



CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756-2242

Phone **541-923-7721**
Fax 541-548-0706

www.ci.redmond.or.us

HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
Minutes

Friday, February 20, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Members Present: Vice-Chair Steve Curley, Diana Barker, Geoff Wall (excused: *Katie McDonald*)

City Staff: Heather Richards, *Community Development Director*; Chelsea Dickens, *Grant Coordinator*;
Cameron Prow, *TYPE-Write II*

Visitors: Anne Graham, *City Council Liaison*; Janet Burton, *Central Oregon Association of Realtors*,
Jay Willett, *Fred Real Estate*; Lori Scharton, Susan Tunno, Whitney Swander

Media: None

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.
The three digits after a motion title show the number of members voting in favor/against/abstaining.)*

CALL TO ORDER – INTRODUCTIONS

Vice-Chair Curley called the meeting to order at 3:12 p.m. with a quorum of members (3 of 4) present.

LIAISON COMMENTS

Ms. Graham reported that Council was pleased with the results of the January 2015 meeting and the quality of the work.

CITIZEN COMMENTS

None.

DISCUSSION ITEMS

A. 2015-16 Work Plan Goals – Draft

Ms. Dickens presented the draft work plan for fiscal year 2015-2016. Community Development Block Grant Funding Action 4 will be removed as it will be done by the end of this fiscal year.

Following discussion, members agreed by consensus to postpone approval of the 2015-2016 work plan to the March 2015 meeting when more members are available.

Ms. Graham noted that work plans are supposed to express the committee's desires.

B. Review SDC Credit Program

Ms. Dickens presented the Affordable Housing SDC Credit Application and explained how the program works. Nonprofit organizations building single- or multi-family housing for residents with annual incomes at 60% or less of Deschutes County Area Median Income (AMI) can apply for a reduction of their system development charges. The City has slightly over \$92,000 available in its SDC credit bank. Ms. Richards summarized the history of this program (prior applicants, housing types), which started in 2010 with approximately \$130,000, and future funding opportunities.

Visitor concerns included prioritizing projects based on the income level served or targeting residents at 30-40% of AMI.

Committee concerns included funding source for SDC credit program, how other communities inside/outside Central Oregon manage SDCs (rates, credit rates, funding sources), legal constraints to creating new funding sources, and AMI levels of residents who have participated in the past. Members asked staff to present the results of their research at the March meeting.

C. 2015-2016 CDBG Funding – Received Proposals and Nominate Selection Subcommittee

Ms. Dickens reported the City has received four proposals to date. The deadline for submittal is 4 p.m., February 20, 2015. The City will receive \$208,791 for 2015-2016, which is higher than the first-year award of \$190,727. Ms. Richards explained the relationship between the City's Consolidated (five-year) Plan and the Annual Action Plans.

Member concerns included HUD's reason for increasing the amount of the annual award and retaining items on the Action Plan whether or not proposals are received for them.

Ms. Barker, Mr. Curley, and Ms. Swander volunteered to serve on the Selection Committee. Selection Committee members agreed to meet the first week of March 2015 to review proposals before presenting their recommendations to the entire committee.

APPROVAL OF MINUTES

Ms. Prow requested correction of the footer's title to Housing and Community Development Committee and the date to January 16, 2015.

Motion 1 (3/0/0): Mr. Wall moved to approve the January 16, 2015, minutes as amended. Mr. Curley seconded the motion which passed unanimously.

COMMITTEE COMMENTS

Mr. Wall said it was nice to see new members coming on board.

STAFF COMMENTS

Ms. Dickens said the Mayor will appoint four new members to this committee on February 24, 2015.

Ms. Richards requested committee assistance to fill the remaining regular member and Youth Ex Officio positions. She reminded members to attend the All City Commission/Committee forum on February 23, 2015, 6 p.m., in City Hall Conference Room A.

Mr. Curley suggested the homeschooling network as a recruiting resource for the ex officio position.

ADJOURN

With no further business, Vice-Chair Curley adjourned the meeting at 4:03 p.m.

APPROVED by the Housing and Community Development Committee and SIGNED by me this 15th day of May, 2015.

ATTEST:

/s/ Katie McDonald
Katie McDonald
Chair

/s/ Heather Richards
Heather Richards
Community Development Director