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Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Minutes

Monday, July 7, 2014

City Hall Conference Room A/B, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: David Alward, Bill Braly, Fred Bray, Sharon Carrell, Bill Groesz, Bill Hilton, David Swift (absent: *Shirlee Evans, Katie Hammer, Eric Helie, Mike Ricketts*)

City Staff: Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Annie McVay, *Administrative Services Division Manager*; Cameron Prow, *TYPE-Write II*

Visitors: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.)

COMMENCE MEETING

Mr. Woodford opened the meeting at 4:07 p.m. without a quorum, as only 5 of 11 members were present. Solomon Kaleialoha resigned in June 2014 but three new members have been appointed. Everyone present introduced themselves. Mr. Hilton arrived at 4:16 p.m.

Mr. Woodford reported that this year's annual awards from Redmond Chamber of Commerce went to Trinity Bikes, Redmond School District, and High Desert Education Service District for helping people with physical and mental disabilities learn to ride bikes. Benefits include increased mobility to access employment and community amenities. It is hoped these organizations will do the same program for students (elementary to high school). He thanked Mr. Braly and Mr. Groesz for helping to spur the nominations of the award winners.

Ms. Richards reported that the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) has been recognized by City Council. Starting with this meeting, BPAC will be run along more formal lines than in the past. The meeting structure will include member introductions, minutes, and updates to City Council on what BPAC has accomplished and is working on. Members should elect a Chair and Vice-Chair at their next meeting.

DISCUSSION ITEMS

A. Measure and Monitor Ridership: Prepare for Summer Bike/Pedestrian Counts

Mr. Woodford announced Septmeber 9-14 was National Bike Count Week and reviewed the Redmond Bike and Pedestrian Counts 2014 Protocol. This measuring program will establish baselines and generate objective data about cyclist and pedestrian practices. The counts will be used to assess trends and support funding requests for bicycle and pedestrian amenities.

BPAC suggestions included:

- * **Count Schedule:** 1st count date on Thursday, September 11, 2014; morning and evening, plus Saturday. Also discussed were advantages and disadvantages of counting in the same

months as other Oregon communities (January, March, July, September) and doing counts before and after bike lane, sidewalk, and street improvements.

- * **Volunteers:** Solicit 20-25 people from City staff, Commute Options, Dry Canyon Advisory Committee, Redmond Area Park and Recreation District (RAPRD), Redmond Chamber of Commerce (ambassadors), Redmond Proficiency Academy, St. Charles, and Volunteer Connect. Ideas for recruiting included providing refreshments and holding a debriefing session after the Saturday count is done.
- * **Potential Count Sites (priority locations are bolded):** **Dry Canyon** (Black Butte, Evergreen (trail from school), Quartz, Maple bridge, Obsidian stairs), **Maple Overpass of US 97, Canal/Larch, Canal/Pumice** (before street improvements), **Maple/Larch, 15th/Highland, 9th/Black Butte, Canal near Ridgeview High School, 9th/Deschutes vs. 9th/Cascade** (compare to determine which one is better for Black Butte), **19th/Highland** (Redmond High School), **19th/Maple, 10th/Quince, Evergreen and Franklin, US 97/Veterans, Veterans into Central Oregon Community College, 27th/Obsidian** (Vern Patrick School), and Helmholtz/Obsidian. Also discussed was the possibility of using data captured by ODOT (Oregon Department of Transportation) cameras.
- * **Travel Modes:** Bicycles, roller skates, skateboards, walking.
- * **Courtesy Contacts:** Schools, particularly those near count locations.

Ms. Richards reported meeting with Bob Gomes. Obesity has been identified as the #1 health problem in Redmond. St. Charles Medical Center, as part of its community health assessment, needs to show performance measurements. She has also spoken with City Manager Keith Witcosky about doing a citywide challenge within the next year.

B. Infrastructure Improvements: Bike/Pedestrian Map and Infrastructure Standards Update

Mr. Woodford presented a timeline that will enable BPAC to complete its Work Plan strategy for infrastructure improvements and present it to Council by the end of 2014. Much of the work has been completed. Next steps include a final review of the map (August 4), initial review of Infrastructure Standards (September 8), public review of the map and infrastructure standards (October 6), and final BPAC review (November 3). Additional review, if necessary, could be done in December. The map is intended as a tool for developers to use when planning subdivisions to assure that needed infrastructure gets built.

Ms. Richards suggested the public review part of this process include holding an open house and making presentations to community groups, such as Redmond Education Association and Kiwanis. Completing this process will help launch the City's update of its Transportation System Plan and assist in securing funding for needed infrastructure.

Mr. Caccavano reported that staff have prepared a separate pedestrian map which can overlaid on the biking map at a later time.

BPAC members discussed ideas for the October meeting including an open house, after-count party/debriefing for volunteers, and demonstration projects.

C. Brand the System: Discuss Summer/Fall Events

Mr. Woodford said the BPAC Work Plan calls for two events per year. He presented ideas used by other communities including Bike Fest, Kidical Mass, Park 2 Park, and Bike Scavenger Hunts (adult-oriented, family-oriented). RAPRD is coordinating Redmond's 1st Annual Bike Fest at Sam Johnson Park on July 30. He requested volunteers to serve on a subcommittee to help organize some events; the subcommittee could include community members.

Ms. Richards suggested incorporating today's technology (instant photos, texting) and involving the Chamber, since bicycling in Central Oregon is becoming a tourism commodity.

Mr. Braly and Mr. Hilton volunteered to serve on a *Website Development Subcommittee* with Mr. Caccavano to develop an interactive "Bike Redmond" product for the City's website.

Discussion covered adding a "Bike Redmond" logo to the City website, coordinating with the Chamber's Visitor and Convention Bureau (bike map in Visitor Guide, Hood River-to-Sunriver, Bike Across America, Sisters Trail Ride, Travel Oregon), local links (bike shops, camping, fairgrounds, hotel/motel/bed-and-breakfast, restaurants, rules of the road, shopping), iPhone-capability, and consultant opportunities (Kittelton, Matt Arnold).

Ms. Carrell volunteered to research potential events and report her results on August 4.

PUBLIC COMMENTS (None)

LIAISON COMMENTS (None)

STAFF COMMENTS (None)

BPAC COMMENTS

Mr. Groesz reported a public safety concern. Allowing garbage bins in bike lanes 1½-2 days a week is adding barriers to safe biking. High Country Disposal told him that City policy required moving the bins off City sidewalks to comply with the Americans with Disabilities Act (ADA). This situation forces bicycle users to move in and out of the regular travel lanes.

Mr. Caccavano stated the City's informal (unwritten) policy is to comply with ADA requirements. Maintaining a four-foot-wide access corridor on City sidewalks means that garbage bins must move to the bike lanes. Ms. Richards discussed the advantages of wider sidewalks and/or multi-use paths.

BPAC concerns included problem corridors (19th Street, 27th Street, Black Butte, Canal, Yew); posting temporary "Bikes on Roadway" signs when bike lanes are blocked; providing citizens with information about the correct procedure to use on trash-pickup days; and publicizing the City's policy. Following discussion, BPAC members agreed to recommend the City issue a public service announcement (City website, City newsletter, High Country Disposal bills) regarding how citizens should move trash bins to/from the curb on trash days. They also recommended urging citizens to bring in their trash cans as soon as possible after trash pickup.

ADJOURN

The next meeting is scheduled for Monday, August 4, 2014, 4 p.m.

With no further business, Mr. Woodford adjourned the meeting at 5:55 p.m.

APPROVED by the Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2014.

ATTEST:

, Chair

Heather Richards, Community Development Director