woodford presented a sample life-sized Bikeway wayfinding sign for committee review. Due to lack of a quorum, he suggested members discuss criteria for identifying and prioritizing sign locations at their May meeting.

Mr. Caccavano said potential wayfinding sign locations were identified in the Dry Canyon Master Plan.

Next BPAC meeting: Monday, May 7, 2018, 4 p.m.

ADJOURN

With no further business, Chair Bray adjourned the meeting at 4:39 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2018.

ATTEST:

Fred Bray
Chair

Scott Woodford
Senior Planner