



CITY OF REDMOND
Community Development Department

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Housing and Community Development Committee Agenda
716 SW Evergreen Ave Conference Room A
Friday, February 20, 2015
3:00 PM

Agenda

HCD MEMBERS

MEETING OBJECTIVES

- Discuss Goals & Objectives for 15/16 year
- Review SDC Credit Program

Katie McDonald
Chair

TIME ITEM

3:00 PM **CALL TO ORDER/INTRODUCTIONS**

Steve Curley
Vice-Chair

3:00 PM **LIAISON COMMENTS**

Diana Barker

3:05 PM **CITIZEN COMMENTS**

Geoff Wall

3:10 PM **DISCUSSION ITEMS**

- A. 2015-16 Work Plan Goals – DRAFT (Exhibit 1)
- B. Review SDC Credit Program
- C. 2015-16 CDBG Funding, Received Proposals
 And Nominate Selection Sub-Committee

Vacant

Vacant

3:40 PM

APPROVAL OF MINUTES

Vacant

- A. January 16, 2015 (Exhibit 2)

Vacant

3:50 PM **COMMITTEE COMMENTS**

Vacant

4:00 PM **STAFF COMMENTS**

ADJOURN

PROPOSED AGENDA

Anyone needing accommodation to participate in the meeting must notify the City's ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



Redmond Housing and Community Development Committee (HCDC) – Draft 2015/2016 Work Plan

HOUSING GOAL: INCREASE UNITS OF AFFORDABLE HOUSING FOR LOW- AND MODERATE-INCOME PERSONS

STRATEGY	Action	Priority	Time-frame	Responsibility
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING	Complete 2014/2015 Consolidated Annual Performance and Evaluation Report (CAPER)	High	Draft Completed 8/14/15	Citizen 30-day Comment Period, Present to City Council
	Develop Program Year 2016/2017 Annual Action Plan	High	Adoption by 4/19/16	HCDC Recommendation to City Council
	Review 2014-2018 Consolidated Plan	Medium	On-going	HCDC Recommendations to City Council as needed
	Analysis of Impediments to Fair Housing Choice	High	3/31/15	Citizen 30-day Comment Period, Present to City Council
FAIR HOUSING PLAN	Fair Housing Plan	High	On-going	HCDC Complaint Reviews and Facilitate Marketing Materials
AFFORDABLE HOUSING PLAN	Review policies and requirements	High	On-going	
	SDC Credit Program	Medium	On-going	
	Land Banking Options	Medium	6/30/16	
	New Incentives for Developers	Medium	6/30/16	HCDC Recommendations to Planning Commission
ADA TRANSITION PLAN	Facilitate Citizen Participation	High	8/14/15	
	Complete ADA Transition Plan	High	12/31/15	



DRAFT

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HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
Minutes

Friday, January 16, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Members Present: Diana Barker, Steve Curley, Geoff Wall, Katie McDonald

City Staff: Heather Richards, *Community Development Director*; Chelsea Dickens, *Grant Coordinator*;
Cameron Prow, *TYPE-Write II*

Visitors: Anne Graham, *City Council Liaison*

Media: None

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.
The three digits after a motion title show the number of members voting in favor/against/abstaining.)*

CALL TO ORDER – INTRODUCTIONS

Ms. Dickens called the meeting to order at 3:08 p.m. with all members present, establishing a quorum.

SWEARING IN OF NEW MEMBERS

Councilor Graham administered the oath of office to Ms. Barker, Mr. Curley, Ms. McDonald, and Mr. Wall and thanked them for their service.

LIAISON COMMENTS

Ms. Graham outlined her responsibilities as a liaison.

CITIZEN COMMENTS

None.

ELECTION OF CHAIR AND VICE-CHAIR

Ms. Barker nominated Ms. McDonald to serve as Chair for 2015. Ms. McDonald agreed to serve. Ms. Barker, Mr. Curley, Ms. McDonald, and Mr. Wall voted unanimously in favor of Ms. McDonald as Chair during calendar year 2015.

Ms. Dickens passed control of the meeting to Chair McDonald.

Mr. Wall nominated Mr. Curley to serve as Vice-Chair for 2015. Mr. Curley agreed to serve. Ms. Barker, Mr. Curley, Ms. McDonald, and Mr. Wall voted unanimously in favor of Mr. Curley as Vice-Chair during calendar year 2015.

REVIEW OF ENABLING CODE

Ms. Richards reviewed Redmond City Code regarding operation of the Housing and Community Development Committee and scope of member responsibilities. Chairs of each standing committee will

also serve on the Redmond Development Committee which will meet four times a year. She summarized reference materials contained in each member's binder.

Committee members clarified understanding of their roles and responsibilities. Additional concerns included the committee's annual report to Council and how funding will be deployed.

DISCUSSION ITEMS

A. 2015-16 Work Plan Goals

Ms. Richards summarized the work plan process.

Ms. Dickens outlined what the work plan will include and said staff will work with Chair McDonald regarding meeting schedules and agendas.

B. Subcommittee Report

1. Recommendation of Community Development Block Grant Program (CDBG) – Fiscal Year 2014-2015 Funding: Ms. Dickens reviewed the purpose, program year cycle, priority needs identified in the Consolidated Plan, key questions for activities, national objectives, funding for Consolidated Plan goals, and the Annual Action Plan summary. She outlined the four applications received for funding in affordable housing, economic development, and public services and explained the scoring criteria.

Ms. Richards outlined options for the committee's recommendation. She will present the committee's recommendation for CDBG funding to Council on January 27, 2015.

Committee concerns included the number of applications, applicants' ability to meet CDBG goals, and applicant accountability (metrics).

Motion 1: Mr. Curley moved to recommend funding of the Reindeer project, OppCo project, and Boys & Girls Club project at the full amounts for each one as outlined in the previous slide as part of the City of Redmond's CDBG Action Plan for fiscal year 2014-2015. Ms. Barker seconded the motion. Following discussion, Mr. Curley withdrew his motion and Ms. Barker withdrew her second.

Motion 2 (3/0/1): Mr. Curley moved to recommend funding the Reindeer Avenue project and the OppCo project as stated and the Boys & Girls Club project as amended to allocate the funds to general operations for increasing membership (defined as 20 days for each member per year) for a total of 15 members at 50% AMI (average median income) as qualified for the City of Redmond CDBG Action Plan. Ms. Barker seconded the motion which passed with Ms. Barker, Mr. Curley, and Ms. McDonald voting in favor and Mr. Wall abstaining.

COMMITTEE COMMENTS

Following discussion, committee members agreed by consensus to continue meeting on the 3rd Friday of each month and to revisit this schedule when more members are available.

STAFF COMMENTS

Ms. Dickens thanked all committee members for volunteering.

ADJOURN

With no further business, Chair McDonald adjourned the meeting at 4:15 p.m.

APPROVED by the Housing and Community Development Committee and SIGNED by me this _____ day of _____, 2015.

ATTEST:

Katie McDonald
Chair

Heather Richards
Community Development Director