



CITY OF REDMOND
Community Development Department

716 SW Evergreen Ave
 Redmond OR 97756
 541-923-7721
 Fax: (541) 548-0706
www.ci.redmond.or.us

Housing and Community Development Committee Agenda
716 SW Evergreen Ave Conference Room A
Friday, May 20, 2016
3:00 PM

Agenda

HCD MEMBERS

MEETING OBJECTIVE

- ADA Transition Plan
- CDBG Program

- Whitney Swander
Chair
- Steve Curley
Vice-Chair
- Diana Barker
- Suzanne Michaels
- Joni Powell
- Lori Scharton
- Geoff Wall
- Vacant
- Vacant

PROPOSED AGENDA

TIME	ITEM
3:00 PM	CALL TO ORDER/INTRODUCTIONS
3:05 PM	CITIZEN COMMENTS
3:15 PM	ACTION ITEMS
	1. APPROVAL OF MINUTES
	a. March 18, 2016
	b. April 15, 2018
3:30 PM	DISCUSSION ITEMS
	1. CDBG Program Update
	2. ADA Transition Plan Update
4:20 PM	COMMITTEE COMMENTS
4:25 PM	STAFF COMMENTS
4:30 PM	ADJOURN

Anyone needing accommodation to participate in the meeting must notify the City's ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



DRAFT

716 SW Evergreen Avenue
Redmond, OR 97756-2242

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HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
MINUTES

March 18, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

HCDC Members Present: Chair Katie McDonald, Vice-Chair Steve Curley, Diana Barker, Suzanne Michaels, Joni Powell, Lori Scharton, Whitney Swander, Geoff Wall (1 vacancy)

Youth Ex Officio: Vacant

City Staff: Chelsea Dickens, *Grant Program Coordinator*; Jodi Burch, *Deputy Director-Central Services*; Annie McVay, *Parks and Public Works Administration Division(s) Manager*; Cameron Prow, *TYPE-Write II*

Council Liaison: Anne Graham

Visitors: Jim Long, *City of Bend Affordable Housing Manager*; Jenny O'Keefe, *Boys and Girls Club of Redmond/Terrebonne*; Alexandra Sweet and Kevin Colussi, *OregonHouseless.org*; Sarah Kelley and Ken Wilhelm, *United Way*

Media: Aaron West, *BendBulletin.com*

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair McDonald called the meeting to order at 3:05 p.m. with a quorum of members (7 of 8) present. Ms. Powell arrived at approximately 3:45 p.m. after approval of the minutes.

CITIZEN COMMENTS

None.

LIAISON COMMENTS

Councilor Graham commended committee members for their efforts.

ACTION ITEMS

1. Approval of Minutes for February 19, 2016

Chair McDonald requested removal of Mr. Curley's name from the list of those volunteering to serve on the CDBG Proposal Selection Subcommittee.

Motion 1 (7/0/0): Ms. Michaels moved to approve the February 19, 2016, minutes as amended. Ms. Scharton seconded the motion which passed unanimously.

DISCUSSION ITEMS

1. Affordable Housing Presentation

Mr. Long asked members to identify where they worked and their motivation for serving on this committee. He described his background in affordable housing including his current position with

the City of Bend. He made a PowerPoint presentation and discussed Bend's population, housing stock, median home prices vs. median income, median rent (0.5% vacancy rate), urban growth boundary expansion (housing breakdown in latest proposal: 55% single-family detached, 10% single-family attached, 35% multi-family), federal housing programs, affordable housing fund (2006-present), developer incentives, mobile home park closure ordinance, cottage code, accessory dwelling units, density bonus, and SDC (system development charge) exemptions. He said Bend needed better housing variety, affordability, and location.

Committee concerns included viability of tiny houses, Bend's most beneficial "bang for the buck" policy, and "grand bargain" legislation.

ACTION ITEMS

2. Recommendation of CDBG Program Year 2016-17 Funding

Ms. Dickens presented her staff report and reviewed (PowerPoint) the Community Development Block Grant program background and timeline, fiscal impact, priority needs identified in the five-year plan, proposals presented, and scoring results. All projects must meet the eligibility requirements, national CDBG objectives, and goals of the City of Redmond's five-year Consolidated Action Plan. The City allocation for Program Year (PY) 2016-17 increased to \$227,889. The CDBG Selection Subcommittee met on March 11, 2016, to review proposals for economic development and public services; no housing applications were received. The subcommittee's funding recommendation was based on funding formulas, demonstrated need, and average score of members. The subcommittee also recommended that staff and the HCDC pursue new projects to increase housing in future plan years and to direct 65% of the allocation for the next two years to housing and prevention of homelessness activities.

