



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Minutes

Monday, March 2, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair William Hilton, Vice-Chair Bill Braly, Fred Bray, Sharon Carrell, Shirlee Evans, Andrea Green, Katie Hammer, Rand Hill, Mike Ricketts, David Swift (excused: *Karen Hermanek*)

Youth Ex Officio: Brennan Buckley-Noonan

City Staff: Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

Visitors: George Endicott, *Mayor*; Brian Nelson, *Central Oregon Trail Alliance*

Media: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Mr. Woodford opened the meeting at 4:05.m. with a quorum of members (8 of 11) present. Ms. Carrell arrived at 4:09 p.m. and Ms. Hammer at 4:14 p.m.

SWEARING IN OF NEW MEMBERS

Mayor Endicott administered the oath of office to Ms. Evans, Ms. Green, Mr. Hill, and Mr. Buckley-Noonan and thanked them for their service.

Chair Hilton invited the new members to introduce themselves and share their interests in BPAC and he thanked them for their participation.

Mr. Buckley-Noonan, a junior at Ridgeview High School, said he is a runner and interested in expanding the trail system.

Mr. Hill said he and his wife moved to Redmond in August 2014. An avid bike rider, he wanted to improve the infrastructure so people will feel safe, which will encourage more people to bike.

Ms. Green, a three-year resident, wanted to improve the function and safety of the trail system.

Ms. Evans summarized her employment (physical therapist) and community service background (Deschutes County BPAC, Redmond Urban Area Planning Commission, Redmond City Council). She is interested in improving access and safety of trails, sidewalks, and streets for people with disabilities.

LIAISON COMMENTS

Mayor Endicott said Council has not yet appointed a liaison to BPAC.

CITIZEN COMMENTS

Mr. Nelson introduced himself as the Redmond delegate on Central Oregon Trail Alliance board of directors . He outlined the projects he was involved in. He stated the Radlands area was currently leased to the City of Redmond through Redmond Area Park and Recreation District (RAPRD). His long-term goal is to turn this area into a park.

Mayor Endicott pointed out RAPRD was an independent taxing district, not part of the City of Redmond.

APPROVAL OF MINUTES

Mr. Woodford requested that Heather Richards be added as the staff representative on the initial contact team for Tom McCall Elementary School in the January 5, 2015, minutes).

Motion 1 (10/0/0): Mr. Braly moved to approve the minutes of January 5, 2015, as amended. Ms. Evans seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. 2015-2016 Proposed Work Plan

Mr. Woodford presented his staff report and summarized the process and methodology for adopting the BPAC Work Plan for 2015-2016. He reviewed the four overarching strategies (infrastructure improvements, brand the system, educational programming, measure/monitor ridership) and associated actions.

Committee discussion covered outside speakers (Dan Serpico), budget (potential partners: Redmond Committee for Art in Public Places, schools, business sponsors), bike corrals (potential sites), bike maps (existing, planned), upcoming events (Bike Fest, May 9; partnering with Redmond Historic Landmarks Commission for May Preservation Month), educating students about safe walking practices, police enforcement of safe biking practices (diversion program), automating bike/pedestrian counts (equipment, cost, budget), identifying big potential projects on the work plan, and criteria for filling gaps in sidewalks and bike paths/routes.

Mr. Bray left at 4:54 p.m.

Following discussion, committee members recommended the following changes to the 2015-2016 Work Plan:

- * Infrastructure Improvements Strategy – Action 3 to read: “Install two Bike Corrals strategically at destination points such as schools, commercial centers, parks, etc.”
- * Measure and Monitor Ridership Strategy – Action 1 to read: “Conduct Bicycle/Pedestrian Count – Summer and School. Investigate continuous motion-sensor cameras and implement if appropriate.”

Motion 2 (9/0/0): Mr. Braly moved to approve the draft 2015-2016 Work Plan as amended. Ms. Hammer seconded the motion which passed unanimously.

B. Subcommittee Reports

1. Trails Amenities Plan. Mr. Woodford summarized the background of this plan and progress to date including subcommittee recommendations on the draft TAP. The subcommittee has completed its review of the draft TAP. This plan was created to address trail amenities along the Homestead Trail in response to an agreement between the City and Central Oregon Irrigation District (COID) on whose property the trail is located. The first leg of the trail, which runs from Home Depot on the north to the south part of town, was

built in summer 2014. The TAP has evolved to address trail amenities throughout the bicycle and pedestrian network. He requested feedback from committee members.

Mr. Buckley-Noonan suggested involving students in sign design as a school art project.

BPAC comments included adding “pedestrian” and “roll” logos to trail signs, adding BPAC information to existing kiosks, referencing specific sign concerns of both “COID” and “BPA” (Bonneville Power Administration) in the plan as these entities might have different requirements, and use two-sided signs.

2. **Branding: Media Campaign.** Ms. Hammer said the subcommittee has prepared a draft marketing plan and is hoping to present a more complete draft at the April BPAC meeting.
3. **Infrastructure: Bike/Pedestrian Network Plan.** Mr. Woodford said the subcommittee is developing a map of existing and proposed trails for the whole community. He has also been working to get assistance from University of Oregon students and a Portland transportation expert to speak at the April BPAC meeting.

C. Safe Routes to School Project Update

Mr. Woodford said initial contacts were made with several schools about getting feedback from students and parents. He is compiling comments now and will present a draft action plan at the April 2015 meeting. Initial contacts still need to be made at Ridgeview High School (Mr. Braly, Mr. Ricketts, Heather Richards) and Verne Patrick Elementary (Mr. Ricketts, Mr. Woodford).

STAFF COMMENTS

Mr. Woodford reminded members about the BPAC orientation at 4 p.m., March 4, 2015.

COMMITTEE COMMENTS

Mr. Hill said it was great to be here and asked if horses would be allowed on the canal trail.

ADJOURN

The next meeting is scheduled for 4 p.m., Monday, April 6, 2015.

With no further business, Mr. Woodford adjourned the meeting at 5:45 p.m.

APPROVED by the Bicycle and Pedestrian Advisory Committee and SIGNED by me this 6TH day of April, 2015.

ATTEST:

/s/ William Hilton
William Hilton
Chair

/s/ Heather Richards
Heather Richards
Community Development Director