



DRAFT

CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756-2242

Phone **541-923-7756**
Fax 541-548-0706

www.ci.redmond.or.us

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Minutes

Monday, October 6, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: David Alward, Bill Braly, Fred Bray, Shirlee Evans, Bill Groesz, Katie Hammer, Bill Hilton, Mike Ricketts, David Swift (absent: *Sharon Carrell, Eric Heile*)

City Staff: Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

Visitors: David Olsen and Kat Langenderfer, *Harper Houf Peterson Righellis Inc.*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.)

COMMENCE MEETING – CALL TO ORDER

Mr. Woodford opened the meeting at 4 p.m. with 8 of 11 members present, establishing a quorum.

DISCUSSION ITEMS

A. Review Revised Draft of the Trails Amenities Plan

Mr. Olsen presented (PowerPoint) the draft Trails Amenities Plan including changes made in response to BPAC and staff feedback. No National Recreation Park Association (NRPA) standards exist for trail amenities, so the revised amenities plan reflects practical considerations associated with trail locations and level of use. He stated that working over the last year with the Dry Canyon Advisory Committee helped him evaluate the trail components. He discussed the plan's intent, trail system overview, and trail amenities/features, emphasizing that this plan is a working document that will grow over time as needs change.

BPAC members discussed stockpiling old asphalt grindings, estimated life and annual maintenance costs by type of trail surface material, higher weed maintenance requirements for soft trails, calculating distances from the nonexpansion end of a trail, synchronizing kiosk mileage points with wayfinding signs, using the same type of signs (markers) systemwide, pedestrian-scale lighting of trail surface, more light at collection points (kiosks), strategic landscaping, more specificity in the Central Oregon Irrigation District (COID) agreement (landscaping, public art), irrigation needed to establish new landscaping, including opportunities for public art, and installing utility conduits during trail construction to facilitate future growth.

Ms. Richards summarized her goals for the trails amenities plan which included completing it by the end of 2014. She recommended specifying standards by trail category (Dry Canyon, Homestead, COID, BPA) and asked BPAC to e-mail suggestions/comments to Mr. Woodford.

Mr. Braly and Ms. Evans volunteered to serve on a Trail Standards/Specifications Subcommittee.

B. Branding: Discuss Bike Walk Roll Redmond Campaign and Bike/Walk to School Day

Mr. Woodford said the Bike Walk Roll Campaign replaced the "Bike Redmond!" information campaign specified in the 2014-2015 BPAC work plan. The name was changed to reflect a broader user base than the bike community.

Ms. Hammer volunteered to serve on the Bike Roll Walk Subcommittee with Ms. Carrell.

Ms. Richards said this campaign was one of the critical things to do right now to gain community support for moving bike and pedestrian programs forward. The City launched the campaign in September 2014 as part of the Drive Less Challenge which started today. The Bike Roll Walk campaign is intended to generate three to four months of excitement and invite community feedback about what the City is trying to do with bike and pedestrian facilities. The International Bike and Walk to School Day is on October 8. The City is developing a new webpage along with a map. She recommended handing out a flyer at the event, requesting parental feedback on how their children got to school and what improvements would be helpful. City staff will be rolling out a Facebook page with a daily witticism about the benefits of biking, walking, etc. Flyers have been distributed to individual schools. Bracelets for participants will be available.

Mr. Caccavano said the map would be available October 6-7, 2014.

Mr. Woodford requested assistance in handing out bracelets and reminding participants to provide feedback. BPAC volunteers included Ms. Hammer (Vern Patrick; Redmond Area Park and Recreation District is doing a "walking school bus" near Vern Patrick on October 8), Mr. Groesz (Sage), Mr. Caccavano (Ridgeview), and Mr. Braly (Elton Gregory).

BPAC discussion covered corrections needed to the City webpage ("Drive Less Challenge" link should be "Drive Less Connect"), level of support from Redmond School District, how to effectively promote the October 8 event (photo opportunities, letters to the editor, talking with City Councilors and parents, distributing flyers), identification for volunteers, and encouraging parental feedback about the event (what worked well, what needs improvement).

C. Infrastructure: Bike/Pedestrian Network Plan – Review Draft Bike/Pedestrian Specifications

Mr. Woodford said four primary bike/ped infrastructure types were proposed in the Bike and Pedestrian Network Map: bike lanes, bike boulevards, protected bike lanes, and multi-use paths. He discussed associated standards, ways to retrofit existing streets to accommodate other modes of travel, and the different needs of commuters, recreational riders, and students.

Ms. Richards said that, due to concern about redundant investments, Council was unlikely to support separated bike lanes (Plan A) and suggested that BPAC develop a Plan B.

BPAC concerns included lack of enforcement for "No Parking" in bike lanes, advantages and disadvantages of on-road vs. off-road bike lanes, bike rider safety preferences (casual vs. commuter vs. student), right-of-way width for two-way multi-use paths (12 feet), practicality of measures being implemented in other communities, transitioning between separated paths and roadways, safety when crossing driveways, and what other communities do.

Mr. Woodford said he would do an online poll with BPAC members and discuss the results at the next meeting.

Mr. Caccavano discussed differences in right-of-way widths for new development vs. retrofitting existing roadways. Public Works is starting to design what South Canal Boulevard will look like and he will present that to BPAC members for their feedback.

- E. Scenic Bikeway – Redmond (Signage, Constituency, etc.)
Mr. Braly said he was working with the Sisters Scenic Bikeway Group to map existing routes to scenic bikeways and post them on a website. He requested assistance in mapping Redmond routes. Ms. Evans volunteered to help.

BPAC members commented on the cross-promotional effect with Redmond bike programs and tourism. Following discussion, BPAC members requested that Mr. Braly invite a mapping specialist to attend the next meeting and explain what he needs.

- D. Measure and Monitor: Breakdown of the Bike/Pedestrian Counts
Mr. Woodford said the first count day was a success with many volunteers counting bikers, pedestrians, and rollers in 19 locations over 2 days. The data gathered established a baseline. He asked BPAC members to e-mail comments to him.

BPAC members discussed posting the volunteer sign-up worksheet online and making it available for mobile applications, scheduling (volunteer availability, Redmond's data vs. other communities), locations (same vs. new), frequency (semi-annually now: spring and fall; expand later if warranted), charting trends, capturing public feedback about biking and walking, City's volunteer appreciation efforts, and media coverage and follow-up.

Ms. Richards recommended that media campaigns focus on key messages, such as increasing basic bicycling and walking, and provide data about the first and subsequent counts.

PUBLIC COMMENTS (None)

LIAISON COMMENTS (None)

STAFF COMMENTS

Ms. Richards reported that City Council has been working to update its code regarding Commissions and Committees. Her proposal to change BPAC from an ad hoc to an "official" City committee will go to Council on October 14, 2014. This change will give BPAC equal standing with other City committees for recognition and support. She presented draft language about how BPAC will operate and requested BPAC feedback on/before October 7, 2014.

BPAC COMMENTS (None)

ADJOURN

The next meeting is scheduled for November 3, 2014, 4 p.m.

With no further business, Mr. Woodford adjourned the meeting at 6:05 p.m.

APPROVED by the Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2014.

ATTEST:

, Chair

Heather Richards, Community Development Director