In addition to clarification questions, committee concerns included the subcommittee's scoring rationale for public services and the performance record for repeating recipients.

Mr. Curley recused himself from voting due to writing a letter of support for one of the applicants.

Ms. McDonald recused herself from voting due to her employment with NeighborImpact within the last year.

Ms. Michaels recused herself from voting due to her employer's interest in one of the grants.

Ms. Scharon recused herself from voting due to her employer's interest in one of the grants.

Motion 2 (4/0/0): Mr. Wall moved to accept the recommendation of the CDBG Selection Subcommittee that included funding the Opportunity Foundation of Central Oregon's COCC Coffee Kiosk in the amount of \$38,320; NeighborImpact's Microenterprise Loan Program in the amount of \$110,000; United Way's Thrive Program in the amount of \$10,000; and the Boys and Girls Club of Redmond/Terrebonne's Lynch Elementary Extension Program in the amount of \$24,000 as part of the City of Redmond's CDBG Annual Action Plan for Program Year 2016-2017. Ms. Swander seconded the motion which passed with Ms. Barker, Ms. Powell, Ms. Swander, and Mr. Wall voting in favor, none opposed, and Mr. Curley, Ms. McDonald, Ms. Michaels, and Ms. Scharon abstaining due to their stated conflicts of interest.

2. ADA Transition Plan Presentation

Ms. McVay presented her staff report and an overview of the process to date. Her discussion covered the background, impact of the Americans with Disabilities Act of 1990, other City staff involved, what the consultant was working on, and project timeline. The ADA Transition Plan needs to be adopted by June 30, 2016. Deficiencies have been identified in parks and buildings; the next

inventory to be done is rights-of-way. Due to time and budget constraints, she outlined priority areas where deficiencies will be corrected during the first year. She requested HCDC input on the Draft Curb Ramp Priorities Matrix, Draft Prioritization Criteria, and how to get the best public involvement in this process.

Ms. Burch noted that correcting all ADA deficiencies will take time.

Committee members engaged in a map exercise to identify deficiencies. Additional concerns included new facilities vs. upgrading existing ones, funding, what has been done to date, and holding public input meetings in neighborhoods rather than City Hall. Members recommended that projects be prioritized based on safety, downtown location, schools, and public facilities.

Ms. McVay thanked committee members for their input.

COMMITTEE COMMENTS

None.

STAFF COMMENTS

Next meeting: Friday, April 15, 2016, 3 p.m.

ADJOURN

With no further business, Chair McDonald adjourned the meeting at 4:51 p.m.

APPROVED by the Redmond Housing and Community Development Committee and SIGNED by me this _____ day of _____, 2016.

ATTEST:

Katie McDonald
Chair Community Development Director

Heather Richards



DRAFT

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required space: am/pm, after Mr./Ms.

HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE
MINUTES
April 15, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Committee Members Present: Vice-Chair Steve Curley, Diana Barker, Suzanne Michaels, Lori Scharton, Geoff Wall (*absent: Joni Powell, Whitney Swander; 2 vacancies*)

Youth Ex Officio: Vacant

City Staff: Heather Richards, *Community Development Director*; Katie McDonald, *Assistant Planner*; Cameron Prow, *TYPE-Write II*

Council Liaison: Anne Graham

Visitors: Kevin Colussi and Alexandra Sweet, *OregonHouseless.org*

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Vice-Chair Curley called the meeting to order at 3:05 p.m. without a quorum of members (4 of 8) present. Ms. Barker arrived while everyone was introducing themselves, establishing a quorum (5 of 8).

CITIZEN COMMENTS

None.

LIAISON COMMENTS

Councilor Graham reported Council approved the SDC (system development charge) buy-down for the Cook Crossing project. She reminded members about the Youth Art Walk (tonight), Diego's car show (Saturday), and the This Place Matters historic photo contest.

ELECTION OF CHAIR

Ms. McDonald resigned as a committee member due to her employment with the City of Redmond.

Vice-Chair Curley stated that Whitney Swander (not present) previously indicated interest in serving as Chair. Ms. Richards confirmed that fact.

Motion 1 (5/0/0): Mr. Curley moved to nominate Ms. Swander to serve as **Chair** for the rest of calendar year 2016. Ms. Michaels seconded the motion which passed unanimously.

