



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Minutes

Monday, May 4, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair William Hilton, Vice-Chair Bill Braly, Fred Bray, Sharon Carrell, Shirlee Evans, Andrea Green, Katie Hammer, Mike Ricketts, David Swift (excused: *Rand Hill*, absent: *Karen Hermanek*)

Youth Ex Officio (absent: *Brennan Buckley-Noonan*)

City Staff: Scott Woodford, *Associate Planner*; Mike Caccavano, *City Engineer*; Cameron Prow, *TYPE-Write II*

Visitors: Brian Potwin, *Commute Options*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Hilton opened the meeting at 4:05 p.m. with a quorum of members (8 of 11) present. Mr. Braly arrived at 4:25 p.m. after approval of the minutes.

APPROVAL OF MINUTES

Motion 1 (8/0/0): Ms. Evans moved to approve the minutes of April 6, 2015. Mr. Bray seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. Safe Routes to School Update

Mr. Woodford presented the draft Action Plans for five elementary schools, two middle schools, and one high school. Each plan included contact data, date of visit, visitor names, description, summary of issues at initial meeting, and draft action plan items. The initial meeting at Ridgeview High School has not been done due to difficulty in contacting the assistant principal. Staff are trying to schedule a meeting with Redmond School District Superintendent Mike McIntosh who is aware of BPAC's outreach efforts. He e-mailed each school its draft action plan and has followed up to make sure the schools are still on board. The schools have indicated that year-end schedules are too busy for them to focus on this project now. Mr. Woodford requested BPAC help to follow up with the schools to determine which action items are achievable this spring and which should be postponed until fall 2015.

School

John Tuck Elementary School
M. A. Lynch Elementary School
Sage Elementary School
Tom McCall Elementary School
Vern Patrick

Point Persons

Ms. Evans, Heather Richards
Mr. Swift, Mr. Caccavano
Mr. Swift, Mr. Caccavano, Mr. Woodford
Mr. Bray, Ms. Green, Ms. Hermanek, Mr. Woodford
Ms. Hammer, Mr. Woodford

Elton Gregory Middle School
Obsidian Middle School

Mr. Bray, Ms. Green, Ms. Hermanek, Ms. Richards
Ms. Carrell, Ms. Hammer, Mr. Woodford

Redmond High School
Ridgeview High School

Ms. Carrell, Ms. Hammer, Mr. Woodford
Mr. Braly, Mr. Ricketts

BPAC members pointed out that the third bulleted item under the “Summary of Issues” for the Sage Elementary action plan should reference Wickiup Avenue, not 10th Street.

B. Subcommittee Reports

! **Infrastructure: University of Oregon Class Visit, Scope of Work**

Mr. Woodford summarized the class visit. Ms. Richards did a presentation on Redmond demographics and the students went on a two-hour bike ride around the community. The students were excited about this project and eager to get going on it. The instructor encouraged the students to return to Redmond for a longer get-acquainted visit. Mr. Woodford invited BPAC members to join himself, Mr. Caccavano, and Ms. Richards when they visit the class in Eugene on May 12, 2015.

Mr. Bray, Ms. Evans, Mr. Ricketts, and Mr. Swift shared their impressions of the class visit.

! **Branding/Media Campaign**

Mr. Woodford said the subcommittee was on hold until the University of Oregon class completed feedback on the draft network plan.

E. Brian Potwin, Commute Options

Mr. Potwin said Commute Options works to encourage and educate citizens east of the Cascades about transportation alternatives to single-occupant vehicle travel. Commute Options’ programs included Safe Routes to Schools, Drive Less Connect, Walking School Bus, Bike Train, Bike Night, Mileage Club, Bike Fest, and walking/biking education in schools and after-school programs. He discussed strategies which have been successful locally and in other communities including community partners such as Redmond Area Park and Recreation District (RAPRD).

Mr. Caccavano explained the purpose of BPAC’s “Safe Routes to Schools Project” and how it tied into the City’s capital improvements plan. Mr. Potwin said he was interested in learning more about Redmond’s Safe Routes to Schools Project.

Ms. Hammer said RAPRD needed more bikes for a second bike fleet. RAPRD will train Physical Education teachers this summer and expects to offer training to parents in fall 2015.

BPAC concerns included age/grade level of students served, liability issues, simple engineering tools to improve pedestrian safety, parents’ satisfaction surveys, bike donations to RAPRD, and overcoming barriers to increase the number of students walking/biking to school.

C. Bike Fest – May 9 Event

Ms. Hammer passed around a hand-out on the May 2015 Bike Fest.

D. Hunt for History – May 16 Event

Mr. Woodford said the Redmond Historic Landmarks Commission hosts an annual event to raise awareness about historic resources in the community. This year’s event will be a scavenger hunt that includes walking and biking tours of local historic homes. The scavenger hunt will start and end in Centennial Park. He delivered brochures and flyers about this event to Redmond schools today. The City is asking alumni of Redmond Union High School, Evergreen Elementary, and the

junior high school for information and memorabilia. BPAC's collaboration with the landmarks commission would be in keeping with May as both "Bike Month" and "Historic Preservation Month." He requested BPAC assistance in distributing flyers and handbills and as crossing guards or fellow bike riders during the event.

Mr. Braly volunteered to serve as a crossing guard at the Black Butte Avenue/7th Street intersection.

PUBLIC COMMENTS

None.

COUNCIL LIAISON COMMENTS

None. Mr. Woodford said Council has not yet assigned someone as liaison, but he will check again.

STAFF COMMENTS

None.

COMMITTEE COMMENTS

Ms. Evans asked who was responsible for maintaining dirt areas along the trail from Home Depot to Maple Avenue and sidewalks along Dogwood Avenue. These areas are becoming very weedy. Mr. Caccavano said the City didn't receive an expected grant, so decided to install pavers in the dirt areas on a temporary basis.

The next meeting is scheduled for 4 p.m., Monday, June 1, 2015.

With no further business, Chair Hilton adjourned the meeting at 5:45 p.m.

APPROVED by the Bicycle and Pedestrian Advisory Committee and SIGNED by me this 6th day of July, 2015.

ATTEST:

/s/ William Hilton
William Hilton
Chair

/s/ Heather Richards
Heather Richards
Community Development Director