



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Minutes

Monday, February 2, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair William Hilton, Vice-Chair Bill Braly, Fred Bray, Sharon Carrell, Katie Hammer, Karen Hermanek, Mike Ricketts, David Swift (excused: Shirlee Evans, absent: Patrick Tinsley)

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Annie McVay, *Parks and Administration Division Manager*; Cameron Prow, *TYPE-Write II*

Visitors: George Endicott, *Mayor*

Media: Beau Eastes, *BendBulletin.com*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Mr. Woodford opened the meeting at 4:07 p.m. with a quorum of members (8 of 10) present.

SWEARING IN OF NEW MEMBERS

Mayor Endicott administered the oath of office to Ms. Carrell and thanked all members for their service.

COUNCIL LIAISON COMMENTS

Mayor Endicott summarized efforts made by the City over the last few years to develop a bike and pedestrian trail system. He expressed support for a north-south route under Bonneville Power Administration lines on the west side of town. In theory, this trail segment would be part of the corridor extending from the Columbia River to Wickiup Reservoir. Canal owners have been cooperative in establishing north-south trails along Redmond canals now that liability concerns have been addressed. The next challenge is to establish east-west connectors across the railroad, Highway 97, and canals.

CITIZEN COMMENTS

None.

DISCUSSION ITEMS

A. 2015-2016 Proposed Work Plan

Mr. Woodford recapped discussion at the January 2015 meeting regarding changes to timelines in the adopted 2014-2015 work plan, then outlined the planning process for presenting the draft BPAC 2015-2016 work plan to City Council. He reviewed recommendations from the Bicycle Refinement Plan (adopted in 2011) on which the BPAC work plan is based and updated members on 2014-2015 work plan actions.

Committee concerns included public outreach (bike infrastructure changes, how objections are handled), impact of diverting traffic to other streets, drainage along Fir Avenue after rain, tracking complaint types by location, coordinating multi-department solutions, bike boulevard demonstration project on 25th Street (Canal to Obsidian), adding pedestrian education (safe street crossings) to school physical education programs, bike maps (on City website, color-code different path types, print vs. electronic, keep simple), target audience for maps (residents, tourists), and adding implementation of the Safe Routes to Schools project to the Infrastructure Improvements strategy.

Mr. Caccavano responded to committee concerns about timing, refinements, current bike lane conditions, and trail types. He said he expected to hear within the next two weeks if University of Oregon students would be providing assistance. He and Annie McVay have started working on the ADA (Americans with Disabilities Act) Transition Plan and will be seeking BPAC input. A big part of this plan will be inventorying curb ramps. Though not necessarily an ADA requirement, he said he intended to include connectivity in this plan.

Following discussion, committee members agreed by consensus to forward all incomplete actions from the 2014-2015 work plan to the draft 2015-2016 work plan.

B. Subcommittee Reports

Mr. Woodford requested that members contact him if they wanted to join a subcommittee.

1. **Trails Amenities Plan:** Mr. Woodford said this group has not met since the last BPAC meeting. The next meeting will be on February 4, 2015. Discussion of the draft plan is continuing but was put on hold over the holidays. The group is evaluating locational criteria, since people access the trail system in multiple places not just at trailheads.
2. **Branding: Media Campaign:** Ms. Hammer said this group is working on a marketing plan. At their last meeting, members discussed basing the marketing strategies on the target market. The next meeting will focus on youth outreach (social media, Instagram), timelines, and how to engage nonbike users (scooters, longboards). The draft marketing plan will be presented to the full BPAC when it's completed.
3. **Infrastructure: Bike/Pedestrian Network Plan:** Mr. Woodford said this project has been in a holding pattern while the City is waiting to learn if University of Oregon students will be able to help.

C. Safe Routes to School Project Update

* **Tom McCall Elementary:** Mr. Bray said he and Heather Richards spoke to the school secretary, principal, P.E. (physical education) teacher, and janitor and all were interested. Concerns: traffic speed in school zone (45 should be 20 miles per hour) and student biking safety. The school's informal parent survey indicated the students lack understanding of safe biking practices. Typical behavior includes running stop signs and riding in groups instead of single-file in bike lanes. No bikes have been lost since moving the bike racks to the front of the school where there are security cameras. Mr. Bray volunteered to make a presentation at the Back-to-School night next fall and to post information about this year's Bike Fest event on the school's website.