ACTION ITEM

1. CDBG 2016-2017 Annual Action Plan

Ms. Richards presented the staff report and the 2016-2017 Community Development Block Grant Annual Action Plan. She summarized the City's review process. The plan has been noticed for public comments prior to a public hearing which will be held by City Council on May 3, 2016. Public comments were received from the Assistance League of Bend and from NeighborImpact, and she summarized the concerns expressed in those letters. Staff will continue to collect public comments and forward them to Councilors for the May 3 hearing. She requested committee feedback on the annual action plan and recommended members e-mail editorial comments to Chelsea Dickens, Grant Program Coordinator.

Committee members clarified their understanding of the plan. Other concerns included adding comments received in the two letters received to date to the sections about public comments and correlating the number of goals with the number of goal summaries.

Motion 2: Ms. Scharton moved to recommend adoption of the 2016-2017 CDBG Annual Action Plan with amendments to the Redmond City Council. Ms. Barker seconded the motion. During discussion, Ms. Michaels and Ms. Scharton recused themselves from voting due to conflicts of interest. Ms. Scharton then withdrew her motion and Ms. Barker withdrew her second to Motion 2.

Motion 3 (3/0/2): Ms. Barker moved to recommend adoption of the CDBG 2016-2017 Annual Action Plan with amendments to the Redmond City Council. Mr. Wall seconded the motion. During discussion, Ms. Michaels and Ms. Scharton recused themselves from voting due to their conflicts of interest. Motion 3 passed with Ms. Barker, Mr. Curley, and Mr. Wall voting in favor, none opposed, and Ms. Michaels and Ms. Scharton abstaining due to their stated conflicts of interest.

Members requested the opportunity to re-evaluate the scoring process at a future meeting.

DISCUSSION ITEMS

1. Stand Up Project Presentation

Ms. Sweet and Mr. Colussi made a presentation (PowerPoint) and outlined the background and mission. Their discussion referenced data collected between February 11 and April 12, 2016, from 268 daily surveys and 88 monthly surveys. They have been working with Central Oregon Veterans Outreach and Mosaic Medical Mobile Clinic. Ms. Sweet said she has been houseless for five years. She discussed needs identified in the surveys and explained how distrust and fear of police and other authority figures impacted providing services to this population. One of their biggest challenges is criminalization of poverty, houselessness, and mental illness by law enforcement. Dispersing people who are houseless forces them to keep moving but does not change their circumstances. She recommended providing multiple solutions to better address the variety of problems. She wanted to access grants to help fund data collection on an ongoing basis. Mr. Colussi stressed the importance of serving this population close to other community services. In addition to permanent shelter, food, bathroom, hot shower, and safety, Wi-Fi service is needed to communicate with family/friends, search for work, and connect with community services. He advised checking their website (OregonHouseless.org) and Facebook page. A Bend/Redmond rally will be held on June 18, 2016.

Committee concerns included data duplication.

Ms. Richards commended their data collection efforts, asked if photos and/or videos were available, and recommended contacting the Redmond Police Department to help them understand how crime overlaps with homeless needs. She said Redmond police were very open to dialogue.

2. ADA Transition Plan Stakeholder Meeting Update

Ms. Michaels shared handouts from the Central Oregon Committee On Access (COCOA) meeting she attended on April 12, 2016. Attendance was good. Information provided at that meeting included Redmond’s installation of audible signals at some intersections, Deschutes County Services Building remodel, CET (Cascades East Transit) moving its Redmond transit hub from Redmond Public Library to a site between Fred Meyer and Lowe’s next to the Grange Hall, and how other communities are addressing ADA (Americans with Disabilities Act) barriers.

Ms. Richards said the June meeting offered the City an opportunity to engage with the community and collect public comments on the draft ADA transition plan. She encouraged committee members to provide feedback on priorities for curb ramp and sidewalk improvements.

Following discussion, committee members requested the opportunity to discuss City priorities for curb ramp and sidewalk improvements at their May meeting.

COMMITTEE COMMENT

Ms. Barker reported today’s Coffee Clatter was held at the Opportunity Foundation’s new building.

STAFF COMMENTS

Ms. Richards requested assistance in filling the positions of two voting members and one youth ex officio.

Next meeting: Friday, May 20, 2016, 3 p.m.

ADJOURN

With no further business, Vice-Chair Curley adjourned the meeting at 4:45 p.m.

APPROVED by the Redmond Housing and Community Development Committee and SIGNED by me this _____ day of _____, 2016.

ATTEST:

Whitney Swander
Chair

Heather Richards
Community Development Director