



CITY OF REDMOND
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HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
MINUTES

January 18, 2019

Redmond City Hall, 411 SW 9th Street – Room 210, Redmond, Oregon

Members Present: Diana Barker, Heather DeWolf, Joni Powell, Whitney Swander, Geoff Wall (*absent: Theresa Thorson, Marion Tripp*)

Youth Ex Officio: **Vacant**

City Staff: Jim Long, CDBG coordinator; Trish Pinkerton

Visitors: Sonya Massey, Don Paumier

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Ms. Swander called the regular meeting of the Housing and Community Development Committee (HCDC) to order at 3:03 p.m., Friday, January 18, 2019, with a quorum of members present (4 of 7). Heather DeWolf arrived at 3:08 p.m.

Mr. Long introduced his new position as temporary part-time staff coordinating the City's Community Development Block Grant program.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES

1. October 19, 2018, and November 16, 2018

Motion 1 (4/0/1 member out of the room): Mr. Wall moved to approve the October 19, 2018, and November 16, 2018 minutes. Ms. Powell seconded the motion which passed.

DISCUSSION ITEMS

1. Election of Officers

Ms. Swander announced her decision to step down as chair.

Motion 2 (4/0/1 member out of the room): Ms. Barker moved to elect Mr. Wall as chair. Ms. Powell seconded the motion which passed.

Motion 3 (4/0/1 member out of the room): Ms. Barker moved to elect Ms. Swander as vice-chair. Ms. Powell seconded the motion which passed.

2. House Bill 4006 Update

Mr. Long reported that the City Council took public input at its December 18, 2018, meeting, and the City is preparing to submit its findings to the state. Committee members briefly discussed the purpose and possible outcomes of Oregon HB 4006, which requires annual reports from rent-burdened cities.

3. CDBG Update

Mr. Long reported that with the federal government shutdown, he is unable to access the Housing and Urban Development computer system, so he can't pay sub-recipients. Jodi Burch still has access and is going to come in and help.

Mr. Long said that while his position is part-time, he will be using most of his hours over the next few months to complete the new CDBG 5-Year Consolidated Plan, which is due in May. When HUD employees return to work he will be asking for an extension until June or July. The plan should give a good snapshot of Redmond's issues. Creation of the new 5-year plan will involve significant community outreach, with which he will need the committee's help. Committee members discussed the need to write the plan more broadly than the original plan.

Mr. Long reported he is working on the environmental report and the purchase agreement for the NW 5th and Greenwood property, where Housing Works will build a 48-unit apartment complex. Some CDBG funds are being used for the land purchase.

PRESENTATION

There was no presentation.

COMMITTEE COMMENTS

Committee members briefly discussed ways to recruit members for the two vacant positions.

STAFF COMMENTS

Mr. Long asked the committee to consider changing the meeting time. Consensus of those present was to change to the third Wednesday of each month at 4 p.m. Mr. Wall will send out a poll of the entire membership asking for feedback.

Mr. Long asked the two visitors if they had comments.

Ms. Massey came at the suggestion of Marion Tripp. Ms. Massey designs. She would rather see individual Auxiliary Dwelling Units (ADUs) and cottage developments than apartments.

Mr. Paumier represents a Portland company that sells pre-manufactured ADUs. The company is exploring the possibility of expanding sales into Central Oregon. The units cost approximately \$130,000 each, including installation.

ADJOURN

With no further business, Chair Wall adjourned the meeting at 3:58 p.m.

APPROVED by the Redmond Housing and Community Development Committee and SIGNED by me
this 21 day of May, 2019.

ATTEST:

 /s/ Geoff Wall
Geoff Wall
Chair

 /s/ Jim Long
Jim Long
CDBG Coordinator