



CITY OF REDMOND
Community Development Department

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Bicycle & Pedestrian Advisory Committee Agenda
716 SW Evergreen Ave Conference Room A
Monday, May 4, 2015
4:00 PM

Agenda

MEETING OBJECTIVE		TIME	ITEM
BPAC MEMBERS William Hilton, Chair Bill Braly, Vice Chair Fred Bray Sharon Carrell Shirlee Evans Andrea Green Katie Hammer Karen Hermanek Rand Hill Mike Ricketts David Swift Brennan Buckley- Noonan Ex Officio	PROPOSED AGENDA		<ul style="list-style-type: none"> • Updates on current projects • Presentation from Brian Potwin, Education Coordinator, Commute Options
			4:00 PM CALL TO ORDER
			4:00 PM CITIZEN COMMENTS
			4:05 PM APPROVAL OF MINUTES – A. April 6, 2015 (Exhibit 1)
			4:10 PM DISCUSSION ITEMS A. Safe Routes to School Update B. Sub-Committee Reports • Infrastructure: U of O Class Visit, SOW • Branding/Media Campaign C. Bike Fest – May 9 th Event D. Hunt for History – May 16 th Event
			4:30 PM E. Brian Potwin, Commute Options
			5:30 PM COUNCIL LIASION COMMENTS
			5:40 PM COMMITTEE COMMENTS
			5:50 PM STAFF COMMENTS
			6:00 PM ADJOURN

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Minutes

Monday, April 6, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair William Hilton, Vice-Chair Bill Braly, Fred Bray, Sharon Carrell, Shirlee Evans, Andrea Green, Katie Hammer, Karen Hermanek, Rand Hill, Mike Ricketts, David Swift

Youth Ex Officio: Brennan Buckley-Noonan

City Staff: Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Visitors: None

Media: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Hilton called the meeting to order at 4:08 p.m. with a quorum of members (10 of 11) present. Mr. Ricketts arrived at 4:20 p.m. after the minutes were approved.

Members introduced themselves and summarized their interests in BPAC.

COUNCIL LIAISON COMMENTS

None.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES

Ms. Evans requested she be shown as "excused" in the minutes of the February 2, 2015, meeting.

Motion 1 (10/0/0): Mr. Braly moved to approve the minutes of February 2, 2015, as amended and the minutes of March 2, 2015, as presented. Ms. Carrell seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. Safe Routes to School Action Plans

Mr. Woodford presented his staff report and a draft action plan for Vern Patrick Elementary School. Based on initial interviews at nine local schools (Ridgeview High School not yet done), making existing and planned bike and pedestrian infrastructure as family-friendly as possible will help ensure better utilization. He is compiling notes from initial interviews to create an action plan

for each school. BPAC feedback at the May 2015 meeting will help staff create a list of near- and long-term improvements to make biking, walking, and rolling to and from schools safer.

BPAC concerns included when the action plans should be presented (in spring 2015 for consideration over the summer, to parents during the summer, during fall 2015 back-to-school night), when biking/walking/rolling observations should be done (spring 2015), how best to communicate with parents (each school's webpage, maps with color-coded routes on school doors, school newsletter, parent-teacher committees), coordinating this project with the City's fiscal-year budget cycle, tracking "before" and "after" behaviors (funding justification, parental satisfaction), COACT (Central Oregon Area Commission on Transportation) involvement, school ownership of action plan, outreach to Public Works to address pedestrian safety (crosswalks, lighting, traffic control), and basing survey modes on school demographics (paper, electronic, laptop during observation phase).

Ms. McVay agreed with the idea of having someone with practical experience in transportation issues provide feedback on the infrastructure recommendations.

Following discussion, Mr. Woodford said he would e-mail the draft action plans to BPAC and asked that members e-mail their preferences for school observations.

B. Subcommittee Reports

1. **Trails Amenities Plan.** Mr. Woodford summarized the history of this plan for the benefit of new members. The consultant team is revising the draft trails amenities plan based on BPAC feedback, which will be presented to BPAC at a later date.
2. **Branding: Media Campaign – Review Draft Marketing Plan.** Mr. Woodford presented his staff report and reviewed the March 2015 draft marketing plan.

Member recommendations included identifying potential marketing partners and providing BPAC members with an official "hub" business card on which they can write their names and phone numbers to facilitate follow-up.

3. **Infrastructure: Bike/Pedestrian Network Plan – Plan University of Oregon Class.** Mr. Woodford announced that Redmond will be the first city east of the Cascades to participate in the U of O's Sustainable Cities Initiative. The purpose of this project is to help the City and BPAC implement BPAC's 2015-2016 Work Plan (infrastructure improvements, system branding, educational programming, measuring/monitoring ridership). Students in the PPPM 438/538 class will visit Redmond on April 8, 2015. He, Mr. Bray, and Ms. Evans will lead bike tours to local schools. He requested BPAC assistance in making bicycles available for student use during the tours. There is a possibility that BPAC will be able to visit the U of O class (in person or via Skype).

BPAC concerns included which schools the students will tour, security of bikes loaned to the City for the tours, crediting the U of O students for their contributions to this project, alignment of school district plans with the "hub and spoke" approach (schools as hubs, neighborhood and arterial streets as spokes), including 15th Street in the Vern Patrick Elementary bikeshed, school "hubs" being studied (John Tuck Elementary, Lynch Elementary/Obsidian Middle School, Tom McCall Elementary/Elton Gregory Middle School, Sage Elementary/Ridgeview High School, Vern Patrick Elementary), overlaying school boundaries on BPAC bike-walk map, other communities considered for this class, and if this study will be grounded in Redmond's adopted bike plan. Mr. Hill said he would bring two bikes to the April 8 event.

C. Review May Bike/Historic Tour Event

Mr. Woodford announced that May is National Historic Preservation Month. Redmond's "Hunting for History" scavenger hunt will be held on Saturday, May 16, 2015. He presented a map of historic homes on the tour route which will start and end in Centennial Park. He summarized the event parameters and BPAC's role which is to observe/encourage/support safe biking during the event. In keeping with its mission to improve the health of the community, St. Charles has provided a grant.

BPAC members recommended using brochures and flyers to promote this event.

COMMITTEE COMMENTS

Ms. Hammer announced that May is National Bike Month. Redmond Area Park and Recreation District will host its 2nd Annual Bike Fest on Saturday, May 9, 2015. This will be a free event with a variety of activities to encourage community engagement. Volunteers are needed.

Chair Hilton asked when a Council liaison will be appointed to this committee.

Ms. Evans asked who is responsible for maintenance of planting areas at intersections. Mr. Woodford said he would check.

Mr. Bray commended the Public Works Department for their responsiveness to his reporting the danger to bicyclists of sewer grates on Yew Avenue. This problem has now been corrected.

STAFF COMMENTS

Mr. Woodford announced that Dan Serpico will speak at the May 2015 meeting. Livable street designs may be viewed at <http://www.streetfilms.org>.

ADJOURN

The next meeting is scheduled for 4 p.m., Monday, May 4, 2015.

With no further business, Chair Hilton adjourned the meeting at 5:41 p.m.

APPROVED by the Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2015.

ATTEST:

William Hilton
Chair

Heather Richards
Community Development Director