Mr. Caccavano said the City has reduced the 45 mile-per-hour speed to 35 miles per hour.

* **Elton Gregory Middle School:** Mr. Bray said he and Ms. Richards talked with the assistant principal who bikes a lot and was open to BPAC's on-site survey. Concern: biking safety.

The assistant principal recommended including bike training in the P.E. program. He said Ms. Richards suggested implementing bike education through Commute Options since the RAPRD (Redmond Area Park and Recreation District) bike training program for this year was full. Mr. Bray said he received contact information for both parent groups.

Ms. Hammer stated RAPRD uses Commute Options' curriculum for its bike training program.

BPAC discussion covered police enforcement (diversion program), number of bikes at school, and light levels during commute to/from school.

- * **John Tuck Elementary:** Ms. Hammer said she, Ms. Evans, and Ms. Richards spoke with the principal and the chair of the Parent Teacher Organization (PTO). Concerns: student safety when crossing 5th, 6th, and 11th Streets to get to school and lack of bike racks. The principal was very receptive, had ideas about how to distribute the survey, and suggested talking with students at the all-school assembly (held every Monday) about what BPAC is trying to do and why prior to distributing the survey. The PTO chair invited them to attend a meeting to discuss BPAC goals for this project.
- * **Obsidian Middle School:** Ms. Hammer said she and Mr. Woodford met with the assistant principal who was receptive, open to surveys, and had ideas on how to get surveys home to parents (BPAC table at school conferences, posting information on the school's Facebook page, student showcase night). Concern: improving student safety. The assistant principal said intercept surveys with parents would not be allowed when they were picking kids up from school due to the additional congestion that would cause.
- * **Sage Elementary:** Mr. Swift reported he and Mr. Woodford spoke with the principal who was very receptive and open to e-mail surveys. Concern: lack of safe access. He goes there every day. Few students bike or walk. He recommended BPAC involvement in the school district to assure that the bicycle and pedestrian plan is included in school-siting considerations. Mr. Woodford said the principal suggested BPAC talk with the 5th grade leadership class (focus group).
- * **Lynch Elementary:** Mr. Woodford said he, Mr. Caccavano, and Mr. Swift will meet with the principal on February 6, 2015.
- * **Redmond High School:** Mr. Woodford said he and Ms. Hammer have not yet visited this school.
- * **Ridgeview High School:** Mr. Caccavano said he has been unable to schedule the initial contact. Mr. Braly suggested including Brennan Buckley-Noonan.
- * **Vern Patrick Elementary:** Mr. Swift and Mr. Caccavano agreed to schedule their initial contact within the next two weeks. Mr. Woodford suggested they contact the principal.

Mr. Woodford said next steps included developing an action plan, creating a parent survey, and setting up focus groups.

BPAC concerns included coordinating this project with the school district's main office and completing the survey by the end of the 2014-2015 school year.

D. Approval of Minutes

Motion 1 (8/0/0): Mr. Braly moved to approve the November 24, 2014, minutes. Ms. Carrell seconded the motion which passed unanimously.

COMMITTEE COMMENTS

Chair Hilton said it was interesting to hear what other Central Oregon communities are doing. Upcoming meetings of the Deschutes County BPAC:

- * February 5, 12-2 p.m. – Redmond Public Works Training Room
- * March 2015 – Oregon Department of Transportation building, Bend
- * April 2015 – Sisters
- * June 2015 – Tri-County Summit
- * September 2015 – La Pine

STAFF COMMENTS

Mr. Woodford announced that Brennan Buckley-Noonan, a student at Ridgeview High School, will join BPAC in March 2015 as an ex officio member.

ADJOURN

The next meeting is scheduled for 4 p.m., Monday, March 2, 2015.

With no further business, Chair Hilton adjourned the meeting at 5:42 p.m.

APPROVED by the Bicycle and Pedestrian Advisory Committee and SIGNED by me this 6th day of April, 2015.

ATTEST:

 /s/ William Hilton
William Hilton
Chair

 /s/ Heather Richards
Heather Richards
Community Development Director